

MEETING MINUTES

LIVINGSTON COUNTY

JUNE 8, 2011 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

WM. SLEIGHT

KEVIN WILKINSON

DIANNE MCCORMICK

PAUL MCNAMARA

JAMIE PALMER

WM. NEWHOUSE

JENNIFER NASH

CINDY MENDOZA

BELINDA PETERS

JENNIFER PALMBOS

MARK JOHNSON

DEBBIE WARDEN

OTHERS:

DIANNE HARDY

DARREN SPEER

MELISSA SCHARRER

MARY ELLEN NYGREN

JORDAN GENSO

MARGARET M. DUNLEAVY

MIKE MURPHY

LES PULVER

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:34 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF OPEN AND CLOSED SESSION MEETINGS DATED MAY 25, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: MANTEY / SECONDED BY: VANHOUTEN

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA: A. CONSENT AGENDA - RESOLUTION 11 THRU 14.
B. REGULAR AGENDA - RESOLUTION 15 THRU 23.**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. REPORTS:

- Cindy Mendoza introduced Jon Waggoner . A Cleary Business student interning in Finance Dept.
- Commissioner Jones passed out a letter from Governors Office
- Commissioner Domas talked about article regarding cuts in Genesee County Sheriff's Dept.

7. CALL TO THE PUBLIC:

- Commissioner LaBelle addressed the issue of the time for the Finance meetings. Time was set out of respect for department heads and administrative people for their close to work. The attendance is better than night meetings and participation is needed of department heads for interaction between departments.

8. 2010 AUDIT PRESENTATION: AUDIT PRESENTATION BY PLANTE & MORAN

- Les Pulver and Gretchen Gomolka handed out results of the 2010 audit and gave a brief synopsis.

9. APPROVAL OF CONSENT AGENDA ITEMS -: A. CONSENT AGENDA: RESOLUTIONS 11 - 14.

MOTION TO RECOMMEND ALL CONSENT AGENDA ITEMS TO THE: BOARD, AS PRESENTED.
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
MOTION PASSED

10. RESOLUTIONS FOR CONSIDERATION: A. REGULAR AGENDA: RESOLUTIONS 15 - 23.

11. MICHIGAN WORKS: RESOLUTION APPROVING THE SUBMISSION OF THE 2011 WAGNER-PEYSER ACT FIDELITY BONDING PROGRAM PLAN

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

12. MICHIGAN WORKS: RESOLUTION APPROVING THE PROGRAM YEAR 2011 WORKFORCE INVESTMENT ACT ADULT PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

13. **MICHIGAN WORKS:** RESOLUTION APPROVING THE PROGRAM YEAR 2011 WORKFORCE INVESTMENT ACT DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

14. **MICHIGAN WORKS:** RESOLUTION APPROVING THE PROGRAM YEAR 2011 WORKFORCE INVESTMENT ACT (WIA) YOUTH PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

15. **MICHIGAN WORKS:** RESOLUTION AUTHORIZING A RENEWAL OF A SUBLEASE BETWEEN THE STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET FOR THE DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! – LIVINGSTON SERVICE CENTER AT THE LIVINGSTON REGIONAL M-TEC, 1240 PACKARD DR, HOWELL

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

16. **SHERIFF:** RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR THE PURCHASE OF AMMUNITION

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

17. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING INCREASED BACKUP POWER GENERATION CAPACITY

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

18. **FRIEND OF THE COURT:** RESOLUTION APPROVING THE FILLING OF A VACANT FULL TIME CHIEF SUPPORT SPECIALIST POSITION IN THE FRIEND OF THE COURT OFFICE

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

19. **CIRCUIT COURT:** RESOLUTION AUTHORIZING THE 44TH CIRCUIT COURT AND THE 53RD DISTRICT COURT TO APPLY FOR FY 2012 MICHIGAN SPECIALTY COURT GRANT PROGRAM (MDCGP AND MMHCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE

RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

20. **GEOGRAPHIC INFORMATION SYSTEMS:** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC. FOR GIS SOFTWARE MAINTENANCE FROM 8/15/2011 TO 8/14/2012

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

21. **INFORMATION TECHNOLOGY:** RESOLUTION FOR ISSUANCE OF A BLANKET PURCHASE ORDER TO DELL, INC FOR THE PURCHASE OF DELL LATITUDE LAPTOPS AND AUTHORIZATION TO MOVE THE REMAINING AMOUNT OF FUNDS FROM THE EDS, INC. BLANKET PURCHASE ORDER TO THE NEW BLANKET PO FOR DELL, INC.

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

22. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO FUND THE CONSTRUCTION OF APRONS, TAXIWAY AND PARKING LOT INCLUDING AIRFIELD PAINTING AND CONSTRUCTION ADMINISTRATION

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

23. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH QOE CONSULTING (FORMERLY R.W. ARMSTRONG) OF LANSING, MICHIGAN TO PROVIDE CONSTRUCTION ADMINISTRATION AND MATERIALS TESTING FOR THE CONSTRUCTION OF APRONS, TAXIWAY AND PARKING LOT INCLUDING AIRFIELD PAINTING

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

24. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED JUNE 8, 2011
MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH
COMMISSIONER DRICK ASKED THAT CHECK # 338865 BE PULLED
MOVED BY: WILLIAMS / SECONDED BY GRIFFITH
ALL IN FAVOR - MOTION PASSED

25. COMPUTER PRINTOUT

MOTION TO APPROVE THE 23-PAGE COMPUTER PRINTOUT DATED June 8, 2011, IN THE AMOUNT OF \$ 728,049.67.
MOVED BY: WILLIAMS
SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

26. CLOSED SESSION: LABOR RELATIONS – A: COURTS B: Deputies

MOTION TO RECESS TO CLOSED SESSION AT: AT 8:35 AM
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

RETURN TO OPEN SESSION AT: 9:11 AM

27. ADJOURNMENT:

MOTION TO ADJOURN AT 9:12 AM
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED