

# MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 19, 2013 – 8:30 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A  
304 E. Grand River Avenue, Howell, MI 48843

## PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN

COMM. GRIFFITH

COMM. LAWRENCE

BELINDA PETERS, JENNIFER PALMBOS, KEVIN WILKINSON, RICH MALEWICZ, GREG JOLLIFF,  
OTHERS: MARGARET DUNLEAVY, CINDY CATANACH, TERRY LEE, SALLY REYNOLDS, BOB SMITH, RICH  
MCMULTY, MIKE HUARD.

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:30 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** Margaret Dunleavy, County Clerk, informed the committee that per Legal Counsel, her election workers could be paid per diems and are considered non-employees.

4. **APPROVAL OF both Regular and Closed Meeting Minutes of October 23, 2013:**

MOTION TO APPROVE THE REGULAR AND CLOSED MEETING MINUTES OF OCTOBER 23, 2013  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR – MOTION PASSED

5. **Non-Union Appeal of Employee Complaint to Step 2**

A non-union employee, who had been previously discharged, appealed to have his/her job reinstated. Statements and evidence were presented by both sides. Committee members went into closed session as follows:

**6. CLOSED SESSION – NON-UNION EMPLOYEE APPEAL**

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| <b>MOTION TO RECESS TO CLOSED SESSION AT 8:58 AM</b><br><b>VANHOUTEN: YES GRIFFITH: YES LAWRENCE: YES</b><br><b>MOTION PASSED</b> |
| <b>RETURN TO OPEN SESSION AT 9:06 AM</b>  |

Summaries were presented by both sides relating to the above employee grievance along with questions from the Commissioners to the appellant.

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| <b>MOTION TO DENY THE GRIEVANCE AND UPHOLD THE DISCHARGE:</b><br><b>MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE</b><br><b>ALL IN FAVOR – MOTION PASSED</b> |
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**7. HUMAN RESOURCES: Resolution to Modify the Non-Union Employees, Elected Officials and Judges Wages, Health Plan and other Benefits for the 2014 Fiscal Year.**

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| <b>MOTION TO APPROVE THE ABOVE RESOLUTION:</b><br><b>MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE</b><br><b>ALL IN FAVOR - MOTION PASSED</b> |
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**8. ADJOURNMENT**

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| <b>MOTIONED BY GRIFFITH / SECONDED BY LAWRENCE</b><br><b>TO ADJOURN AT 10:23 AM</b><br><b>ALL IN FAVOR – MOTION PASSED</b> |
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Respectfully Submitted,

**TERRY LEE**  
**HR COORDINATOR**