

PUBLIC SAFETY and INFRASTRUCTURE & DEVELOPMENT

8/26/2013

304 E Grand River, Board Chambers, Howell, Michigan 48843

7:30 PM

AGENDA

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF MINUTES**
Meeting minutes dated: July 22, 2013
- 3. APPROVAL OF AGENDA**
- 4. REPORTS**
- 5. CALL TO THE PUBLIC**
- 6. RESOLUTIONS FOR CONSIDERATION:**

07 Central Dispatch
RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL AND TRAINING FOR A SUPERVISOR TO ATTEND COMPUTER AIDED DISPATCH SYSTEM ADMINISTRATOR TRAINING – 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT, PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

08 Central Dispatch
RESOLUTION AUTHORIZING AN AMENDMENT TO THE 911 CENTRAL DISPATCH 2013 BUDGET – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

09 Central Dispatch
RESOLUTION AUTHORIZING AN AMENDMENT TO THE 911 CENTRAL DISPATCH 2013 BUDGET – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

10 Central Dispatch
RESOLUTION AUTHORIZING THE INSTALLATION OF AN EMERGENCY POWER SUPPLY FOR THE UNADILLA TOWNSHIP FIRE DEPARTMENT – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

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- 11 Central Dispatch**
RESOLUTION AUTHORIZING THE REPLACEMENT OF LOW-STRAND-COUNT FIBER OPTIC CABLE ALONG MERRILL ROAD – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 12 Central Dispatch**
RESOLUTION AUTHORIZING THE INSTALLATION OF AN EMERGENCY POWER SUPPLY FOR THE PINCKNEY POLICE DEPARTMENT – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 13 Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF KNOX BOXES FOR EMERGENCY ACCESS TO LIVINGSTON COUNTY SCHOOLS – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 14 Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF TACTICAL BODY ARMOR FOR THE BRIGHTON-HAMBURG TACTICAL TEAM – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 15 Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF AIR MONITORING DEVICES FOR LIVINGSTON COUNTY FIRE DEPARTMENTS – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 16 Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF SPOTTING SCOPE NIGHT VISION SURVEILLANCE SYSTEMS FOR THE SHERIFF DEPARTMENT TACTICAL TEAM – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT
-
- 17 Central Dispatch**
RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT 800 MHZ PUBLIC SAFETY RADIOS – 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT / PUBLIC SAFETY COMMITTEE / FINANCE COMMITTEE / BOARD OF COMMISSIONERS
-

18 Central Dispatch
RESOLUTION AUTHORIZING A 9-1-1 TELEPHONE SYSTEM
MAINTENANCE SERVICE CONTRACT – 9-1-1 CENTRAL DISPATCH /
EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT
AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF
COMMISSIONERS

19 Sheriff
RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE
COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO
CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY
SAFETY PLANNING FOR FISCAL YEAR 2014 SECONDARY ROAD
PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT.

20 Sheriff
RESOLUTION TO APPROVE THE PURCHASING OF A ROBOTIC TOTAL
STATION FOR THE LIVINGSTON COUNTY TRAFIC SAFETY BUREAU

21 Sheriff
RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANT TO
ACTING LIEUTENANT - SHERIFF

22 Solid Waste Management
RESOLUTION RECOMMENDING CONSISTENCY WITH THE
LIVINGSTON COUNTY SOLID WASTE MANAGEMENT PLAN FOR A
TYPE B TRANSFER STATION IN OCEOLA TOWNSHIP

23. ADJOURNMENT

MEETING MINUTES

LIVINGSTON COUNTY

JULY 22, 2013 – 7:30 P.M.

ADMINISTRATION BUILDING – BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

PUBLIC SAFETY

RON VAN HOUTEN DAVID DOMAS KATE LAWRENCE DON PARKER

MIKE MURPHY

SHERIFF BEZOTTE

COMM. GREEN

DON JAKRZEWSKI

MIKE KINASCHUK

COMM. CHILDS

MIKE KENNEDY

ERIC SANBORN

COMM. WILLIAMS

OTHERS: TOM CREMONTE

JEFF LEVEQUE

COMM. GRIFFITH

CHAD SELL

JOE MRAK

COMM. DOLAN

RICH MALEWICZ

JIM ESCAMILLA

CINDY CATANACH

BELINDA PETERS

JIM TOTTEN

1. **CALL TO ORDER:** Meeting called to order by: **COMM. RON VAN HOUTEN** at 7:30 p.m.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 24, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: PARKER

ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDITION OF A RESOLUTION AUTHORIZING PARTICIPATION IN THE 37th annual Livingston Police Combat Pistol Shoot

MOVED BY: DOMAS / SECONDED BY: PARKER

ALL IN FAVOR - MOTION PASSED

4. **REPORTS: Jail Expansion Presentation:** Undersheriff Mike Murphy began the presentation by reviewing the jail history from the beginning and through the expansion in 1996 and bringing everyone up to today. The Sheriff's department was given direction from the Public Safety committee to come up with some suggestions and costs of an expansion. Working with Mike Kennedy from Lindhout they came back with some expansion options and costs. During that meeting, the Public Safety Committee asked that possibly a peer review of the designs should occur. This led to a working relationship with RQAW and Byce & Associates. Several jail tours with similar jail systems occurred. Joe Mrak from RQAW then took over the presentation and reviewed the new proposed pod addition. He went through the pod, showing the security and beds. The presentation showed pictures of cells from jails which they have built. They showed how the areas would look and reviewed the security and minimum addition of staff needed with this layout. Tom Cremonte then discussed the staff and staffing needs that would be required by the addition. With the new addition it gives the staff more ability to house and segregate the inmates to create a safer environment for the inmates and the officers. Undersheriff Murphy summed up the presentation asking for direction and financing from the Board and Administration to occur possibly in the next sixty days.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS FOR CONSIDERATION:**

7. **SHERIFF - RESOLUTION TO ENTER INTO A 5-YEAR MAINTENANCE AGREEMENT ON EXISTING COMMUNICATION RECORDING SYSTEM WITH DSS CORPORATION**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

8. **SHERIFF - RESOLUTION AUTHORIZING ATTENDANCE TO OUT-OF-STATE TRAINING FOR SHERIFF'S DEPARTMENT TACTICAL TEAM**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

9. **SHERIFF - RESOLUTION AUTHORIZING AN AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE LIVINGSTON COUNTY SHERIFF DEPARTMENT AND TYRONE TOWNSHIP**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

With removal of item #6 which states if contract is cancelled, township to pay unemployment.

10. **SHERIFF - RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO RECLASSIFY TWO (2) VACANT ROAD PATROL POSITIONS INTO TWO (2) CORRECTIONS OFFICER POSITIONS**

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

11. SHERIFF - RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO HIRE SIX (6) ADDITIONAL PART TIME DEPUTIES FOR BAILIFF/COURT SECURITY

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: DOMAS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

12. SHERIFF RESOLUTION AUTHORIZING PARTICIPATION IN THE 37TH ANNUAL LIVINGSTON POLICE COMBAT PISTOL SHOOT

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: PARKER / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

13. ADJOURNMENT:

MOTION TO ADJOURN AT _____ 9:40 _____ P.M.
MOVED BY: LAWRENCE / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

KELLI HAWORTH
RECORDING SECRETARY

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL AND TRAINING FOR A SUPERVISOR TO ATTEND COMPUTER AIDED DISPATCH SYSTEM ADMINISTRATOR TRAINING – 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT DEPARTMENT, PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

WHEREAS, 9-1-1 Central Dispatch/Emergency Management Department has maintained an employee as a technician or system administrator since converting from punch card to a computer aided dispatch; and,

WHEREAS, the department’s current system administrator and representative on the system administration team, Lisa Beth Harvey’s promotion to Operations Manager does not allow enough time to sufficiently cover day-to-day maintenance; and,

WHEREAS, Julie Withers, supervisor, has been selected to assume system administrator duties from Operations Manager Harvey and create two-deep support for public safety; and,

WHEREAS, it is necessary for Supervisor Withers to complete the vendor’s system administrator training; and,

WHEREAS, the closest and most timely offering of this training is at SUNGARD Public Sector’s headquarters in High Point, North Carolina October 21 through October 23, 2013; and,

WHEREAS, the travel and training costs for Supervisor Withers’ attendance is estimated not to exceed \$2,000.00 for which the department has sufficient funds within its training budget to cover expenses in line item 261-346-957.000 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners hereby authorizes the out-of-state travel for Supervisor Julie Withers to attend SUNGARD’s system administrator training in High Point, North Carolina October 21-23, 2013, at a cost not to exceed \$2,000.00.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.5600 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald Arbic, Director

Date: August 7, 2013

Re: Out-of-state Travel/Training

The 9-1-1 Central Dispatch/Emergency Management Department has had an employee in the role of computer aided dispatch (CAD) technician or system administrator since the department joined CLEMIS and converted from punch card dispatch records. The department's current CAD system administrator and representative on the system administration team is Operations Manager Lisa Beth Harvey. Lisa Beth Harvey's new duties as Operations Manager require the day to day administration given to another employee. The position as CAD system administrator will be filled by Supervisor Julie Withers. Supervisor Withers' training is paramount to taking over the duties and maintenance.

Supervisor Withers has not yet attended a session of CAD system administrator training presented at various times and locations by the CAD system's vendor, SUNGARD Public Sector. The closest, most timely forthcoming training session will be conducted at SUNGARD headquarters in High Point, North Carolina October 21 through October 23, 2013. The costs for travel, tuition, lodging, etc., for Supervisor Withers to enroll in and complete the training are approximately \$2,000.00. The department has sufficient funds within its training budget to cover these travel and training costs.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN AMENDMENT TO THE 911 CENTRAL DISPATCH 2013 BUDGET – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

WHEREAS, October 1, 2012, the Board of Commissioners approved Resolution 2012-10-280 authorizing a partnership between Livingston County and Green Oak Charter Township for the construction of a radio tower on Township property; and,

WHEREAS, Resolution 2012-10-280 also authorized amendment to the department’s 2012 budget bringing \$275,000.00 from the department’s fund balance to line 261-347-819.000 for purposes of paying for the County’s portion of the project; and,

WHEREAS, the tower was not constructed during the 2012 budget year, therefore the Township did not invoice for the County’s contribution, resulting in the funds reverting back to the department’s fund balance; and,

WHEREAS, the department did not include this expenditure in its 2013 budget; and,

WHEREAS, the Township gave notice the tower has been constructed and it would be serving an invoice upon the County for its previously approved contribution to the project in the amount of \$275,000.00.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the transfer of \$275,000.00 from the 9-1-1 Central Dispatch/Emergency Management Department’s fund balance to line 261-347-819.000 of the department’s 2013 budget to make payment for the County’s contribution.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby authorizes the following budget amendment to the 2013 Central Dispatch budget.

Fund	2013 Amended Budget	Proposed Budget Amendment	Proposed 2013 Amended Budget
911	5,769,993.00	275,000.00	6,044,993.00

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: August 6, 2013

Re: Budget Amendment

October 1, 2012, the Board of Commissioners approved Resolution 2012-10-280 authorizing Livingston County's partnership with Green Oak Charter Township for the construction of a radio tower on township property. Resolution 2012-10-280 further authorized the transfer of \$275,000.00 from the 9-1-1 department's fund balance to line 261-347-819.000 of the department's 2012 budget to fund the county's contribution to the project.

The Green Oak Charter Township did not invoice Livingston County for its contribution during the 2012 budget year, resulting in the funds reverting back to the department's fund balance.

August 05, 2013, writer was notified by Green Oak Charter Township Clerk Michael Sedlak the radio tower has been constructed and the township would be submitting an invoice for the county's contribution. This amount was not included in the department's approved 2013 budget and, therefore, requires a budget amendment to re-transfer \$275,000 from the department's fund balance to line 261-347-819.000 of the department's 2013 budget to pay for the forthcoming invoice.

<u>Fund</u>	<u>2013 Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed 2013 Amended Budget</u>
911	5,769,993.00	275,000.00	6,044,993.00

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING AN AMENDMENT TO THE 911 CENTRAL DISPATCH 2013 BUDGET – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

WHEREAS, the 9-1-1 Central Dispatch Department pays all in-county public safety agency user fees on Michigan’s Public Safety Communications System (MPSCS); and,

WHEREAS, producing MPSCS user fee invoices is the responsibility of the state’s Department of Technology, Management and Budget (DTMB); and,

WHEREAS, the DTMB has been undercharging Livingston County MPSCS one-time and recurring user fees for approximately two years; and,

WHEREAS, the 9-1-1 Director has been working with DTMB’s Robert Parsons to produce accurate and understandable invoices to pay current and outstanding MPSCS fees back to 2011 for which the department was not invoiced, resulting in funds from both the 2011 and 2012 budget years reverting to fund balance; and,

WHEREAS, the forthcoming invoices will total approximately \$315,000.00, an amount exceeding what the department budgeted for in 2013.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the transfer of \$115,000.00 from the 9-1-1 Central Dispatch/Emergency Management Department’s fund balance to line 261.347-819.000 of the department’s 2013 budget to make payment for the forthcoming MPSCS user fee invoices.

