

MEETING MINUTES

LIVINGSTON COUNTY

JULY 13, 2011 - 7:30 A.M.

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN
 COMM. DAVID DOMAS
 COMM. JAY DRICK

COMM. CAROL GRIFFITH
 COMM. MAGGIE JONES
 COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY
 COMM. RON VAN HOUTEN
 COMM. STEVE WILLIAMS

OTHERS:
WILLIAM NEWHOUSE
KEVIN WILKINSON
UNDERSHERIFF MURPHY
DAVID MORSE (LEFT AT 7:35)

DOUG BRITZ
JEFF BOYD
MELISSA SCHARRER
ROBERTA BENNETT

JORDAN GENSO
TINA ABBATE MARZOLF
CANDY ATKINS
PAUL McNAMARA

CINDY MENDOZA
BELINDA M. PETERS
JENNIFER PALMBOS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:33 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF OPEN AND CLOSED SESSION MEETINGS DATED JUNE 22, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: MANTEY / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS MODIFIED: REMOVE RESOLUTION #13
AND SEND TO PUBLIC SAFETY**

MOVED BY: DOMAS / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

6. **REPORTS:**
 - **TINA ABBATE MARZOLF** gave a brief synopsis of the FY 2012 Annual Implementation Plan for the Area Agency on Aging 1-B.
 - **COMMISSIONER DOMAS** informed the Commissioners that on July 20th the Hartland Senior Center will be holding a continental breakfast from 8-12. Livingston County ambulance will be giving demonstrations and the prescription drug pick up program will be discussed.

7. CALL TO THE PUBLIC:

- **JORDAN GENSO**, Democratic Chair, asked that the County think about suing Fannie Mae and Freddie Mac regarding the transfer tax.

8. RESOLUTIONS FOR CONSIDERATION.

9. BOARD OF COMMISSIONERS: RESOLUTION ACCEPTING THE AREA AGENCY ON AGING 1-B FY 2012 ANNUAL IMPLEMENTATION PLAN

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

10. BOARD OF COMMISSIONERS: RESOLUTION AMENDING RESOLUTION 2006-10-341 TO MODIFY THE LIVINGSTON COUNTY TECHNOLOGY COMMITTEE AND AUTHORIZING MEMBER APPOINTMENTS

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

11. HUMAN RESOURCES: RESOLUTION TO APPROVE A REVISED PERSONNEL MANUAL FOR NON-UNION EMPLOYEES AND TO RESCIND APPROVAL OF PREVIOUS MANUAL

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

12. LETS: RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

13. PROSECUTOR: RESOLUTION AUTHORIZING SUPERVISING ATTORNEY TO ATTEND OUT-OF-STATE TRAINING SEMINAR, DENVER, COLORADO

**** REMOVED FROM AGENDA ** SENT TO PUBLIC SAFETY ****

14. **JAIL:** RESOLUTION AUTHORIZING THE ATTENDANCE OF MIKE KINASCHUK TO THE 247TH FBI NATIONAL ACADEMY

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

15. **SHERIFF:** RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR ONE VEHICLE

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

16. **PURCHASING:** RESOLUTION AUTHORIZING THE PARTICIPATION OF AN EXTENDABLE CONTRACT WITH OFFICE DEPOT FOR OFFICE SUPPLIES

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

17. **PURCHASING:** RESOLUTION AUTHORIZING A TELECOMMUNICATIONS AUDIT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

18. **CIRCUIT COURT:** RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN APPLICATION FOR AN FY2011 DISCRETIONARY GRANT FROM THE U.S. DEPARTMENT OF JUSTICE (DOJ), TO FUND OPERATIONS OF THE FAMILY DRUG COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

19. **CIRCUIT COURT:** RESOLUTION APPROVING THE FILLING OF THE DEPUTY JUVENILE REGISTER POSITION IN THE CIRCUIT COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: JONES
ALL IN FAVOR - MOTION PASSED

20. **FRIEND OF THE COURT:** RESOLUTION AUTHORIZING SUBMISSION OF THE FY2012 COOPERATIVE REIMBURSEMENT GRANT APPLICATION, AGREEMENT AND OTHER

SUPPORTING DOCUMENTS TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 21. FRIEND OF THE COURT: RESOLUTION APPROVING THE FILLING OF A VACANT CASEWORKER POSITION IN THE FRIEND OF THE COURT OFFICE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

- 22. FRIEND OF THE COURT: RESOLUTION APPROVING THE FILLING OF A VACANT CLERK POSITION IN THE FRIEND OF THE COURT OFFICE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

Melissa Scharrer stated she will be coming back to the board for more vacancies due to retirements and asked if they could be filled without returning to Board. Chairman LaBelle stated that could be done on the consent agenda or other options could be worked out.

- 23. EMS: RESOLUTION AUTHORIZING 10 EMERGENCY RESPONSE/FLEET VEHICLES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

- 24. EMS: RESOLUTION APPROVING THE CREATION OF 3 FULL TIME PARAMEDIC POSITIONS IN THE EMS DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

25. MISCELLANEOUS CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED July 13, 2011.
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN
[COMMISSIONER DRICK ASKED FOR AN INQUIRY ON EMS CLAIM ON PAGE 114 FOR \$116]
ALL IN FAVOR - MOTION PASSED**

26. COMPUTER PRINTOUT

**MOTION TO APPROVE THE 31-PAGE COMPUTER PRINTOUT DATED July 8, 2011, IN
THE AMOUNT OF \$1,058,950.88.
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

27. CLOSED SESSION: WEST COMPLEX BILLBOARD

**MOTION TO RECESS TO CLOSED SESSION AT 8:28 AM
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

RETURN TO OPEN SESSION AT: 8:42 AM

28. CLOSED SESSION: LABOR RELATIONS UPDATE

**MOTION TO RECESS TO CLOSED SESSION AT: 8:44 AM
MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

RETURN TO OPEN SESSION AT: 9:06 AM

29. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:07 AM
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

**DEBBIE WARDEN
RECORDING SECRETARY**