

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 10, 2014 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

| | | | |
|---------|------------------|-------------------|------------------|
| OTHERS: | WILLIAM SLEIGHT | ALLISON NALEPA | KEVIN WILKINSON |
| | DIANNE McCORMICK | MARGARET DUNLEAVY | JEFF BOYD |
| | ELAINE BROWN | ROBERTA BENNETT | JENNIFER PALMBOS |
| | MATT BOLANG | DOUG BRITZ | DOUG MOORE |
| | RICH MALEWICZ | MARK JOHNSON | PAT CASSIDY |
| | DIANE GREGOR | CINDY CATANACH | ELAINE HESCH |

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS AT 7:30 PM.**
2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED DECEMBER 9, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

- **MI WORKS! ANNUAL REPORT:** Bill Sleight introduced Executive Council Members, Doug Moore, Pat Cassidy, and Elaine Hesch, and orally presented MI Works! Annual Report. Council Members provided their perspectives on the Report as well.
- **HEALTH DEPARTMENT - 2013 GOAL ACCOMPLISHMENTS AND 2014 PROPOSED GOALS:** Dianne McCormick, Elaine Brown and Matt Bolang presented the Livingston County Department of Public Health's Accomplishments and Goals.

5. **CALL TO THE PUBLIC: None.**

6. RESOLUTIONS for CONSIDERATION.

- 7. MI WORKS: RESOLUTION APPROVING THE SUBMISSION OF THE CALENDAR YEAR 2014 MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2014, TO DECEMBER 31, 2014**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

- 8. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDERS FOR FY 2014 PURCHASE OF VACCINES**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

- 9. ANIMAL CONTROL: RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT REGARDING THE COMPANION ANIMAL WELFARE FUND**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

- 10. COUNTY CLERK: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER FOR 2014 ELECTION SUPPLIES**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

- 11. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR SNOW REMOVAL SERVICES WITH EVERGREEN OUTDOOR, INC**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

- 12. ADMINISTRATION: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE COUNTY FINANCIAL OFFICER TO ATTEND THE GOVERNMENT FINANCE OFFICER ASSOCIATION (GFOA) ANNUAL CONFERENCE IN MINNEAPOLIS, MINNESOTA/ COUNTY ADMINISTRATION**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

13. **AIRPORT: RESOLUTION TO CHOOSE THE FIXED THREE (3) YEAR PREMIUM OPTION FOR AIRPORT LIABILITY INSURANCE**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

14. **AIRPORT: RESOLUTION TO AUTHORIZE HOWELL TOWNSHIP TO REZONE AIRPORT PARCELS AND TO COMBINE AIRPORT PARCELS INTO ONE TAX IDENTIFICATION NUMBER**

**RECOMMEND MOTION TO: FULL BOARD
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

15. **I.T.: RESOLUTION TO APPROVE THE PURCHASE OF AN ENTERPRISE LICENSING AGREEMENT FOR MICROSOFT SQL SERVER WITH SOFTWARE ASSURANCE IN ACCORDANCE WITH THE IT STRATEGIC PLAN**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

16. **I.T.: RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC MOBILE DATA COMPUTERS FOR EMS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

17. **I.T.: RESOLUTION AUTHORIZING THE PURCHASE OF A ONE YEAR MAINTENANCE AGREEMENT FOR LIVINGSTON COUNTY INFORMATION TECHNOLOGY'S EMC SANS (STORAGE AREA NETWORK) INCLUDING SOFTWARE, HARDWARE AND SERVICES WITH CDWG**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

18. **L.E.T.S.: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS MANAGER AND DRIVER TRAINER TO ATTEND THE F.T.A. DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN LITTLE ROCK, AK, APRIL 13 - 18, 2014**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

19. **L.E.T.S.:** RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR STATE FISCAL YEAR 2015 UNDER ACT NO. 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

20. **L.E.T.S.:** RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON - L.E.T.S. FOR FY 2015

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

21. **L.E.T.S.:** RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FISCAL YEAR 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

22. **BOARD:** RESOLUTION AUTHORIZING AN INCREASE IN HOURS FOR THE ADMINISTRATIVE SPECIALIST POSITIONS IN THE OFFICE OF THE BOARD OF COMMISSIONERS AND HUMAN RESOURCES DEPARTMENT

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

23. **CALL TO THE PUBLIC:** None.

24. **ADJOURNMENT:**

MOTION TO ADJOURN AT 8:37 PM.
MOVED BY: CHILDS / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY