

# Special Personnel Subcommittee Meeting

## August 13, 2014

8/13/2014

Admin Bldg, Conf. Room 4

9:00 AM

### AGENDA

1. **Call to Order**
  2. **Approval of Agenda**
  3. **Call to the Public**
  4. **Human Resources**  
RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION TIME BY ALL COUNTY EMPLOYEES WISHING TO PARTICIPATE, TO AN EMPLOYEE WITHIN THE SHERIFF'S DEPARTMENT
  5. **Human Resources**  
RESOLUTION TO APPROVE THE HIRING OF A DEPUTY DIRECTOR, 911 CENTRAL DISPATCH, AT ABOVE THE HIRE RATE
- 
4. **Human Resources**  
RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION TIME BY ALL COUNTY EMPLOYEES WISHING TO PARTICIPATE, TO AN EMPLOYEE WITHIN THE SHERIFF'S DEPARTMENT
- 
5. **Human Resources**  
RESOLUTION APPROVING THE HIRING OF THE DEPUTY DIRECTOR OF 911 CENTRAL DISPATCH AT ABOVE HIRE RATE
- 
6. **ADJOURNMENT**

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

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**RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION OF VACATION TIME BY ALL COUNTY EMPLOYEES WISHING TO PARTICIPATE, TO AN EMPLOYEE WITHIN THE SHERIFF'S DEPARTMENT**

**WHEREAS,** employees within the Sheriff's Department have requested the opportunity for all County employees to donate vacation days to an employee of the Sheriff's Department who has a serious health condition; and

**WHEREAS,** said donation would be a totally voluntary action on the part of the employees wishing to contribute their vacation time and will do so by signing and returning the appropriate form provided by the Human Resources Department; and

**WHEREAS,** this Resolution has been recommended for approval by the Personnel Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves, subject to concurrence by the union, the non-precedent setting, one time only donation of vacation days by County employees to an employee in the Sheriff's Department who has experienced a serious health condition.

# # #

MOVED:  
SECONDED  
CARRIED



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Livingston County Sheriff's Department  
150 S Highlander Way  
Howell MI 48843

## Memorandum

**To:** Livingston County Board of Commissioners

**From:** Undersheriff Michael J. Murphy

**Date:** August 7, 2014

**Re:** RESOLUTION TO APPROVE A NON-PRECEDENT SETTING, ONE TIME ONLY DONATION  
OF VACATION TIME BY ALL COUNTY EMPLOYEES WISHING TO PARTICIPATE, TO AN  
EMPLOYEE WITHIN THE SHERIFF'S DEPARTMENT.

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Please find for your consideration the attached resolution for the donation of vacation time to Adam Hart, Road Patrol Deputy. Deputy Hart has exhausted his vacation and sick time and will be off work without pay due to a serious health condition. The Sheriff's Department is seeking volunteers that might be willing to donate vacation time to Deputy Hart.

The request to allow a non-precedent setting, one-time only, donation of Vacation time was initiated by employees of the Sheriff's Department. Agreement from the Livingston County Deputy Sheriff's Association will be obtained before the donation of vacation hours will be accepted.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

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**RESOLUTION APPROVING THE FILLING OF THE DEPUTY DIRECTOR OF 911 CENTRAL DISPATCH POSITION AT ABOVE HIRE RATE – HUMAN RESOURCES**

**WHEREAS,** Resolution 2014-06-179 authorized the filling of the newly created Deputy Director of 911 Central Dispatch position; and

**WHEREAS,** the position was posted to the public through a national search and applicants were interviewed by the County Administrator, HR/LR Director, 911/EMS Director, Lt. Mike Kinaschuk, and Hartland Deerfield Fire Chief Adam Carroll, and Brighton Fire Chief Mike O’Brian; and

**WHEREAS,** the top candidate is currently employed as the Quality Assurance/Operations Supervisor at Oakland County Central Dispatch and has over 25 years in the 911 Central Dispatch field; and

**WHEREAS,** based on market conditions and the successful candidate’s qualifications, County Administration recommends to offer the Deputy Director of 911 Central Dispatch position to the top candidate at a Grade O, Step 6 (\$74,270.52 annually), contingent upon acceptable background and reference checks; and

**WHEREAS,** funding for this position is approved and included in the 2014 operating budget.

**THEREFORE BE IT RESOLVED** that based upon the preceding considerations, the Livingston County Personnel Committee, pursuant to the Classification and Compensation Administrative Guidelines, authorizes and approves the hiring of the Deputy Director of 911 Central Dispatch at a Grade O, Step 6.

# # #

***NOTE: This determination of starting rate of pay only needs Personnel Subcommittee Approval and does not need to move forward to any other committees.***

**MOVED:**

**SECONDED:**

**CARRIED:**