

MEETING MINUTES

LIVINGSTON COUNTY

APRIL 6, 2011 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

KEVIN WILKINSON

CINDY MENDOZA

DIANNE HARDY

TED WESTMEIER

OTHERS: SALLY REYNOLDS

MARGARET DUNLEAVY

JAMIE PALMER

BELINDA PETERS

CHRIS FOLTS

JEFF BOYD

JENNIFER PALMBOS

MARK JOHNSON

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:36 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED MARCH 23, 2011 AND CLOSED SESSION**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: WILLIAMS /SECONDED BY: DRICK

ALL IN FAVOR - MOTION PASSED

4. TABLED ITEMS FROM PREVIOUS MEETINGS. None.

5. APPROVAL OF AGENDA: A. CONSENT AGENDA - RESOLUTION 10 THRU 12.
B. REGULAR AGENDA - RESOLUTION 13 THRU 18.

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: MANTEY /SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

6. REPORTS:

A. EMS FACILITY UPDATE:

- Jeff Boyd stated they are waiting for lease to be signed by U of M. Cannot sell bonds till signed.
- In the event the U of M drops out they will omit the services for helicopter and continue with all other plans.

B. AIRPORT ANNUAL REPORT:

- Mark Johnson gave an overview of the operations for the Airport in 2010. There was an increase in Jet-A sales and a decrease in T-hangar rentals.
- Design work for the aircraft ramp and parking lot to be done by July. Finalizing easements with property owners.

MOTION TO SEND AIRPORT ANNUAL REPORT TO BOARD

MOVED BY: WILLIAMS/SECONDED BY DOLAN

ALL IN FAVOR: MOTION PASSED

7. CALL TO THE PUBLIC: None.

8. APPROVAL OF CONSENT AGENDA ITEMS - **ROLL CALL**: A. CONSENT AGENDA: RESOLUTIONS 10 - 12.

MOTION TO RECOMMEND ALL CONSENT AGENDA ITEMS TO THE BOARD, AS PRESENTED.

MOVED BY: WILLIAMS / SECONDED BY: DOMAS

ROLL CALL: YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

MOTION: PASSED

9. RESOLUTIONS FOR CONSIDERATION: A. REGULAR AGENDA: RESOLUTIONS 13 - 18.

10. MICHIGAN WORKS: RESOLUTION APPROVING THE WORKFORCE INVESTMENT ACT INCENTIVE GRANT PLAN **(CONSENT)**

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: DOMAS

YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

NAYS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

MOTION: PASSED

11. **PLANNING:** RESOLUTION TO EXPEND A PORTION OF THE LIVINGSTON COUNTY ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT AWARD **(CONSENT)**

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: DOMAS

YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

NAYS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

MOTION: PASSED

12. **ADMINISTRATION:** RESOLUTION IN SUPPORT OF HOUSE BILLS 4148, 4149 & 4150 **(CONSENT)**

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: DOMAS

YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

NAYS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

MOTION PASSED

13. **ADMINISTRATION:** RESOLUTION AUTHORIZING THE CREATION OF A DEBT SERVICE SINKING FUND

RECOMMEND MOTION TO THE BOARD

MOVED BY: GRIFFITH / SECONDED BY: MANTEY

ALL IN FAVOR - MOTION PASSED

14. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING USE OF THE NATIONAL ASSOCIATION OF COUNTIES (NACO) PRESCRIPTION DISCOUNT CARD FOR LIVINGSTON COUNTY RESIDENTS

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: MANTEY

YEAS: DOLAN, DRICK, GRIFFITH, JONES, LABELLE, MANTEY, WILLIAMS, VANHOUTEN

NAYS: DOMAS

MOTION PASSED

15. **HUMAN RESOURCES:** RESOLUTION TO AUTHORIZE THE FILLING OF THE VACANT FULL-TIME BENEFITS SPECIALIST POSITION

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN

ALL IN FAVOR - MOTION PASSED

16. BUILDING SERVICES: RESOLUTION AUTHORIZING THE EXCEPTION TO THE HIRING FREEZE POLICY

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

17. EMS: RESOLUTION AUTHORIZING THE PURCHASE OF EMS EMERGENCY EQUIPMENT AND GRAPHICS FOR EMS EMERGENCY RESPONSE VEHICLE

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

18. ANIMAL CONTROL: RESOLUTION AUTHORIZING ANIMAL CONTROL TO CONDUCT LOW COST SPAY/NEUTER CLINICS AND REVISE THE ANIMAL CONTROL FEE SCHEDULE

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

17 veterinarian practices have been contacted regarding this issue. All favor this and done on a needs basis. Commissioner Drick asked that the rest of veterinarian clinics be contacted before next board meeting.

19. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED APRIL 1, 2011
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

20. COMPUTER PRINTOUT

MOTION TO APPROVE THE 33-PAGE COMPUTER PRINTOUT DATED April 1, 2011, IN THE AMOUNT OF \$ 658,750.30.
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

21. ADMINISTRATION DISCUSSION: UNAUDITED UPDATE - CINDY MENDOZA:

- A handout was given to committee explaining the general funds revenue and expenses along with 2009 Actual vs. 2010 Pre-Audit Actual and benefit charges.

MOTION TO RECEIVE REPORT
MOVED BY: MANTEY/SECONDED BY: WILLIAMS
ALL IN FAVOR-MOTION PASSED

22. CLOSED SESSION: BUILDING SERVICES - WEST COMPLEX BILLBOARD

MOTION TO RECESS TO CLOSED SESSION AT: AT 8:49 AM
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

RETURN TO OPEN SESSION AT: 9:07 AM

23. ADJOURNMENT:

MOTION TO ADJOURN AT 9:08 AM
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

DEBBIE WARDEN
RECORDING SECRETARY