

MEETING MINUTES

LIVINGSTON COUNTY

MAY 12 , 2014 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN **COMM. WILLIAMS**

OTHERS:	DIANNE McCORMICK CHELSEA MOXLOW JENNIFER PALMBOS KEVIN WILKINSON JEFF BOYD	TOM DARLING - WHMI DAVE DOMAS MARK JOHNSON DOUG BRITZ RICH MALEWICZ	BELINDA PETERS KATE LAWRENCE RON VAN HOUTEN CAROL SUE JONCKHEERE
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1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS AT 7:30 PM.**
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 7, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDITION OF 911 CENTRAL
DISPATCH & EMS REORGANIZATION AS RESOLUTION**
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

- **PUBLIC HEALTH REPORT:** DIANNE McCORMICK, Health Officer, provided Members with their "*What to Know Before You Go!*" Pamphlet, emphasizing septic tank maintenance that residents will be receiving in the mail. Chelsea Moxlow briefed those present on State and National Accreditation.
- **DISCUSS REORGANIZATION OF 911 CENTRAL DISPATCH AND EMS:** BELINDA PETERS, County Administrator, spoke to the Committee regarding the proposed reorganization plan for both the 911 Central Dispatch and EMS Departments, with JEFF BOYD, EMS Director, in support thereof. COMM. DENNIS DOLAN explained his belief that this was the best road for the County not only at present, but for the future, hence his request to add this item as a Resolution to the Agenda.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS FOR CONSIDERATION.**

7. **HUMAN RESOURCES:** **RESOLUTION AUTHORIZING THE FILLING OF THE VACANT FULLTIME PAYROLL CLERK POSITION**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

8. **AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION AND THE CONSTRUCTION ADMINISTRATION OF A NEW FUEL FARM**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

9. **AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2013-07-190 AND THE AGREEMENT WITH C&S COMPANIES TO INCLUDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE CONSTRUCTION OF THE AIRPORT FUEL FARM**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

10. **L.E.T.S.:** **RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM FEDERAL STATE OF GOOD REPAIR GRANT AND ISSUANCE OF A PURCHASE ORDER**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

11. **L.E.T.S.:** **RESOLUTION AUTHORIZING THE CREATION OF ONE (1) 29-HOUR PER WEEK DRIVER POSITION**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

12. I.T.: RESOLUTION AUTHORIZING ESRI USER CONFERENCE / TRAINING EXPENSES

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

13. I.T.: RESOLUTION TO APPROVE THE HIRING OF ONE FULL-TIME HARDWARE TECHNICIAN IN THE LIVINGSTON COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO REPLACE THE RECENT VACANT POSITION AT THE HIRE RATE OF GRADE J

**RECOMMEND MOTION WITH ADDITION OF VACANCY REVIEW TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

14. I.T.: RESOLUTION AUTHORIZING THE PURCHASE OF SECURITY SWIPE LOCKS AND CAMERAS FOR THE EAST COMPLEX AND ADMINISTRATION BUILDING

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED**

15. I.T.: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE CHIEF INFORMATION OFFICER TO ATTEND THE GARTNER SECURITY AND RISK MANAGEMENT SUMMIT IN NATIONAL HARBOR, MARYLAND

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

16. I.T.: RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO TRANSFER FUNDS FROM CAPITAL TO EQUIPMENT

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

17. ADMINISTRATION: RESOLUTION AUTHORIZING REORGANIZATION OF BOTH 911 - CENTRAL DISPATCH AND EMS

**RECOMMEND MOTION TO: PUBLIC SAFETY
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

18. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:18 PM.
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY