

# MEETING MINUTES

LIVINGSTON COUNTY

**AUGUST 22, 2011 – 7:30 P.M.**

ADMINISTRATION BUILDING – BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## PUBLIC SAFETY

**DAVID DOMAS**     **CAROL GRIFFITH**     **JIM MANTEY**     **RON VAN HOUTEN**

OTHERS:            BELINDA PETERS  
                         KATHLEEN KLINE-HUDSON  
                         STEVE WILLIAMS

CANDY ATKINS  
DON ARBIC

GORDON WEBB  
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. DAVE DOMAS** at **7:40 P.M.**

2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JULY 25, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: **MANTEY** / SECONDED BY: **VAN HOUTEN**  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: **VAN HOUTEN** / SECONDED BY: **GRIFFITH**  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

**A. CENTRAL DISPATCH: LIVINGSTON COUNTY ADDRESSING POLICY**

- **DON ARBIC** - 911 / CENTRAL DISPATCH DIRECTOR - Advised members of difficulties they are coming across with regard to house numbers / road names and lack of authority to enforce corrective actions.
- Discussion took place regarding current and previous addressing situations and the need for State action in approving a statute regulating same.
- It was the Committee's direction that Civil Counsel be contacted and asked for their opinion on how to proceed in order to correct this situation and to deal with this matter on a long-term basis.

**B. PLANNING: UPDATE ON ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT**

- **KATHLEEN KLINE-HUDSON** - PLANNING DIRECTOR - Provided the attached Update to members on the EECBG.
- Approximately 60% of the funds have been expended on Five (5) projects
- Grant Amendment for Judicial Center Entry has been submitted to replace the previously-proposed Vending Machine Controls project. If approved, this undertaking would use the remaining 40% of EECBG funding. A remodel of the entry into the Judicial Center would have significant heating and cooling savings, as well as alleviate congestion of visitors passing through security.

**5. CALL TO THE PUBLIC: None.**

**6. RESOLUTIONS FOR CONSIDERATION:**

**7. CENTRAL DISPATCH - RESOLUTION AUTHORIZING COVERAGE TESTING OF THE COUNTY VHF SIMULCAST RADIO SYSTEM**

**RECOMMEND MOTION TO THE: FINANCE**  
**MOVED BY: VAN HOUTEN / SECONDED BY: MANTEY**  
**YEAS:  DOMAS  GRIFFITH  MANTEY  VAN HOUTEN**  
**NAYS:  DOMAS  GRIFFITH  MANTEY  VAN HOUTEN**  
**MOTION PASSED: 3-1-0**

GORDON WEBB of MOTOROLA was on hand for discussion of System Testing.

**8. CENTRAL DISPATCH - RESOLUTION AUTHORIZING SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS, INC., FOR VHF SIMULCAST SYSTEM MAINTENANCE**

**RECOMMEND MOTION TO THE: FINANCE**  
**MOVED BY: MANTEY / SECONDED BY: VAN HOUTEN**  
**ALL IN FAVOR - MOTION PASSED**

GORDON WEBB of MOTOROLA was on hand for discussion of Service Agreement.

**9. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:50 P.M.**  
**MOVED BY: MANTEY / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY

## **Update on Energy Efficiency & Conservation Block Grant**

### **Public Safety Committee and Infrastructure & Development Committee August 22, 2011**

- This grant was received in August 2009 for \$740,400 and it includes 6 projects.
- Thus far \$445,788 has been expended, which represents 60% of the total grant.
- The 6 projects include:
  1. Grant Administration
  2. Boiler Retrofits -Admin/Courthouse, Jail
  3. HVAC Retrofits- Jail, Animal Control
  4. HVAC Controls- Admin/Courthouse, Jail, 911, Law Center, 53rd District Court
  5. Water Conservation- Jail
  6. Vending Machine Controls- On Hold
- Grant Administration -The Grant Team consists of personnel from: Planning, Building Services and Purchasing. We bill for administration fees on a quarterly basis.
- Boiler Retrofit, HVAC Retrofit and HVAC Controls - Most of the grant work completed thus far has been in these three projects, which are addressed under one contract with Pleune Service Company. The Boiler and HVAC work is 99% complete, and the HVAC Controls work is on-going and due to be complete by mid-September.
- Water Conservation - project has been delayed this summer due to plumbing parts distributor. Very shortly we will be submitting a BOC resolution regarding the final costs of this project.
- Vending Machine Controls- project (totaling \$1,200) is on hold because the grant team would like to funnel this money into another project (Judicial Center Entry, see below)
- Grant Amendments that are currently pending:
  1. Administration -We have requested that our admin fees include fringe benefits to better reflect the true management costs associated with this Energy Efficiency & Conservation Block Grant.
  2. Architectural & Engineering Costs-We have requested that our budget reflect an additional expenditure of \$7,000 for the architectural and mechanical engineering consulting services that have enabled the boiler retrofit activity.
  3. Judicial Center Entry-We have requested that our Vending Machine Control activity be eliminated, and combined with savings in equipment and labor for projects #2 - #5 listed above, as well as admin fees, so that we might initiate a new EECBG project entitled Judicial Center Entry at a projected cost of \$131,377.