

**MINUTES  
BOARD OF COMMISSIONERS  
11/12/09  
304 E. Grand River Avenue, Howell, Michigan**

**MEMBERS PRESENT:** Commissioners LaBelle, Griffith, Parker, Jones, Dolan, Domas, VanHouten, Williams  
**MEMBERS ABSENT:** Commissioner Mantey  
**OTHERS PRESENT:** Belinda Peters, Bob Block, Barbara Drake

1. **CALL MEETING TO ORDER** - Meeting was called to order by Chairman Jones at 9:31 a.m.
2. **PLEDGE OF ALLEGIANCE** - All rose for the Pledge of Allegiance.
3. **ROLL CALL** - Roll call by the secretary indicated the presence of a quorum.
4. **CALL TO THE PUBLIC** - No response.

5. **APPROVAL OF AGENDA**

**MOVED BY WILLIAMS, SECONDED BY VANHOUTEN TO APPROVE THE AGENDA OF THE BOARD OR COMMISSIONERS' MEETING DATED NOVEMBER 12, 2009, AS PRESENTED.**

**All in favor, motion passed.**

6. **MOTION TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS DATED NOV. 12, 2009.**

\* The handling and review of claims was discussed. It was determined that there should be a policy in place that would determine and clarify acceptable claims. Many situations could be determined across the board if there was a policy. It was determined that the General Government Committee would review this matter and begin to put a policy in place. Also, a quarterly audit and random audit of the claims should be done.

**MOVED BY LABELLE, SECONDED BY WILLIAMS TO ACCEPT FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS FATED NOVEMBER 12, 2009.**

**All in favor, motion passed.**

7. **CALL TO THE PUBLIC** - No response.

8. **ADJOURNMENT**

**MOVED BY PARKER, SECONDED BY WILLIAMS TO ADJOURN AT 9:50 A.M.**

**All in favor, motion passed.**

Respectfully submitted:  
Barbara Drake