

MEETING MINUTES

LIVINGSTON COUNTY

MARCH 10 , 2014 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

OTHERS:
DIANNE McCORMICK
CHRIS FOLTS
CAROL SHAW
DOUG BRITZ
RICH MALEWICZ

JEFF BOYD
KEVIN WILKINSON
CINDY CATANACH
CAROL GRIFFITH
DON PARKER

DON PARKER
DIANE GREGOR
BRUCE HUNDLEY
BELINDA PETERS
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS AT 7:30 PM.**
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 10, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.
5. **CALL TO THE PUBLIC:** None.
6. **RESOLUTIONS FOR CONSIDERATION.**

7. PUBLIC HEALTH: RESOLUTION APPROVING THE 2014 PLAN OF ORGANIZATION FOR THE DEPARTMENT OF PUBLIC HEALTH

**RECOMMEND MOTION TO: FULL BOARD
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

8. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH VENDTEK FOR VENDING MACHINE INSTALLATION AND SERVICE

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

9. FACILITY SERVICES: RESOLUTION TO AMEND THE CONTRACT WITH OTIS ELEVATOR COMPANY TO INCLUDE ELEVATOR MAINTENANCE AND REPAIR SERVICES AT 1911 TOOLEY ROAD

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

10. FACILITY SERVICES: RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A CHILLER SYSTEM AT THE ADMINISTRATION BUILDING

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

11. FACILITY SERVICES: RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF COMPUTER ROOM COOLING SYSTEM

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

12. FACILITY SERVICES: RESOLUTION AUTHORIZING THE EXCEPTION TO THE HIRING FREEZE POLICY

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN**

**RECOMMEND MOTION AS AMENDED TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

13. **L.E.T.S.:** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM THE FEDERAL STATE OF GOOD REPAIR GRANT AND ISSUANCE OF A PURCHASE ORDER (VEHICLES)

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

14. **CAR POOL:** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDERS AND TO AMEND THE FOLLOWING FISCAL YEAR 2014 BUDGETS FOR MOTOR POOL, SHERIFF ROAD, SHERIFF JAIL, AND CONTINGENCY(VEHICLES)

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

15. **EMS:** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THE PURCHASE OF 2 TYPE III MEDIX AMBULANCES FOR THE EMS DEPARTMENT

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

16. **HUMAN RESOURCES:** RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR INFORMATION TECHNOLOGY, FINANCE, AND PAYROLL STAFF TO ATTEND THE TYLER MUNIS ANNUAL TRAINING CONFERENCE IN SAN ANTONIO, TEXAS

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

17. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AUTHORIZE THE PURCHASE OF A JET-A FUEL TRUCK

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

18. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH SPARLING CORPORATION FOR CONSTRUCTION OF A NEW FUEL FARM AND DEMOLITION OF THE EXISTING FUEL FARM

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

19. I.T.: RESOLUTION AUTHORIZING THE PURCHASE ORDER FOR SOFTWARE MAINTENANCE RENEWAL FOR THE COUNTY OWNED PUBLIC SAFETY SOLUTION FOR ALL PUBLIC RELATED DEPARTMENTS: SHERIFF, POLICE, FIRE, EMS, CENTRAL DISPATCH, AND INFORMATION TECHNOLOGY WITH SUNGARD PUBLIC SAFETY 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

20. I.T.: RESOLUTION AUTHORIZING THE UPGRADE OF THE SELECTRON TECHNOLOGIES INTERACTIVE VOICE RESPONSE (IVR) SYSTEM USED BY THE BUILDING DEPARTMENT

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

21. I.T.: RESOLUTION AUTHORIZING RENEWAL OF A ONE YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT WITH GARTNER, INC.

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

22. ADMINISTRATION: RESOLUTION APPROVING THE FILLING OF A FULL TIME FINANCIAL ANALYST POSITION

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

23. ADJOURNMENT:

MOTION TO ADJOURN AT 8:43 PM.
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY