

MEETING MINUTES

LIVINGSTON COUNTY

APRIL 27, 2011 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

SHERIFF BEZOTTE

JOHN COLONE

SALLY REYNOLDS

OTHERS:

CANDY ATKINS

JAMIE PALMER

CHRIS FOLTS

SCOTT DOMINE

DON ARBIC

CARL PARDON

CINDY MENDOZA

MARGARET DUNLEAVY

DIANNE HARDY

PEGGY TOMS

BELINDA PETERS

JENNIFER PALMBOS

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:32 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 6, 2011 AND CLOSED SESSION**

MOTION TO APPROVE THE MINUTES, AS PRESENTED

MOVED BY: MANTEY / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: DOLAN / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

6. REPORTS:

- Commissioner Domas stated he had sent an email to all Commissioners, local agencies and adjoining counties regarding the prescription drug take back program.
- Belinda Peters informed the Board that on Monday night at the Board of Commissioners meeting there will be a resolution regarding the fiber project for 9-1-1 and EMS.

7. CALL TO THE PUBLIC:

- Sally Reynolds informed the Committee that the Treasurer and Register of Deeds are going to purchase software that will automatically transfer documents from one department to the other. Money will be used from the Tech Fund.

8. RESOLUTIONS FOR CONSIDERATION:

9. VETERANS AFFAIRS: RESOLUTION APPROVING THE CREATION OF A FULL-TIME VETERANS COUNSELOR POSITION IN THE VETERANS AFFAIRS DEPARTMENT

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

10. INFORMATION TECHNOLOGY: RESOLUTION TO APPROVE A PURCHASE ORDER FOR A ONE-YEAR SERVICE/MAINTENANCE AGREEMENT ON THE COURT RECORDING SYSTEMS FOR THE LIVINGSTON COUNTY CIRCUIT, DISTRICT, IN (HOWELL AND BRIGHTON), JUVENILE/PROBATE COURTS AND FRIEND OF THE COURT

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED**

11. CIRCUIT COURT: RESOLUTION APPROVING OUT OF STATE TRAVEL FOR TRAINING FOR JUVENILE COURT ATTORNEY REFEREE

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

12. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING EXECUTION OF SAFE HAVENS GRANT MEMORANDUM OF UNDERSTANDING**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

13. **SHERIFF:** **RESOLUTION AUTHORIZING ATTENDANCE TO OUT OF STATE TRAINING FOR SHERIFF DEPARTMENT TACTICAL TEAM**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

14. **SHERIFF:** **RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO FILL ONE (1) FULL TIME VACATED ADMINISTRATIVE ASSISTANT (H) POSITION IN ORDER TO ASSIST IN THE EFFECTIVE AND EFFICIENT OPERATION OF THE ADMINISTRATIVE SERVICES DIVISION AS WELL AS CONSISTENT SUPERVISION OF SIX (6) PART TIME OFFICE ASSISTANTS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

15. **SHERIFF:** **RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO FILL ONE (1) FULL TIME VACATED ADMINISTRATIVE AIDE (F) POSITION IN ORDER TO ASSIST IN THE EFFECTIVE AND EFFICIENT OPERATION OF THE DETECTIVE BUREAU AS WELL AS MAINTAIN THE INTEGRITY AND CONFIDENTIALITY OF ONGOING INVESTIGATIONS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

16. **SHERIFF:** **RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO FILL ONE (1) VACATED FULL TIME OFFICE ASSISTANT (E) POSITION IN ORDER TO ASSIST IN THE EFFECTIVE AND EFFICIENT OPERATION OF THE RECORDS DIVISION AS WELL AS MAINTAIN THE INTEGRITY AND CONFIDENTIALITY OF PERMANENT RECORDS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

17. **SHERIFF: RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO FILL ONE (1) PART TIME VACATED OFFICE ASSISTANT (E) POSITION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

18. **SHERIFF: RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO FILL ONE (1) FULL TIME VACATED CORRECTIONS OFFICER POSITION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: JONES / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

19. **COMMUNITY CORRECTIONS: RESOLUTION AUTHORIZING M.A.C.C.A.B. TO ACT AS FIDUCIARY IN ENGAGING IN A CONTRACT WITH LUMINOSITY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

20. **TREASURER: RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2010 DELINQUENT TAX FUND**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

21. **BUILDING SERVICES: RESOLUTION AMENDING RESOLUTION #2011-04-110 AUTHORIZING JAIL KITCHEN AND SHOWER FLOOR REPLACEMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

22. CIRCUIT COURT: RESOLUTION AUTHORIZING AN AGREEMENT WITH MR. LEROY C. GOUGH TO PROVIDE ATTORNEY SERVICES FOR ADULT DRUG COURT

**RECOMMEND MOTION TO THE BOARD
MOVED BY: JONES / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

23. MISCELLANEOUS CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED APRIL 1, 2011
MOVED BY: MANTEY / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED**

24. COMPUTER PRINTOUT

**MOTION TO APPROVE THE 30-PAGE COMPUTER PRINTOUT DATED APRIL 27, 2011, IN THE AMOUNT OF \$
711,567.18.
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

25. CLOSED SESSION: PENDING LITIGATION – GOULD

**MOTION TO RECESS TO CLOSED SESSION AT: AT 8:04 AM
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

RETURN TO OPEN SESSION AT: 8:35 AM

**MOTION TO CONCUR WITH ATTORNEY AND PROCEDURE WITH COUNSEL EXPLORING OTHER OPTIONS
MOVED BY: DRICK / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

26. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:36 AM
MOVED BY: JONES / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**