

MEETING MINUTES

LIVINGSTON COUNTY

JANUARY 9, 2013 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE RM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN - FINANCE CHAIR
 COMM. DAVID DOMAS
 COMM.

COMM. CAROL GRIFFITH
 COMM. KATE LAWRENCE
 COMM. GARY CHILDS

COMM. WILLIAM GREEN
 COMM. RON VAN HOUTEN
 COMM. STEVE WILLIAMS

OTHERS:

<u>JENNIFER NASH</u>	<u>SALLY REYNOLDS</u>	
<u>JUDGE DAVID READER</u>	<u>JAMES DUQUET</u>	<u>DIANE BOCKHAUSEN</u>
<u>CHRIS FOLTS</u>	<u>CINDY CATANACH</u>	<u>BELINDA PETERS</u>
<u>JENNIFER PALMBOS</u>	<u>ROBERTA BENNETT</u>	<u>DEBBIE WARDEN</u>
<u>MARGARET DUNLEAVY</u>	<u>MARY ELLEN NYGREN</u>	
<u>JAMIE PALMER</u>	<u>MARK JOHNSON</u>	

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:32 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** MINUTES AND CLOSED SESSION MINUTES OF MEETING DATED DECEMBER 12, 2012:

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: DOMAS / SECONDED BY: VANHOUTEN

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.
5. **APPROVAL OF AGENDA:**

➤ **CONSENT and REGULAR AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.

MOTION TO APPROVE THE REGULAR AGENDA, AS MODIFIED: REMOVE RESOLUTION 16 FROM AGENDA

MOVED BY: DOMAS / SECONDED BY: LAWRENCE

ALL IN FAVOR – MOTION PASSED

6. **REPORTS:** None.

7. **CALL TO THE PUBLIC:**

- Mark Johnson stated that the resolution was being deleted from today's agenda due to a change order in terminal building construction.

8. **APPROVAL OF CONSENT AGENDA ITEMS; RESOLUTIONS 10-14**

MOTION TO APPROVE THE CONSENT AGENDA
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

9. **RESOLUTIONS FOR CONSIDERATION:**

10. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE THE PURCHASING DEPARTMENT AND THE LIVINGSTON COUNTY AIRPORT MANAGER TO PROCEED WITH THE PURCHASE OF FURNITURE AND TECHNOLOGY FOR THE NEW TERMINAL BUILDING

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

11. **PURCHASING:** RESOLUTION AUTHORIZING THE FUNDS TO REPLACE AGING COPIES WITH MULTI FUNCTIONAL DEVICES (MFD) AND AUTHORIZATION TO AMEND THE 2013 BUDGET

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

12. **BUILDING SERVICES:** RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

13. **INFORMATION TECHNOLOGY:** **RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO HARRIS FOR SOFTWARE SUPPORT FOR THE LIVINGSTON COUNTY TREASURER’S DEPARTMENT FOR THE YEAR 2013**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

14. **INFORMATION TECHNOLOGY:** **RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE/PROBATE COURTS, CIRCUIT COURT AND COUNTY CLERK – WEST COMPLEX FOR 2013 WITH THE STATE OF MICHIGAN JUDICIAL INFORMATION SYSTEMS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
YEAS: CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, WILLIAMS, VANHOUTEN
NAYS: NONE ABSENT: DRICK

15. **BOARD OF COMMISSIONERS:** **RESOLUTION TO APPROVE THE ACCEPTANCE OF COMMISSIONER JAY R. DRICK RESIGNATION FROM THE BOARD OF COMMISSIONERS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

16. **AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2012-05-153 AND THE AGREEMENT WITH GARRISON COMPANY OF FARMINGTON HILLS, MICHIGAN TO INCLUDE CHANGE ORDER #3**

DELETED FROM THE AGENDA

17. **PROBATE COURT:** **RESOLUTION APPROVING THE FILLING OF ONE FULL-TIME COURT CLERK POSITION IN THE PROBATE COURT**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

18. **COMMUNITY CORRECTIONS:** **RESOLUTION APPROVING THE FILLING OF A PART TIME ADMINISTRATIVE ASSISTANT**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

19. DISTRICT COURT: RESOLUTION APPROVING THE APPOINTMENT OF JAY R. DRICK AS ATTORNEY/MAGISTRATE FOR THE 53RD DISTRICT COURT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

20. TREASURER: RESOLUTION AUTHORIZING THE COUNTY TREASURER TO SIGN THE TREASURER PARTICIPATION AGREEMENT RELATED TO THE MICHIGAN HOMEOWNER ASSISTANCE – HELP FOR HARDEST HIT PROGRAM

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

21. TREASURER: RESOLUTION TO AMEND THE LANGUAGE IN RESOLUTION 2012-12-385 DATED DECEMBER 17, 2012

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

22. ADMINISTRATION: RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2013

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

23. ADMINISTRATION: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE COUNTY FINANCIAL OFFICER TO ATTEND THE GOVERNMENT FINANCE OFFICER ASSOCIATION (GFOA) ANNUAL CONFERENCE IN SAN FRANCISCO, CALIFORNIA

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

24. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED JANUARY 9, 2013.
MOVED BY: GRIFFITH / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

25. COMPUTER PRINTOUT

MOTION TO APPROVE THE COMPUTER PRINTOUT.

MOVED BY: DOMAS / SECONDED BY: GREEN

ALL IN FAVOR - MOTION PASSED

26. CLOSED SESSION: COMPREHENSIVE LITIGATION UPDATE

MOTION TO RECESS TO CLOSED SESSION AT: 7:51 AM

MOVED BY: GRIFFITH / SECONDED BY: CHILDS

MOTION PASSED

RETURN TO OPEN SESSION AT: 8:56 AM

27. ADJOURNMENT:

MOTION TO ADJOURN AT 8:56 AM

MOVED BY: WILLIAMS / SECONDED BY: GREEN

ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

DEBBIE WARDEN
RECORDING SECRETARY