BE IT FURTHER RESOLVED the Livingston County Board of Commissioners hereby authorizes the following budget amendment to the 2013 Central Dispatch budget.

Fund	2013 Amended Budget	Proposed Budget Amendment	Proposed 2013 Amended Budget
911	6,044,993.00	115,000.00	6,159,993.00

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: August 6, 2013

Re: Budget Amendment

The 9-1-1 Central Dispatch Department covers all public safety user fees on Michigan's Public Safety Communications System (MPSCS). Several years ago the state of Michigan transferred the MPSCS from the Department of State Police to the Department of Technology, Management and Budget (DTMB). Invoicing for MPSCS user fees fell into disarray in the wake of the sudden death of a key state worker. Subsequently, several efforts have been made to put the invoicing system to rights. Writer has been aware the state was undercharging for MPSCS user fees for more than two years.

Correction of the invoicing system fell to the state's Robert Parsons earlier this year. Writer and Mr. Parsons have worked cooperatively to produce accurate invoices for outstanding one-time and recurring user fees accruing since 2011. Since those fees were not paid in 2011 and 2012, funds budgeted for those expenses fell to fund balance.

Current and outstanding user fees will be approximately \$315,000.00 when final invoices are received by the department. The department did not budget for paying catch-up fees during the 2013 budget year. Therefore, the department requires a budget amendment to transfer \$115,000 from its fund balance to line 261-347-819.000 of the department's 2013 budget to pay for the forthcoming invoices.

<u>Fund</u>	<u>2013 Amended Budget</u>	<u>Proposed Budget Amendment</u>	<u>Proposed 2013 Amended Budget</u>
911	6,044,993.00	115,000.00	6,159,993.00

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE INSTALLATION OF AN EMERGENCY POWER SUPPLY FOR THE UNADILLA TOWNSHIP FIRE DEPARTMENT – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) with Resolution 2013-05-123; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county's local '11 HSGP allocation, inclusive of \$14,700.00 to the Unadilla Township Fire Department toward the purchase of an emergency power supply to support the fire department's 24/7 emergency communications and emergency response operations; and,

WHEREAS, the Unadilla Township Fire Department will oversee the installation of the generator; and,

WHEREAS, the application for reimbursement in the aforementioned amount with '11 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase and installation of an emergency power supply in the amount of \$14,700.00, subject to reimbursement from the 2011 Homeland Security Grant Program, for the 24/7 communication operations and emergency response operations of the Unadilla Township Fire Department.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 8, 2013

Re: Unadilla Township Fire Department Emergency Power, '11
HSGP

The Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) May 6, 2013, with Resolution 2013-05-123. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '11 HSGP local allocation. The allocation of \$14,700.00 toward the purchase of an emergency power supply for the Unadilla Township Fire Department was one of the approved projects. The project was approved for reimbursement from '11 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE REPLACEMENT OF LOW-STRAND-COUNT FIBER OPTIC CABLE ALONG MERRILL ROAD – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) with Resolution 2013-05-123; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of a dozen applications against the county's local '11 HSGP allocation, inclusive of replacing the low-strand-count fiber optic cable along Merrill Road in Hamburg Township with a high-strand-count fiber to correct the current connections of the fire and EMS services, as well as increase capacity for future users; and,

WHEREAS, the replacement was put out to bid by the Livingston Educational Service Agency (LESA) with AmComm submitted a winning bid of \$15,000.00; and,

WHEREAS, the application for reimbursement of the replacement of the low-strand-count fiber with a higher-strand-count cable '11 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the replacement of the Merrill Road fiber optic cable with a higher strand-count cable for a sum not to exceed \$15,000.00, subject to reimbursement from the 2011 Homeland Security Grant Program.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 9, 2013

Re: Merrill Road Fiber Replacement, '11 HSGP

The Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) May 6, 2013, with Resolution 2013-05-123. The Local Planning Team (LPT) met subsequently to evaluate an assortment of potential projects and authorize submission of grant funding applications against the '11 HSGP local allocation. The replacement of the existing low-strand-count fiber optic cable with a higher strand-count cable to correct the existing series connections for the fire and EMS services was one of the dozen authorized submissions. The application was made and ultimately approved by state of Michigan reviewers.

The project was put out to bid by the Livingston Educational Service Agency. The winning bidder was AmComm with a winning bid of \$15,000.00. Cost of this project is reimbursable from the '11 HSGP and operating funds have been placed in the department's budget on line 261-346-977.011 to fund this activity until such time as reimbursement is received.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE INSTALLATION OF AN EMERGENCY POWER SUPPLY FOR THE PINCKNEY POLICE DEPARTMENT – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) with Resolution 2013-05-123; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county's local '11 HSGP allocation, inclusive of \$10,673.00 to the Pinckney Police Department toward the purchase of an emergency power supply to support the police department's 24/7 emergency communications; and,

WHEREAS, the Pinckney Police Department will oversee the installation of the generator; and,

WHEREAS, the application for reimbursement in the aforementioned amount with '11 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase and installation of an emergency power supply in the amount of \$10,673.00, subject to reimbursement from the 2011 Homeland Security Grant Program, for the 24/7 communication operations of the Pinckney Police Department.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

#

MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 8, 2013

Re: Pinckney Police Department Emergency Power, '11 HSGP

The Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) May 6, 2013, with Resolution 2013-05-123. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '11 HSGP local allocation. The allocation of \$10,673.00 toward the purchase of an emergency power supply for the Pinckney Police Department was one of the approved projects. The project was approved for reimbursement from '11 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF KNOX BOXES FOR EMERGENCY ACCESS TO LIVINGSTON COUNTY SCHOOLS – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) with Resolution 2013-05-123; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county's local '11 HSGP allocation, inclusive of \$51,224.00 toward the purchase of Knox Boxes; and,

WHEREAS, the Knox Boxes will allow first responders emergency access to building entry devices and emergency plans for Livingston County schools; and,

WHEREAS, the application for reimbursement in the aforementioned amount with '11 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase and installation of Knox Boxes at Livingston County schools in the amount of \$51,224.00, subject to reimbursement from the 2011 Homeland Security Grant Program.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 8, 2013

