

# MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 3, 2016 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS       COMM. DOLAN       COMM. GREEN       COMM. WILLIAMS

	COMM. GRIFFITH	CINDY CATANACH	NATALIE HUNT
	COMM. LAWRENCE	HILERY DEHATE	KEN HINTON
	COMM. DOMAS	MATT BOLANG	JENNIFER NASH
	JOHN WAGONER	RICH MALEWICZ	ROBERTA BENNETT
OTHERS:	GREG KELLOGG	DOUG BRITZ	ELIZABETH HUNDLEY
	DIANNE McCORMICK	CHRIS FOLTS	BRUCE HUNDLEY
	ELAINE BROWN	ANDY SELTZ	MARK JOHNSON
	BART MAAS	JACKIE HAWKINS	KEVIN WILKINSON
	JOAN RUNYAN	SALLY REYNOLDS	

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 7:30 PM.**
2. **APPROVAL of MINUTES:** **MINUTES OF MEETING DATED SEPTEMBER 6, 2016:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL of AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**ALL IN FAVOR - MOTION PASSED**

4. **REPORTS:**

5. **CALL TO THE PUBLIC:**

- Kevin Wilkinson, EMS Deputy Director, reminded staff to get their Flu Shots, make an appointment with HR.

**6. RESOLUTIONS for CONSIDERATION:**

- 7. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH LITTLE TEXAN LLC FOR AIRPORT PROPERTY AT 3570 WEST GRAND RIVER AVENUE**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 8. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO DECLINE TO EXERCISE THE RIGHT OF FIRST REFUSAL FOR THE HANGAR OWNED BY VISTA PROPERTY SERVICES, INC.**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: WILLIAMS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

- 9. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH THREE T'S PROPERTIES LLC OR A WHOLLY OWNED SUBSIDIARY OF THREE T'S PROPERTIES LLC OWNED BY THE SAME PRINCIPAL MEMBERS FOR AIRPORT PROPERTY AT 3540 WEST GRAND RIVER AVENUE**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: WILLIAMS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

**10. BUDGET PRESENTATIONS:**

- **INTRO FROM ADMINISTRATION** – CINDY CATANACH BEGAN THE PRESENTATIONS WITH A BRIEFING ON THE PROCESS AND WHAT WILL BE PRESENTED THIS EVENING, ADMIN'S RECOMMENDATION WILL BE ON OCTOBER 19<sup>TH</sup>, WITH ADOPTION SCHEDULED FOR NOVEMBER 9<sup>TH</sup>.
- **AIRPORT** – MARK JOHNSON PRESENTED, EXPLAINING REVENUE AND EXPENSES FOR 2017.
- **TREASURER** – JENNIFER NASH PRESENTED, EXPLAINING CHANGES FOR REVENUES AND EXPENSES EXPECTED FOR 2017
- **REGISTER OF DEEDS** – SALLY REYNOLDS PRESENTED, EXPLAINING CHANGES FOR THE 2017 BUDGET FOR ROD, PLAT BOARD, AND SURVEY & REMON.
- **ADMINISTRATION INCLUDING PURCHASING AND HR** – KEN HINTON EXPLAINED CHANGES FOR THE 2017 BUDGET INCLUDING PERSONNEL, CONTRACTS, AND TRAVEL FOR ADMIN. PURCHASING HAS NOT CHANGED MUCH, HR PERSONNEL CHANGES FOR BENEFITS SPECIALIST RETURNING TO FT
- **LETS/CAR POOL** – DOUG BRITZ PRESENTED EXPLAINING CHANGES TO THE BUDGET FOR 2017, INCLUDING REQUESTS FOR PERSONNEL CHANGES. GREG KELLOGG PRESENTED THE CAPITAL BUDGET; EXPLAINED THE DEPARTMENT REQUESTED BUDGET FOR CAR POOL INCLUDING CHANGES TO REVENUES AND EXPENDITURES.
- **FACILITY SERVICES** – CHRIS FOLTS PRESENTED PROJECTS PLANNED FOR 2017.

- **INFORMATION TECHNOLOGY** – RICH MALEWICZ PRESENTED CHANGES TO THE 2017 BUDGET. TRAINING, DECREASING NEED FOR CONTRACT SERVICES; PROJECTS PLANNED.
- **ANIMAL SERVICES** – ANDY SELTZ PRESENTED CHANGES TO THE BUDGET FOR 2017.
- **VETERANS SERVICES** – JOHN WAGGONER PRESENTED CHANGES TO THE 2017 BUDGET.
- **COUNTY CLERK** – ELIZABETH HUNDLEY PRESENTED CHANGES TO THE 2017 BUDGET, BEGINNING WITH THE COUNTY CLERK & CPL BUDGETS, CIRCUIT COURT BUDGET AND FINALLY ELECTIONS CHANGES.
- **EMS/ME** - NO REAL CHANGES FOR THE ME DEPARTMENT, NO PERSONNEL CHANGES PLANNED; REPLACING EQUIPMENT PLANS PRESENTED.
- **PUBLIC HEALTH** – ENVIRONMENTAL HEALTH & HEALTH DEPARTMENT, CHANGES TO REVENUES AND EXPENSES, PERSONNEL CHANGES PLANNED, STATE FUNDING CUTS FOR HEARING & VISION PROGRAM. COMMISSIONER WILLIAMS SUGGESTED BRINGING THE UNFUNDED MANDATE REGARDING IMMUNIZATION WAVERS TO THE LEGISLATIVE COMMITTEE.

11. **CALL TO THE PUBLIC: None**

12. **ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:18 PM.  
MOVED BY: WILLIAMS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted,

**NATALIE HUNT**  
RECORDING SECRETARY