

MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 23, 2013 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE

OTHERS: MARGARET DUNLEAVY, CINDY CATANACH, DON ARBIC, LISA BETH HARVEY, TED WESTMEIER,
SALLY REYNOLDS, BELINDA PETERS, JENNIFER PALMBOS, TERRY LEE

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MEETING MINUTES of September 18, 2013:**

MOTION TO APPROVE THE FOLLOWING MEETING MINUTES SEPTEMBER 18, 2013
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR – MOTION PASSED

5. **COUNTY CLERK:** Resolution to Approve the Payment of a Per Diem for Non-Employee Election Night Workers

MOTION TO TO APPROVE THE ABOVE RESOLUTION WITH MODIFICATIONS
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

6. PUBLIC HEALTH: Resolution Authorizing a Succession Plan for Public Health with the Appointment of the Health Officer and Deputy Health Officer/Director of Personal and Preventive Health Services Upon the Retirement of the Current Health Officer

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

7. HUMAN RESOURCES: Resolution to Approve the Job Reclassification of the Financial Officer Position From Grade P to Grade R

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

8. DISCUSSION: Strategic Planning Compensation Committee Recommendation

**MOTION TO HOLD UNTIL THE NOVEMBER 20 MEETING
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

9. CLOSED SESSION – 911 UNION NEGOTIATIONS

**MOTION TO RECESS TO CLOSED SESSION AT: 9:00 AM
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
MOTION PASSED**

RETURN TO OPEN SESSION AT: 9:58 AM

10. ADJOURNMENT

**MOTIONED BY GRIFFITH / SECONDED BY VAN HOUTEN
TO ADJOURN AT 9:58AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**