Re: School Knox Boxes, '11 HSGP

The Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) May 6, 2013, with Resolution 2013-05-123. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '11 HSGP local allocation. The allocation of \$51,224.00 toward the purchase of School Knox Boxes was one of the approved projects. The project was approved for reimbursement from '11 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF TACTICAL BODY ARMOR FOR THE BRIGHTON-HAMBURG TACTICAL TEAM – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program (’11 HSGP) with Resolution 2013-05-123; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county’s local ’11 HSGP allocation, inclusive of \$12,282.00 toward the purchase of tactical body armor; and,

WHEREAS, the tactical body armor will allow the Brighton-Hamburg Tactical Team the needed protection to provide on-scene security, protect members of the public and to respond to a plethora of volatile and dangerous situations; and,

WHEREAS, the application for reimbursement in the aforementioned amount with ’11 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase of tactical body armor in the amount of \$12,282.00, subject to reimbursement from the 2011 Homeland Security Grant Program, for the Brighton-Hamburg Tactical Team.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 8, 2013

Re: Body Armor – Brighton-Hamburg Tactical Team, '11 HSGP

The Livingston County Board of Commissioners approved participation in the 2011 Homeland Security Grant Program ('11 HSGP) May 6, 2013, with Resolution 2013-05-123. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '11 HSGP local allocation. The allocation of \$12,282.00 toward the purchase of Point Blank Dragon Fire Tactical Body Armor and hard plates was one of the approved projects. The project was approved for reimbursement from '11 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF AIR MONITORING DEVICES FOR LIVINGSTON COUNTY FIRE DEPARTMENTS – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2012 Homeland Security Grant Program ('12 HSGP) with Resolution 2013-05-124; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county's local '12 HSGP allocation, inclusive of \$40,564.00 toward the purchase of Air Monitoring Devices; and,

WHEREAS, the Air Monitoring Devices will allow fire department first responders greater capability to monitor atmospheric hazards; and,

WHEREAS, the application for reimbursement in the aforementioned amount with '12 HSGP funds has been reviewed and approved by officials of the state of Michigan; and,

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.012 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase of Air Monitoring Devices in the amount of \$40,564.00, subject to reimbursement from the 2012 Homeland Security Grant Program, for fire department first responders in Livingston County.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 8, 2013

Re: Air Monitoring Devices for Livingston County Fire
Departments, '12 HSGP

The Livingston County Board of Commissioners approved participation in the 2012 Homeland Security Grant Program ('12 HSGP) May 6, 2013, with Resolution 2013-05-124. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '12 HSGP local allocation. The allocation of \$40,564.00 toward the purchase of Multi-Gas Air Monitoring Devices for Livingston County Fire Departments was one of the approved projects. The project was approved for reimbursement from '12 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF SPOTTING SCOPE NIGHT VISION SURVEILLANCE SYSTEMS FOR THE SHERIFF DEPARTMENT TACTICAL TEAM – PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS, 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT

WHEREAS, the Livingston County Board of Commissioners approved participation in the 2012 Homeland Security Grant Program ('12 HSGP) with Resolution 2013-05-124; and,

WHEREAS, the Local Planning Team (LPT) reviewed all submitted project funding requests and authorized submission of several applications against the county's local '12 HSGP allocation, inclusive of tactical equipment for the Sheriff Department Tactical Team; and,

WHEREAS, two spotting scope night vision surveillance systems would be purchased for use by the Tactical Team; and,

WHEREAS, the application for reimbursement of the purchase of the spotting scope night vision surveillance systems with '12 HSGP funds has been reviewed and approved by officials of the state of Michigan and the Region One fiscal agent.

WHEREAS, the department has sufficient funds within its budget to cover expenses in line item 261-346-977.012 of the 911 Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners authorizes the purchase of two spotting scope night vision surveillance systems for the Sheriff Department Tactical Team for a sum not to exceed \$19,034.30, subject to reimbursement from the 2012 Homeland Security Grant Program.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 9, 2013

Re: Sheriff Department Tactical Team Equipment, '12 HSGP

The Livingston County Board of Commissioners approved participation in the 2012 Homeland Security Grant Program ('12 HSGP) May 6, 2013, with Resolution 2013-05-124. The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '12 HSGP local allocation. The purchase of two (2) spotting scope night vision surveillance systems on the authorized equipment list (AEL), is one of the several authorized submissions. The cost of the surveillance systems is \$19,034.30. The project was approved for reimbursement from '12 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT 800 MHZ PUBLIC SAFETY RADIOS – 9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT / PUBLIC SAFETY COMMITTEE / FINANCE COMMITTEE / BOARD OF COMMISSIONERS

- WHEREAS,** the department was notified by a Motorola representative on September 27, 2010, specific models of 800 MHz radios, accounting for 283 of the county’s public safety radio fleet, would reach end-of-support in the forthcoming two years; and,
- WHEREAS,** the Board of Commissioners authorized the department to conduct a phased radio replacement program with the passage of Resolutions 2011-03-101, 2012-03-078 and 2012-09-246; and,
- WHEREAS,** the Board of Commissioners approved participation in the 2011 Homeland Security Grant Program (’11 HSGP) with Resolution 2013-05-123; and,
- WHEREAS,** replacement Motorola radios can be purchased at a discount price via the state of Michigan contract; and,
- WHEREAS,** the EMS Department and the Sheriff Department are due replacement of 32 obsolete portable radios; and,
- WHEREAS,** it is desirable to add ten units to the spares cache for replacement of failed and un-repairable mobile radio models; and,
- WHEREAS,** the department has sufficient funds within its budget to cover expenses in line item 261-346-977.011 of the Central Dispatch/Emergency Management 2013 approved budget.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners hereby authorizes the purchase of radios in the amount of \$17,500, subject to reimbursement from the 2011 Homeland Security Grant Program.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Public Safety Committee
Finance Committee
Board of Commissioners

From: Michael D. Kinaschuk

Date: August 9, 2013

Re: Purchase of Replacement 800 MHz Radios

In September 2010, we were informed by Motorola some models of 800 MHz radios would reach end-of-support in the forthcoming two years. The Board of Commissioners authorized the central dispatch department to conduct phased radio replacement with passage of resolutions 2011-03-101, 2012-03-078 and 2012-09-246. Cost of replacing obsolete radios was to be spread over a three-year period, 2011 thru 2013.

The EMS and Sheriff Departments are due replacement of 34 obsolete portable radios. It is also desirable to build up the department's cache of spare mobile radios.

Purchase of the radios can be accomplished at discount and sale pricing via the state of Michigan contract.

