

# MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 5, 2016 – 7:30 AM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. GARY CHILDS  
 COMM. DENNIS DOLAN  
 COMM. DAVID DOMAS

COMM. BILL GREEN – FINANCE CHAIR  
 COMM. CAROL GRIFFITH  
 COMM. KATE LAWRENCE

COMM. DON PARKER  
 COMM. RON VAN HOUTEN  
 COMM. STEVE WILLIAMS

### OTHERS:

ELIZABETH HUNDLEY  
HILERY DEHATE  
RICH MALEWICZ  
JENNIFER PALMBOS  
MATT SHUTES, DET.

CINDY CATANACH  
DOUG HELZERMAN  
JOHN EVANS  
ANN WHITE  
KEN HINTON  
VINCENT JOHN, CO

RICH McNULTY, ESQ.  
MARK JOHNSON  
KEVIN WILKINSON  
FRANCINE ZYSK  
NATALIE HUNT

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:31 AM
2. **ROLL CALL:** COMMISSIONER VAN HOUTEN ABSENT.
3. **APPROVAL OF MINUTES:** MINUTES DATED: SEPTEMBER 21, 2016

**CLOSED SESSION MINUTES DATED: SEPTEMBER 21, 2016**

**MOTION TO APPROVE THE MINUTES AND CLOSED SESSION MINUTES, AS PRESENTED**

**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**

**ALL IN FAVOR - MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None
5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: DOLAN / SECONDED BY: WILLIAMS**

**ALL IN FAVOR - MOTION PASSED**

6. **CALL TO THE PUBLIC:**

- **Matt Shutes, Sheriff Detective** – addressed the committee regarding the Arbitrator’s Analysis regarding the 312 Union Negotiations.
- **Commissioner Domas** addressed the Chair, asking the Board to allow the Detective to attend the Closed Session
  - **Rich McNulty, Esq.** – advised the Board that would undercut the purpose of the Closed Session
  - **Commissioner Domas** amended his request to allow Commissioners to call the detective into the closed to hear and answer questions.
- **Vincent John, Corrections Officer** – 150 S. Highlander way, 2 year CO, addressed the Board to consider the Arbitrator’s Analysis regarding raises.

**7. RESOLUTIONS FOR CONSIDERATION:**

- 8. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH LITTLE TEXAN LLC FOR AIRPORT PROPERTY AT 3570 WEST GRAND RIVER AVENUE CAMPUS WITH DRUG AND ALCOHOL TESTING CENTERS, INC.**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: DOLAN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- 9. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO DECLINE TO EXERCISE THE RIGHT OF FIRST REFUSAL FOR THE HANGAR OWNED BY VISTA PROPERTY SERVICES, INC**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- 10. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH THREE T’S PROPERTIES LLC OR A WHOLLY OWNED SUBSIDIARY OF THREE T’S PROPERTIES LLC OWNED BY THE SAME PRINCIPAL MEMBERS FOR AIRPORT PROPERTY AT 3540 WEST GRAND RIVER AVENUE**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: DOLAN / SECONDED BY: WILLIAMS**  
**ALL IN FAVOR - MOTION PASSED**

## 11. CLOSED SESSION:

- UNION NEGOTIATIONS UPDATE
- COMMISSIONER DOMAS REQUESTED THE EMPLOYEES OF THE SHERIFF DEPARTMENT TO REMAIN OUTSIDE BOARD CHAMBERS TO BE AVAILABLE IF THE BOARD HAS QUESTIONS DURING THE CLOSED SESSION – MEMBERS OF THE BOARD AGREE.

<p><b>MOTION TO RECESS TO CLOSED SESSION AT 7:42 AM</b> <b>MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS</b> <b>ROLL CALL: CHILDS, DOLAN, DOMAS, GRIFFITH, LAWRENCE, PARKER, WILLIAMS, VAN HOUTEN, GREEN</b> <b>YES: 8 / NO: 0 / ABSENT: 1</b> <b>MOTION PASSED</b></p>
<p><b>MOTION TO RETURN TO OPEN SESSION AT 8:45 AM</b> <b>MOVED BY: CHILDS / SECONDED BY: GRIFFITH</b> <b>YES: 8 / NO: 0 / ABSENT: 1</b> <b>MOTION PASSED</b></p>

- **Commissioner Lawrence informed the Sheriff Department staff that there are no questions from the Board.**

## 12. REPORTS:

- **BUDGET PRESENTATION – COURTS (CIRCUIT COURT, DISTRICT COURT, PROBATE COURT, JUVENILE COURT, FRIEND OF THE COURT, CHILD CARE)**
  - CINDY CATANACH, FINANCE OFFICER - GAVE AN INTRODUCTION, EXPLAINING THE PROCESS AND WHAT WILL BE PRESENTED TODAY. LEVEL 4 WILL BE AT FINANCE ON NOVEMBER 9TH, FINAL ADOPTION ON 11/14
  - MELISSA SCHARRER, FRIEND OF THE COURT - APOLOGIZED ON BEHALF OF JUDGE READER FOR HIS ABSENCE. EXPLAINING CHANGES TO THE LEVEL DEPARTMENT REQUEST. MADE NOTE OF PROJECTS THAT ARE MOVING FORWARD INTO 2017

COMM. PARKER EXITED AT 8:51A.M. AND RETURNED AT 8:52 AM

- ROBERTA SACHARSKI, PROBATE COURT - INTRODUCED BY JOHN EVANS. NO NEW PROJECTS OR PERSONNEL CHANGES PLANNED.
- SANTA GRANT HAS REACHED ITS LAST EXTENSION,
- CHILD CARE FUND A LITTLE VOLATILE, WILL BE CHANGES THAT ARE UNKNOWN AT THIS TIME.
- FRANCINE ZYSK, DISTRICT COURT - NOTED AN ERROR IN PUBLIC DEFENDER CONTRACT, DECREASED BY \$70,000 – CONTRACT WAS ENTERED TWICE. PROJECT OPIATE WILL BE REQUESTED TO BE CONTINUED.
- COMMUNITY CORRECTIONS DECLINED A GRANT AS STAFF WAS NOT PROVIDED.

- INDIGENT DEFENSE COUNCIL - AT THIS POINT IT WILL BE FORMALLY ADOPTED BY 12/31. IMPLEMENTS COUNCIL SHOULD BE PRESENT AT TIME OF ARRAIGNMENT BUT WAITING FOR SUPREME COURT TO ADOPT STANDARDS. IF SO, THE PROSECUTOR SHOULD HAVE REPRESENTATION AS WELL.

### 13. CLAIMS:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED:  
OCTOBER 5, 2016  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

### 14. PREAUTHORIZED:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED:  
9-22-16 THRU 10-5-16  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

### 15. CALL TO THE PUBLIC:

- **Ken Hinton, County Administrator** – brief acknowledgment: approached by Charlie Stevens, Risk Mgmt. Academy, and Cindy Catanach was awarded a scholarship for a week long training course.
- **Commissioner Dolan** reported on the Jail Renovation/Expansion Project – final stages very close to total completion. Also, the Dental Clinic is picking up speed, this project should be opening by end of this year or the beginning of 2017.

### 16. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:07 AM  
MOVED BY: DOLAN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

Respectfully submitted,

**NATALIE HUNT**  
RECORDING SECRETARY