

MEETING MINUTES

LIVINGSTON COUNTY

JANUARY 12, 2015 – 4:00 PM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN - CHAIR COMM. LAWRENCE – VICE CHAIR
 COMM. GRIFFITH COMM. GREEN

OTHERS: BELINDA PETERS, JENNIFER PALMBOS, CINDY CATANACH, MARGARET DUNLEAVY,
SALLY REYNOLDS, KEVIN WILKINSON, SANDY RICH, TODD SURLINE

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 4:00 pm.

2. **APPROVAL OF AGENDA:**

MOTION TO ADD RESOLUTION AUTHORIZING THE PROCESS
FOR FILLING THE VACANCY OF THE COUNTY ADMINISTRATOR
MOVED BY: GRIFFITH / SECONDED BY: GREEN
APPROVE THE AGENDA WITH THE ADDITION OF THE RESOLUTION
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None

4. **REPORTS:** Sandy Rich, Founder of Hiring Solutions, LLC, reviewed her proposal for search services for the County Administrator position. Her search team will forward recommended candidates to the County. The first Personnel meeting for 2015 will occur January 21, 2015.

5. **ADMINISTRATION:** Resolution Authorizing The Process For Filling The Vacancy Of The County Administrator Position

MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

6. ADJOURNMENT

**MOTIONED BY GRIFFITH / SECONDED BY LAWRENCE
TO ADJOURN AT 4:56 PM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**JENNIFER PALMBOS
DIRECTOR HUMAN RESOURCES/LABOR RELATIONS**