

# MEETING MINUTES

LIVINGSTON COUNTY

AUGUST 8, 2011 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN     COMM. DRICK     COMM. LA BELLE     **COMM. WILLIAMS**

OTHERS:  
TED WESTMEIER  
ELAINE BROWN  
DIANNE MCCORMICK  
COMM. JONES

BELINDA PETERS  
COMM. VANHOUTEN  
COMM. DOMAS  
MIKE HUARD

WILLIAM SLEIGHT  
MATT SHANE  
DOUG BRITZ  
PAUL McNAMARA

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:36 PM.**
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JULY 11, 2011:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**  
**MOVED BY: DOLAN / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**  
**MOVED BY: DRICK / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

4. **REPORTS:** Public Health Department – Accreditation Summary Presentation: Ted Westmeier, Elaine Brown and Dianne McCormick presented a powerpoint presentation reviewing the results of the recent on-site Accreditation Review. The presentation highlighted the essential and important indicators that were met with almost 100% but also addressed a few indicators that were not met but are now being corrected and will be in place soon.
5. **CALL TO THE PUBLIC: None.**
6. **RESOLUTIONS FOR CONSIDERATION.**

7. **MSU EXTENSION:** RESOLUTION TO APPROVE THE TRANSFER OF FUNDS FROM THE REGULAR EMPLOYEE BUDGET LINE TO THE TEMPORARY EMPLOYEE BUDGET LINE FOR MSU EXTENSION

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

8. **MICHIGAN WORKS!:** RESOLUTION APPROVING AN ADDENDUM TO THE FY 2009 CONTRACT BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND THE LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY INITIATIVE

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

9. **L.E.T.S.:** RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTATIVE MAINTENANCE OF L.E.T.S. FACILITY, BUSES AND EQUIPMENT

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

10. **L.E.T.S.:** RESOLUTION AUTHORIZING A NEW FIVE (5) YEAR MASTER AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND LIVINGSTON COUNTY

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

11. **ANIMAL CONTROL:** RESOLUTION TO AUTHORIZE OUT-OF-STATE TRAINING TO ATTEND THE LEVEL ONE ACADEMY IN CHICAGO, ILLINOIS ON SEPTEMBER 12-16, 2011 AS PRESENTED BY THE NATIONAL ANIMAL CONTROL ASSOCIATION

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

12. **PUBLIC HEALTH:** RESOLUTION TO AMEND RESOLUTION 2007-08-025 AUTHORIZING A CONTRACT WITH JACKSON COUNTY TO PROVIDE MEDICAL DIRECTION TO THE JACKSON COUNTY HEALTH DEPARTMENT

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DOLAN / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

As mentioned in the Accreditation Summary, Livingston County needs 4 hours of additional time from the Medical Director. The position will remain 24 hours, however, support for Jackson County will decrease by 4 hours. Jackson County will be bringing on another part-time medical director to bring their Medical Director hours up to 16 hours enabling each county to comply with accreditations.

**13. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL-TIME PROGRAM CLERK II POSITION WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RETIREMENT OF ONE(1) FULL-TIME PROGRAM CLERK II**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

**14. PUBLIC HEALTH: RESOLUTION AUTHORIZING OUT OF STATE TRAINING TO ATTEND THE CENTER FOR DOMESTIC PREPAREDNESS IN ANNISTON, ALABAMA**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

**15. PUBLIC HEALTH: RESOLUTION TO AMEND RESOLUTION 2010-09-271 TO INCREASE THE ALLOCATION TO COMMUNITY MENTAL HEALTH TO PROVIDE INTENSIVE CASE MANAGEMENT**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DOLAN / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

Funding from Livingston Health Plan which has authorized an additional payment of \$5,000 to reimburse Community Mental Health for providing Intensive Case Management for Livingston county residents with complex needs. \$5,000 is for just this quarter, another resolution will be submitted in September for the next quarter.

**16. PUBLIC HEALTH: RESOLUTION TO AUTHORIZING THE CHAIR, BOARD OF COMMISSIONERS, TO PROVIDE A LETTER OF SUPPORT FOR THE COMMUNITY TRANSFORMATION GRANT FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC)**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

Currently Livingston County does not meet the requirements due to the population, therefore, the state is applying for this grant. Preparing this request in advance so we can apply quickly if the state does receive funds from this grant.

**MOTION TO RE-OPEN AGENDA TO ADD TWO RESOLUTIONS FOR CONSIDERATION.**

**MOVED BY: LABELLE / SECONDED BY: DOLAN**

**ALL IN FAVOR - MOTION PASSED**

- 17. INFORMATION TECHNOLOGY: RESOLUTION TO APPROVE THE PROMOTION OF A HARDWARE TECHNICIAN TO FULL TIME NETWORK ASSISTANT GRADE K AND THE HIRING OF A FULL TIME HARDWARE TECHNICIAN IN THE LIVINGSTON COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO FILL A VACANT POSITION AT THE HIRE RATE OF GRADE J**

**RECOMMEND MOTION TO: FINANCE**

**MOVED BY: LA BELLE / SECONDED BY: DOLAN**

**ALL IN FAVOR - MOTION PASSED**

- 18. BOARD OF COMMISSIONERS: RESOLUTION TO RECOGNIZE THE ACCOMPLISHMENT OF THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC HEALTH DURING THEIR MICHIGAN LOCAL PUBLIC HEALTH ACCREDITATION PROGRAM ON-SITE REVIEW**

**RECOMMEND MOTION TO: BOARD**

**MOVED BY: DRICK / SECONDED BY: DOLAN**

**ALL IN FAVOR - MOTION PASSED**

- 19. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:49 PM.**

**MOVED BY: DRICK / SECONDED BY: DOLAN**

**ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**KELLI HAWORTH**  
RECORDING SECRETARY