Obsolete mobile radio replacement can be achieved via the spares cache as single units fail and are identified as un-repairable.

The Local Planning Team (LPT) met subsequently to evaluate an assortment of project submissions and authorize submission of grant funding applications against the '11 HSGP allocation. The allocation of \$17,500.00 toward the purchase of portable 800MHz radios for Livingston County EMS was one of the approved projects. The project was approved for reimbursement from '11 HSGP funds by state of Michigan reviewers.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING A 9-1-1 TELEPHONE SYSTEM MAINTENANCE SERVICE CONTRACT – 9-1-1 CENTRAL DISPATCH / EMERGENCY MANAGEMENT, INFRASTRUCTURE & DEVELOPMENT AND PUBLIC SAFETY COMMITTEE, FINANCE COMMITTEE, BOARD OF COMMISSIONERS

- WHEREAS,** July 06, 2010, the Livingston County Board of Commissioners approved Resolution 2010-07-208 authorizing the central dispatch department to install and pay its fair share of a new 9-1-1 emergency telephone system in cooperation with Ingham, Eaton and Clinton Counties; and,
- WHEREAS,** a system, inclusive of post warranty service contracts for all four counties, was purchased through and installed by Advanced Wireless Technology of Wixom, a manufacturer authorized dealer; and,
- WHEREAS,** Livingston County went live on the system on or about May 5, 2012, with Ingham County following thereafter; and,
- WHEREAS,** subsequent system faults and bugs have been sufficiently problematic for the Ingham and Livingston County 9-1-1 centers to cause the 9-1-1 centers of Eaton and Clinton County to delay conversion to the new system; and,
- WHEREAS,** it is vital to system integrity a single provider service the entire four-county system; and,
- WHEREAS,** troubleshooting by system manufacturer Cassidian implicates installation, set-up, testing and service by AWT does not meet manufacturer design and specification, prompting Ingham County to lead an effort to select and contract an alternate manufacturer approved post-warranty maintenance and software support service provider.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners hereby authorizes the 9-1-1 Central Dispatch/Emergency Management Department to enter into a 9-1-1 emergency telephone system maintenance service contract as obtained and made available to the Counties of Livingston , Eaton and Clinton by Ingham County in compliance with its purchasing policies upon review and approval by County Civil Counsel.

BE IT FURTHER RESOLVED that the Chair of the County Board of Commissioners is authorized to sign contractual documents as deemed necessary for implementation of the project.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
**911 CENTRAL DISPATCH/
EMERGENCY MANAGEMENT DEPARTMENT**

300 S. Highlander Way, Howell, Michigan 48843
Phone 517.546.4620 Fax 517.546.5008
Web Site: co.livingston.mi.us

Memorandum

To: Infrastructure & Development and Public Safety Committee
Finance Committee
Board of Commissioners

From: Donald T. Arbic, Director

Date: August 8, 2013

Re: 9-1-1 Telephone System Maintenance Service Contract

July 06, 2010, the Livingston County Board of Commissioners approved Resolution 2010-07-208 authorizing the 9-1-1 Central Dispatch to install and pay its fair share of a new 9-1-1 emergency telephone system sufficiently robust to support the 9-1-1 centers of Clinton, Eaton, Ingham and Livingston Counties. The system was purchased through and installed by Advance Wireless Technology (AWT) of Wixom. All four counties took post-warranty service and software update contracts with AWT as part of the original purchase contract.

Livingston's central dispatch went live on the new system on or about May 5, 2012. Ingham's central dispatch converted later the same year. Subsequently, the system has experienced outages sufficient to delay Clinton and Eaton Counties from converting from their legacy systems.

Ingham County has suffered more failures and greater dissatisfaction with AWT's inability to resolve system bugs than has Livingston County. Ingham's 9-1-1 Director, Lance Langdon, and his staff investigated a host of issues and escalated several to the attention of the phone system's manufacturer, Cassidian.

Feedback from Cassidian implies reason to believe the phone system was not installed, tested or set up for daily operations by AWT as designed by the manufacturer's engineering team. Moreover, AWT has not provided manufacturer technician training required to service this high-tech system.

Ingham County is leading the project to bring in the manufacturer's troubleshooters to put the system to rights and get an RFP out to identify a service provider to replace AWT.

The telephone system is integrated. It is in the best interests of the four counties, but critical to the host sites of Ingham and Livingston Counties, the same service provider delivers system maintenance.

A 9-1-1 telephone system has a zero-outage-time-tolerance. At this writing, system maintenance remains in the hands of AWT technicians and will be until such time as a qualified replacement is identified and contracted.

Ingham County will identify a new provider via RFP; negotiate a service contract; submit said contract to review by Cohl, Stoker and Toskey; and perfect it as soon as possible. It will be critically important to reduce the transition time for the two host sites, Ingham and Livingston as much as possible.

Therefore, writer requests the Board of Commissioners approve a resolution authorizing the 9-1-1 Central Dispatch/Emergency Management Department to piggyback on the Ingham County 9-1-1 telephone system service contract upon approval of the Ingham County Board of Commissioners and civil counsel.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY SAFETY PLANNING FOR FISCAL YEAR 2014 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT.

WHEREAS, the Livingston County Sheriffs' Department wishes to continue the operation of the Secondary Road Patrol and Traffic Accident Prevention Program for state fiscal year 2014; and

WHEREAS, the County of Livingston will be receiving up to \$95,976.00 in reimbursement funds from the State of Michigan, Office of Highway Safety Planning for participation in the 2014 Secondary Road Patrol and Accident Prevention Program; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of application to enter into a contract with the State of Michigan, Office of Highway Safety Planning wherein Livingston County will receive a maximum of \$95,976.00 in State reimbursement funds effective October 1, 2013 through September 30, 2014; and

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to the 2014 Secondary Road Patrol and Accident Prevention Program upon review by Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

August 5, 2013

Sheriff Robert J. Bézotte
Livingston County Sheriff's Office
150 South Highlander Way
Howell, Michigan, 48843

Dear Sheriff Bezotte:

SUBJECT: Fiscal Year 2014 SRP Grant Application

Enclosed is the Secondary Road Patrol and Traffic Accident Prevention Program (SRP) Grant Application for FY 2014 (October 1, 2013 through September 30, 2014). The application is also available from the SRP Web site at www.michigan.gov/ohsp-srp under SRP Forms, and can be completed and saved as a Word file.

Completed applications must be received by the Office of Highway Safety Planning (OHSP) by **September 1, 2013**. **(Please note OHSP's new mailing address below.)** Applications received after that date may result in a delayed startup date. Estimated SRP program funding for FY 2014 is \$9,300,000.

