

MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 3, 2014 – 6:30 PM

ADMINISTRATION BUILDING - CONFERENCE ROOM 4
304 E. Grand River Avenue, Howell, MI 48843

TECHNOLOGY COMMITTEE

COMM. STEVE WILLIAMS

BELINDA PETERS

RICHARD MALEWICZ

OTHERS:

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **6:30 PM**.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED OCTOBER 6, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED
MOVED BY: MALEWICZ / SECONDED BY: PETERS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED
MOVED BY: PETERS / SECONDED BY: MALEWICZ
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.
5. **CALL TO THE PUBLIC:** None.
6. **DISCUSSION**

A. Enterprise Content Management Project

- A Resolution will be presented to the General Government Committee on November 10th, the Finance Committee on November 12th, and to the Board of Commissioners on November 17th.
- Implementation of the project is expected to begin early 2015.

**MOTION TO APPROVE THE ONBASE PROJECT
MOVED BY: PETERS / SECONDED BY: MALEWICZ
ALL IN FAVOR - MOTION PASSED**

B. SAN Update

- The SAN installation is scheduled for completion by November 12th.

C. Staffing Plans

- A priced Application Developer in support of the OnBase Enterprise Management Software project implementation and application support proposed to be added in 2015.
- Reclassification of an Administrative Specialist to the position of Administrative Communication Specialist in support of County communication as described in the County's Strategic Plan.
- Both proposed positions will be presented to the General Government Committee in November 10th.

**MOTION TO APPROVE STAFFING PLANS
MOVED BY: PETERS / SECONDED BY: MALEWICZ
ALL IN FAVOR - MOTION PASSED**

7. ADJOURNMENT:

**MOTION TO ADJOURN AT 7:20 PM.
MOVED BY: WILLIAMS / SECONDED BY: PETERS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

RICHARD MALEWICZ