

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 23, 2011

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS - ☺

JANINE DUNNING

KEVIN WILKINSON

ELAINE BROWN

JEFF BOYD

DOUG BRITZ

CANDY ATKINS

DIANE MCCORMICK

DAINNE HARDY

JAMIE PALMER

OTHERS:

BELINDA PETERS

KATHLEEN KLINE HUDSON

CINDY MENDOZA

JENNIFER PALMBOS

MARGARET DUNLEAVY

KATRINA MAXWELL

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:35 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JANUARY 26, 2011 AND CLOSED SESSION**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: **MANTEY**

SECONDED BY: **JONES**

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**

5. **APPROVAL OF AGENDA: A. CONSENT AGENDA - RES. 10 THRU 17
B. REGULAR AGENDA - RES. 18 THRU 35**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: **WILLIAMS**

SECONDED BY: **GRIFFITH**

ALL IN FAVOR - MOTION PASSED

6. REPORTS: None

7. CALL TO THE PUBLIC: None.

8. APPROVAL OF CONSENT AGENDA ITEMS - **ROLL CALL**: A. CONSENT AGENDA: RES 10 - 17.

MOTION TO RECOMMEND ALL CONSENT AGENDA ITEMS TO THE: BOARD, AS PRESENTED.
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
ROLL CALL: YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

9. RESOLUTIONS FOR CONSIDERATION: A. REGULAR AGENDA: RES 18 - 35.

10. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION #2009-11-326 AND THE AGREEMENT WITH R.W. ARMSTRONG TO INCLUDE THE DESIGN OF A SEWER LINE FOR THE TERMINAL RAMP AND TERMINAL BUILDING

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
 ALL IN FAVOR - MOTION PASSED
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VAN HOUTEN
NAYS: NONE
MOTION: PASSED

11. BUILDING SERVICES: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR HVAC SERVICES AS NECESSARY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

12. MEDICAL EXAMINER: RESOLUTION AUTHORIZING THE APPOINTMENT OF A NEW DEPUTY MEDICAL EXAMINER FOR LIVINSTON COUNTY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

13. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR CENTRAL SERVICES, JUVENILE/PROBATE COURTS AND COUNTY CLERK – WEST COMPLEX FOR 2011 WITH THE STATE OF MICHIGAN JUDICIAL INFORMATION SYSTEMS

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

14. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

15. PUBLIC HEALTH: RESOLUTION AUTHORIZING OUT OF STATE TRAINING FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

16. LETS: RESOLUTION OF INTENT TO APPLY FOR FEDERAL SECTION 5316 JOB ACCESS AND REVERSE COMMUTE (JARC) FOR FY 2012

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

17. LETS: RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON (L.E.T.S.) FOR FY 2012

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

18. TREASURER: RESOLUTION TO AMEND RESOLUTION No 1101-409 AUTHORIZING ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES IN LIVINGSTON COUNTY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: GRIFFITH
 ALL IN FAVOR - MOTION PASSED

19. VETERANS: RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE VETERANS RELIEF FUND TO THE GENERAL FUND

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS
SECONDED BY: WILLIAMS
 ALL IN FAVOR - MOTION PASSED

20. MSU EXTENSION: RESOLUTION AUTHORIZING EXCEPTION TO HIRING FREEZE TO REPLACE ONE (1) ADMINISTRATIVE AIDE AT MSU EXTENSION OFFICE

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS
SECONDED BY: DRICK
 ALL IN FAVOR - MOTION PASSED

21. **PUBLIC HEALTH:** **RESOLUTION AUTHORIZING THE EXPANSION OF A PART TIME SANITARIAN'S HOURS TO REPLACE THE VACANCY CREATED BY THE RESIGNATION OF A FULL TIME ENVIRONMENTAL SANITARIAN**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS
SECONDED BY: DRICK
 ALL IN FAVOR - MOTION PASSED

22. **PLANNING:** **RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AWARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VANHOUTEN
SECONDED BY: DRICK
 ALL IN FAVOR - MOTION PASSED

23. **TREASURER:** **RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2010 REAL PROPERTY TAXES**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH
SECONDED BY: MANTEY
 ALL IN FAVOR - MOTION PASSED

24. **CAR POOL:** **RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (VEHICLES)**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS
SECONDED BY: MANTEY
 ALL IN FAVOR - MOTION PASSED

25. **BOARD OF COMMISSIONERS:** **RESOLUTION AUTHORIZING THE EARLY REDEMPTION OF THE 2002 CAPITAL IMPROVEMENT BONDS DATED JULY 1, 2002**

RECOMMEND MOTION TO THE: BOARD INSERT COMMITTEE

MOVED BY: VANHOUTEN

SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

26. **INFORMATION TECHNOLOGY:** RESOLUTION TO AUTHORIZE AND APPROVE THE PURCHASE OF CISCO VIDEO SURVEILLANCE EQUIPMENT AND IMPLEMENTATION FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE: BOARD

MOVED BY: MANTEY

SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

27. **INFORMATION TECHNOLOGY:** RESOLUTION AUTHORIZING WIRELESS LAN INSTALLATION TO THE EAST COMPLEX

RECOMMEND MOTION TO THE: BOARD

MOVED BY: MANTEY

SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

28. **INFORMATION TECHNOLOGY:** RESOLUTION TO AUTHORIZE THE UPGRADE OF THE EXISTING CISCO UNIFIED COMMUNICATIONS (CALL MANAGER) AND THE EXISTING EMERGENCY RESPONDER (CER) THROUGH CDWG, INC.

RECOMMEND MOTION TO THE: BOARD

MOVED BY: WILLIAMS

SECONDED BY: DRICK

ALL IN FAVOR - MOTION PASSED

29. **EMERGENCY MEDICAL SERVICES:** RESOLUTION AUTHORIZING THE CONSTRUCTION OF THE LIVINGSTON COUNTY EMS PUBLIC SAFET COMPLEX

RECOMMEND MOTION TO THE: BOARD

MOVED BY: MANTEY

SECONDED BY: VANHOUTEN

ALL IN FAVOR - MOTION PASSED

- 30. EMERGENCY MEDICAL SERVICES: RESOLUTION TO POST THE NOTICE OF INTENT TO ISSUE BONDS BY THE COUNTY OF LIVINGSTON, MICHIGAN, AND TO AUTHORIZE THE APPOINTMENT OF BOND COUNSEL AND FINANCIAL ADVISOR**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH
SECONDED BY: MANTEY
 ALL IN FAVOR - MOTION PASSED

- 31. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING AN AGREEMENT WITH WIELAND/DAVCO CORPORATION TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: VANHOUTEN
 ALL IN FAVOR - MOTION PASSED

- 32. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING LINDHOUT ASSOCIATES AS THE ARCHITECTURAL FIRM FOR THE LIVINGSTON COUNTY EMS PUBLIC SAFETY COMPLEX**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VANHOUTEN
SECONDED BY: WILLIAMS
 ALL IN FAVOR - MOTION PASSED

- 33. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF LIVINGSTON AND THE LIVINGSTON COUNTY AIRPORT ON BEHALF OF THE LIVINGSTON COUNTY EMS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY
SECONDED BY: WILLIAMS
 ALL IN FAVOR - MOTION PASSED

- 34. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE UNIVERSITY OF MICHIGAN BOARD OF REGENTS FOR THE SURVIVAL FLIGHT OPERATIONS**

RECOMMEND MOTION TO THE: BOARD

MOVED BY: MANTEY

SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

35. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING WIELAND/DAVCO TO BEGIN PRELIMINARY SITE WORK AND REMOVAL OF THE STRUCTURES ON THE EMS TOOLEY ROAD PROPERTY

RECOMMEND MOTION TO THE: BOARD

MOVED BY: VANHOUTEN

SECONDED BY: MANTEY

ALL IN FAVOR - MOTION PASSED

36. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED February 23, 2011.

MOVED BY: WILLIAMS

SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

37. COMPUTER PRINTOUT

MOTION TO APPROVE THE 33-PAGE COMPUTER PRINTOUT DATED 2-23-11, IN THE AMOUNT OF \$720,122.85

MOVED BY: WILLIAMS

SECONDED BY: MANTEY

ALL IN FAVOR - MOTION PASSED

38. ADJOURNMENT:

MOTION TO ADJOURN AT 9:06 AM

MOVED BY: WILLIAMS

SECONDED BY: MANTEY

ALL IN FAVOR - MOTION PASSED