Your county's allocation for FY 2014 is **\$95,976**, based upon anticipated revenue. Allocations are subject to change throughout the year based upon actual revenue collected.

Public Act 416 of 1978, as amended, requires a "Maintenance of Effort" (MOE) by the county as outlined in Section 77(1), which states, in part:

An agreement entered into under this section shall be void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, unless the county is required to reduce general services because of economic conditions and is not merely reducing law enforcement services.

Livingston County's Maintenance of Effort is 15.0. County level of effort must not include positions and expenditures funded from SRP. If the number of county-funded road patrol officers is less than your MOE requirement, your application cannot be processed. Should your county subsequently come into compliance during the year, a partial year application may be submitted.

If you have any questions, please contact Julie Roth or Susan Bishop at (517) 241-2520.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

MLP:smb
Enclosures



LIVINGSTON COUNTY, MICHIGAN
SHERIFF DEPARTMENT

150 S. Highlander Way
Howell, Mi 48843
Phone 517-540-4384 Fax 517-552-2542
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Sgt. Chad Sell
Date: August 20, 2013
Re: 2014 Secondary Road Patrol Grant offered by the State of
Michigan Office of Highway Safety Planning

Livingston County Sheriff Department has been invited to participate in the State of Michigan, Office of Highway Safety Planning Secondary Road Patrol and Accident Prevention Program grant for State fiscal year 2014.

The State of Michigan, Office of Highway Safety Planning has offered Livingston County Sheriff Department up to \$95,976.00 in state reimbursement funds for participation in the program.

Continued participation in this grant opportunity will allow the Sheriff to maintain two officers dedicated specifically to traffic enforcement and accident prevention within Livingston County.

The main purpose of the program is to increase traffic enforcement on secondary roads within Livingston County thereby reducing the number of traffic related incidents. The Livingston County Sheriff Department has participated in the Secondary Road Patrol and Accident Prevention Program for a number of years in the past. I am requesting that the Board of Commissioners support the submission of the application and enter into contract with the State of Michigan, Office of Highway Safety Planning for fiscal year 2014. Your support will allow the Sheriff Department to continue a vital service to our County.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION TO APPROVE THE PURCHASING OF A ROBOTIC TOTAL STATION FOR THE LIVINGSTON COUNTY TRAFFIC SAFETY BUREAU

WHEREAS, the Sheriff's Department has determined a need to purchase a Leica TS12 Robotic Total Station from Leica Geosystems Inc.

WHEREAS, the Sheriff's Department will be purchasing the Leica TS12 Robotic Total Station for \$22,905.65; and

WHEREAS, the purchase of the Leica TS12 Robotic Total Station will be a one time expense; and

WHEREAS, the funds for the purchase have been set aside in contingency and approved in the 2013 Sheriff Department budget; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the issuance of a Purchase Order to LEICA Geosystems Inc, Fenton, MI for the Leica TS12 Robotic Total Station in the amount of \$22,905.65; and

THEREFORE BE IT FURTHER RESOLVED that the Sheriff Department budget be amended and the funds set aside in contingency for this purchase be transferred into line item 239.351.747.000 in the amount of \$22,905.65.

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**MOVED:
SECONDED:
CARRIED:**

- when it has to be **right**



Monday, August 12, 2013

**Sgt. Chad Sell
Livingston County Sheriff's Department
150 South Highlander Way
Howell, Michigan 48843**

Dear Sgt. Sell,

This letter is to notify the Livingston County Sheriffs Department that the sole source for all Leica Total Stations, Leica GNSS Receivers , Leica DNA10 Digital Levels and all other geodetic grade equipment is provided by Leica Geosystems, Inc. directly in the State of Michigan.

As a service to our valued customers, Leica Geosystems products are provided directly from the manufacturer to our customers in the State of Michigan.

**Most Sincerely,
Leica Geosystems, Inc.**

A handwritten signature in blue ink that reads "Dr. Richard R. Sauve II".

**Dr. Richard R. Sauve II
Senior Michigan Technical Sales Representative
10880 Ridge View Trail
Fenton, Michigan 48430
Cell: (313) 670-3395
Fax: (810) 714-3180
Rick.Sauve@Leicaus.com**

**Richard R. Sauve II, PhD., BS
Michigan Technical Sales Representative**

Leica Geosystems Inc.

10880 Ridge View Trail
Fenton, Michigan 48430
Cell: (313) 670-3395
Fax: (810) 714-3180

www.Leica-Geosystems.com/us

www.Ferris.edu/surveying



LIVINGSTON COUNTY SHERIFF DEPARTMENT

**150 S. Highlander Way
Howell, Michigan 48843-2323
517.540.2440
CSell@co.livingston.mi.us**

DATE: August 16th, 2013

TO: Livingston County Board of Commissioners

FROM: Sgt. Chad Sell

RE: Resolution authorizing purchase of a Leica TS12 Robotic Total Station

The Sheriff Department has identified a need to purchase a Leica TS12 Robotic Total Station package from Leica Geosystems, Inc. In the Sheriff Department 2013 approved budget, \$28,863 was set aside in contingency for this purchase.

The total station will be used by the Sheriff's Department traffic safety bureau for measuring and recording serious injury and fatal traffic crashes along with crime scenes.

Currently the total station owned by the Sheriff's Department is almost twelve years old and is a two person operation. The Leica TS12 total station is a robotic unit that can be operated by one person on scene. This equipment will allow other investigators the opportunity to collect evidence and conduct a more thorough investigation in less time which in turn reduces overtime costs. It will also limit road closure times at crash scenes which reduce liability and safety concerns to department personnel and the general motoring public.

We will purchase the Leica TS12 Robotic Total Station package from the sole proprietor located in Tyrone Township, Livingston County for \$22,905.65. The original amount placed in contingency for this purchase was \$28,863.

Therefore, I am requesting that the attached resolution be approved. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Sgt Chad Sell
Shift Supervisor

**LIVINGSTON COUNTY PURCHASING
REQUEST FOR QUOTE**

150 S. Highlander Way
Howell, Michigan 48823-2323
Phone (517) 546-2440 Fax (517) 552-2542



Buyer: Sgt. Chad Sell
Phone # (517) 540-2440
Fax # (517) 546-1744
Email csell@co.livingston.mi.us

VENDOR INFORMATION:

Leica Geosystems Inc.
10880 Ridge View Trail
Fenton, MI 48430
(313)670-3395

DATE OF REQUEST: 8/7/13

QUOTE DUE: 8/7/13

QTY	UOM	DESCRIPTION	UNIT COST	TOTAL PRICE
1		Leica TS12 Robotic Total Station	\$22,835.65	\$22,905.65

- 1.) Quote delivery in 5 calendar days after receipt of order.
- 2.) All quotes are to be F.O.B. Destination. Livingston County reserves the right to reject other shipping terms. If a delivery fee is not included on the quote form, no delivery fee will be allowed. Regardless of shipping terms, Seller will assume all responsibility for loss or damage during shipping.
- 3.) All quotes are to be valid for a minimum of 45 days.
- 4.) For your quote to be considered, it must be received in the Purchasing Office no later than the above deadline date specified.
- 5.) Livingston County is tax exempt. Tax is not to be included on the quote form.
- 6.) Livingston County reserves the right to award by item, by group or as a whole.
- 7.) Payment Terms: Net 30 Days
- 8.) Quote in US dollars only.

SPECIAL NOTES:

FAX THIS COMPLETED FORM TO THE FAX NUMBER ABOVE NO LATER THAN THE SPECIFIED DUE DATE.



LIVINGSTON COUNTY PURCHASE ORDER

Central Purchasing

304 E. Grand River, Howell, MI 48843

Phone: (517) 552-5002

Fax: (517) 546-7266

Purchase Order Number

Ship Via	Delivery Date	Terms	Fund/Dept	Line Item	Date
		Net 30	101-301		August 16 th , 2013

ISSUED TO:

Leica Geosystems Inc
10880 Ridge View Trl
Fenton, MI 48430
Fax 810-714-3180

SHIP TO & BILL TO:

Livingston County Sheriff Department
150 S. Highlander Way
Howell, MI 48843
For further information
Contact Sgt. Chad Sell @ (517)546-2440

QTY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1			Leica TS12 Total Station Package	\$22,835.65	\$22,835.65
This order is exempt from sales & use tax Exemption No. 38-6005819			SHIPPING/FREIGHT		\$70.00
			TOTAL		\$22,905.65

INSTRUCTIONS TO THE VENDOR:

1. PO# must appear on all invoices, packing slips and correspondence.
2. Send invoice to department placing order.
3. By accepting this PO, the seller agrees to the terms and conditions on the front and reverse sides hereof.
4. Seller agrees to provide applicable material safety data sheets as required by law.
5. Deliver all items to department indicated.
6. Vendor carries all risk of loss and/or damage to items ordered occurring prior to their delivery to acceptance by the department indicated.

I hereby certify that the above items ordered does not exceed the line item budget of this department.

 Department Authorization

 Date

 Purchasing Authorization

 Date

Equipment Proposal

Livingston County Sheriff's Department
 150 South Highlander Way
 Howell, Michigan 48843
 Contact: Deputy Chad Sell
 Telephone: (517) 404-3090
 Email: Csell@co.livingston.mi.us

Leica Geosystems, Inc.
 10880 Ridge View Trail
 Fenton, Mi. 48430
 Fax: (810) 714-3180
 Cell: (313) 670-3395
Rick.Sauve@Leicaus.com

7-Aug-13

Leica TS12 Total Station

791305	TS12, 5" , R400, Total Station with Auto Target Recog. Automatic Target Recognition Total Station, 1 Keyboard, Laser Plummet, Standard Applications, User Manual & Carrying Case, Color Touch Screen	1	17,735.00	17,735.00
733256	MCF32, Compact Flash Card for TS12	1	100.00	100.00
639985	GRZ4 360 deg. Prism	1	990.00	990.00
667304	GDF122 Pro Tribrach non- optical plummet, pale green	1	385.00	385.00
733270	GEB221, Li-ion battery, 4Ah, rechargeable -	3	180.00	540.00
754389	GLS12F Plumbing Pole	1	300.00	300.00
CS15 Field Controller, SmartWorx Viva Software and Accessories				
767869	CS 15 Field Controller, Win CE , Full VGA, Touch Display	1	3,700.00	3,700.00
767874	CBC01 Lemo Connector module with Power Jack & USB Ho	1	150.00	150.00
772806	GEB212 Lithium Ion Battery 7.4v / 2.6 Ah	2	130.00	260.00
767909	SmartWorxs Viva Liscence Key	1	700.00	700.00
767856	MSD1000 Industrial Grade SD Memory Cards 1 GB	1	200.00	200.00
767879	GHT62 Pole Holder base plate for CS15	1	60.00	60.00
767880	GHT63 Clamp arrangement for attaching GHT62 to pole	1	100.00	100.00
788853	RH16 Radio Handle with integrated Radio	1	1,650.00	1,650.00
788855	CTR16 Communicaton Cap for CS15	1	950.00	950.00
791696	GVP660 Small sized hard container for Robotic access.	1	250.00	250.00
Smart Charger (to maintain Lithium battery health)				
733271	GKL221 Pro Charger (charges all batteries)	1	550.00	550.00
733323	Charger Plates for GEB221 Batteries	2	60.00	120.00
Traverse Kit				
667301	GST120-9 Geodetic Tripods with Locking Legs	1	350.00	350.00
Price of Leica TS12 Robotic Total Station Package				29,090.00
Less Equipment Trade In				(6,254.35)
Shipping				70.00
Purchase Price with Trade in and Shipping				22,905.65

Note: Shipping F.O.B. Lawrenceville, GA

Signature & PO Number if Required :
 The above is the equipment I would like shipped:

Sign , Date & Fax to Rick Sauve @ (810) 714-3180

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANT TO ACTING LIEUTENANT - SHERIFF

- WHEREAS,** The Sheriff's Department currently has one (1) Lieutenant who has announced his intent to use a substantial portion of his compensatory time; and
- WHEREAS,** this same individual has informed us of his intent to retire upon attaining his retirement age requirement in March, 2014; and
- WHEREAS,** the Sheriff's Department has determined the necessity to replace this position in order to maintain the safety and security of our Jail facility; and
- WHEREAS,** the individual we desire to promote to Acting Lieutenant possesses extensive knowledge and has displayed exemplary performance within the Corrections Division throughout the past twenty-two years of employment; and
- WHEREAS,** funding exists in our 2013 budget as a result of several openings; and
- WHEREAS,** funding for this position will be included in our 2014 operating budget

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes and approves the promotion of one (1) full-time Sergeant to one (1) full-time Acting Lieutenant within the Livingston County Sheriff's Department and to full-time Lieutenant upon the retirement of Lt. Jakrzewski.

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MOVED:
SECONDED:
CARRIED:



Livingston County Sheriff's Department
Robert J. Bezotte, Sheriff
150 S. Highlander Way
Howell, MI 48843
(517) 546-2440
(517) 552-2542 FAX
rbezotte@co.livingston.mi.us

DATE: August 21, 2013
TO: Livingston County Board of Commissioners
FROM: Undersheriff Michael J. Murphy
RE: **RESOLUTION AUTHORIZING THE PROMOTION OF SERGEANT TO ACTING
LIEUTENANT**

Lieutenant Don Jakrzewski has informed us of his intent to use compensatory time until attaining his retirement age requirement in March, 2014. It is our intention to fill this vacancy with the promotion of Sergeant Jeff Leveque.

In order to maintain an effective level of service to the public, it is important that this position be filled as soon as possible. To remain at our current authorized staffing level of two (2) Lieutenants assigned to our Jail Division, we seek authorization to promote Sergeant Jeff Leveque to Acting Lieutenant effective September 15, 2013 and to make it a permanent promotion upon the retirement of Lieutenant Don Jakrzewski.

Lt. Tom Cremonte is currently devoting much of his time toward the Jail Expansion project and it is imperative that a Lieutenant is available to address the day-to-day operations of our existing Jail facility. Lt. Eric Sanborn currently serves in this capacity. We plan on moving Lt. Sanborn to our Road Division. Sergeant Leveque has 22 years of experience in our Jail Division; first as a Corrections Officer. Jeff was very involved in the 1996 Jail Expansion and was promoted to Sergeant during that transition.

Thank you for your consideration of this request.

Respectfully submitted,

Michael J. Murphy
Undersheriff

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

**RESOLUTION RECOMMENDING CONSISTENCY WITH THE LIVINGSTON COUNTY
SOLID WASTE MANAGEMENT PLAN FOR A TYPE B TRANSFER STATION IN OCEOLA
TOWNSHIP-SOLID WASTE MANAGEMENT**

WHEREAS, under the provisions of Part 115 of Act No. 451 of the Public Acts of 1994, as amended, known as the Natural Resources and Environmental Protection Act, Livingston County has prepared a Solid Waste Management Plan (“the Plan”); and

WHEREAS, this Plan addresses the solid waste management needs of Livingston County and ensures that all non-hazardous waste generated is collected, recovered, processed and disposed of in a manner consistent with state law; and

WHEREAS, the selected solid waste management system consists of the public collection of residential, commercial, and industrial waste through contracts with municipalities, subscription service with residents, and private sector contracts; and

WHEREAS, currently, waste is either transferred to the two current, licensed transfer and processing facilities in the county or directly exported to a Plan-authorized landfill or transfer station in other neighboring counties in which Livingston County is an accepted imported source of municipal solid waste; and

WHEREAS, San Marino Properties LLC has submitted a proposal for a determination of consistency with the Livingston County Solid Waste Management Plan in order to construct and operate a Type B transfer station in Oceola Township; and

WHEREAS, a Type B transfer station is a facility designed and operated to receive domestic and commercial solid waste from vehicles unloaded by hand and accepts less than 200 uncompacted cubic yards per day; and

WHEREAS, a Type B facility generally consists of a ramp or concrete pad-type operation, not necessarily enclosed, where waste is taken, generally uncompacted, from one vehicle and loaded directly onto another vehicle or container by hand for transporting purposes. It is unlikely that any Type B facility would require permits or licenses, though it would still fall under the authority of the Michigan Department of Environmental Quality; and

WHEREAS, the Livingston County Solid Waste Management has reviewed and determined that the submitted proposal from San Marino Properties, LLC, is consistent with the Livingston County Solid Waste Management Plan at its June 12, 2013, meeting; and

WHEREAS, the Solid Waste Management Committee recommends that the proposal be found consistent with the Livingston County Solid Waste Management Plan by the Livingston County Board of Commissioners ; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby finds the proposal to locate a Type B transfer station by San Marino Properties, LLC in Oceola Township to be consistent with the Livingston County Solid Waste Management Plan; and

THEREFOR BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners directs that its recommendation be forwarded to the Director of the Michigan Department of Environmental Quality for final determination of consistency.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF DRAIN COMMISSIONER

2300 E. Grand River Ave. Ste. 105
Howell Michigan 48843

Memorandum

To: Livingston County Board of Commissioners
From: Robert Spaulding, DPW/Solid Waste Coordinator
Date: 08/19/13

**Re: RESOLUTION RECOMMENDING CONSISTENCY WITH
THE LIVINGSTON COUNTY SOLID WASTE MANAGEMENT
PLAN FOR A TYPE B TRANSFER STATION IN OCEOLA
TOWNSHIP-SOLID WASTE MANAGEMENT**

Under Part 115 of Act No. 451 of the Public Acts of 1994, as amended, known as the Natural Resources and Environmental Protection Act, Livingston County, as well as all Michigan counties, has prepared a Solid Waste Management Plan (the "Plan") that addresses the solid waste management needs of the county and ensures that all the non-hazardous waste generated is collected, recovered, processed, and disposed of in a manner consistent with state law.

Livingston County evaluated and scored four selected alternatives and chose the system that consisted of private collection of residential, commercial, and industrial waste through contracts with municipalities, subscription service with residences and private sector contracts. Currently, disposal of collected waste is transferred to two licensed transfer stations and processing facilities in the county, one of which is still licensed but not in operation, or directly exported to a neighboring transfer station or landfill in a neighboring county that has agreed to accept imported municipal solid waste from Livingston County.

A local company, San Marino Properties, has submitted a proposal requesting determination of consistency with the Livingston County Solid Waste Management Plan, of a Type B transfer station in Oceola Township. In short, a Type B transfer station is a facility designed and operated to accept domestic and commercial solid waste from vehicles unloaded by hand and accepting less than 200 yards of uncompacted waste per day.

There is a decision making process detailed in the Plan for determining the consistency with our Plan of any proposals to site a transfer station, processing station, or landfill. The proposal must be found consistent with our Plan by the Livingston County Solid Waste Management Committee and the Livingston County Board of Commissioners. Final determination of consistency shall be made by the Director of the Michigan Department of Environmental Quality.

The Livingston County Solid Waste Management Committee has found the proposal submitted by San Marino Properties to site a Type B transfer station to be consistent with our Plan at its June 12, 2013, meeting and is recommending this same action by the Livingston County Board of Commissioners.

Please contact our office should you have any questions.