

MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 14, 2011 - 7:30 P.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN **COMM. DRICK** **COMM. LA BELLE** **COMM. WILLIAMS**

OTHERS:
KEVIN WILKINSON
KATRINA MAXWELL
JENNIFER NASH
BILL SLEIGHT
MAGGIE JONES

MARGARET DUNLEAVY
PAUL McNAMARA
BELINDA M. PETERS
CINDY MENDOZA
RON VANHOUTEN

JAMIE PALMER
SUE BOSTWICK
DEBBIE WARDEN
ERICA KARFONTA

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at 7:30 PM.

2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED OCTOBER 11, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

Moved by: **DOLAN** **DRICK** **LA BELLE**

Seconded by: **DOLAN** **DRICK** **LA BELLE**

ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

Moved by: **DOLAN** **DRICK** **LA BELLE**

Seconded by: **DOLAN** **DRICK** **LA BELLE**

ALL IN FAVOR - MOTION PASSED

4. **REPORTS: OLSHA – QUARTERLY REPORT**

- Erica Karfonta gave a summary of the quarterly report.
- A new database used for tracking people called facspro to track longer term self sufficiency has been implemented at OLSHA and is linked with other community action agencies statewide.

- The Livingston County Hunger Council has launched a new website which is at www.livingstonhunger.com
- Walk for Warmth will be held on February 25th at 8a.m. at the old Hartland High school.
- Erica thanked the board for their funding.

5. CALL TO THE PUBLIC:

- Katrina Maxwell informed the committee of the Stuff The Bus event happening December 2-4.

6. RESOLUTIONS FOR CONSIDERATION.

7. LETS: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. DIRECTOR AND OPERATIONS MANAGER TO ATTEND THE F.T.A. TRIENNIAL TRAINING WORKSHOP IN CHICAGO, IL DECEMBER 6-7, 2011

<p>RECOMMEND MOTION TO: <input checked="" type="checkbox"/> FINANCE</p> <p>Moved BY: <input type="checkbox"/> DOLAN <input checked="" type="checkbox"/> DRICK <input type="checkbox"/> LA BELLE</p> <p>SECONDED BY: <input type="checkbox"/> DOLAN <input type="checkbox"/> DRICK <input checked="" type="checkbox"/> LA BELLE</p> <p>FOR RESOLUTION TO STATE \$1,000 IN LAST PARAGRAPH</p> <p><input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED</p>

8. COUNTY CLERK: RESOLUTION APPROVING THE FILLING OF A VACANT PART-TIME COURT CLERK

<p>RECOMMEND MOTION TO: <input checked="" type="checkbox"/> FINANCE</p> <p>Moved BY: <input type="checkbox"/> DOLAN <input type="checkbox"/> DRICK <input checked="" type="checkbox"/> LA BELLE</p> <p>SECONDED BY: <input checked="" type="checkbox"/> DOLAN <input type="checkbox"/> DRICK <input type="checkbox"/> LA BELLE</p> <p><input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED</p>

9. TREASURER: RESOLUTION TO CORRECT HEALTH CARE REIMBURSEMENT AND DEPENDANT CARE REIMBURSEMENT ACCOUNT BALANCE IN THE BENEFITS FUND TO REFLECT RECOMMENDATIONS MADE BY BREDERNITZ, WAGNER AND Co., P.C.

<p>RECOMMEND MOTION TO: <input checked="" type="checkbox"/> FINANCE</p> <p>Moved BY: <input checked="" type="checkbox"/> DOLAN <input type="checkbox"/> DRICK <input type="checkbox"/> LA BELLE</p> <p>SECONDED BY: <input type="checkbox"/> DOLAN <input type="checkbox"/> DRICK <input checked="" type="checkbox"/> LA BELLE</p> <p><input checked="" type="checkbox"/> ALL IN FAVOR - MOTION PASSED</p>

10. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PAYMENT TO LESA FOR FIBER CONNECTIONS TO THREE EMS SUB-STATIONS

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

Commissioner LaBelle asked that Complete information be requested at Finance for this project. Seconded by Comm. Dolan.

11. MICHIGAN WORKS!: RESOLUTION APPROVING THE FISCAL YEAR 2012 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE&T) PLANS FOR SERVICES TO ELIGIBLE PARTICIPANTS FROM LIVINGSTON COUNTY

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

12. EMS: RESOLUTION AUTHORIZING A CONTRACT WITH HEALTH EMS/DBA SANSIO FOR THE IMPLEMENTATION OF AN INTERGRATED WEB ENABLED EMERGENCY MEDICAL SERVICE ELECTRONIC REVNET BILLING SOLUTION

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

13. EQUALIZATION: RESOLUTION REQUESTING THE REORGANIZATION OF THE EQUALIZATION DEPARTMENT

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

14. EQUALIZATION: RESOLUTION TO AMEND THE ANNUAL APPORTIONMENT REPORT

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

15. ADMINISTRATION: RESOLUTION TO ADOPT A CLAIMS AND PAYABLES POLICY FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO: TABLED
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION TABLED

16. ADMINISTRATION: RESOLUTION TO ADOPT AN ACCOUNTS PAYABLE WITH BOARD PRE-AUTHORIZATION POLICY FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO: TABLED
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION TABLED

17. ADMINISTRATION: RESOLUTION TO ADOPT AN ACCOUNTS PAYABLE AUDIT POLICY FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO: TABLED
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION TABLED

18. ADMINISTRATION: RESOLUTION TO ADOPT A BUSINESS EXPENSE REIMBURSEMENT POLICY FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO: TABLED
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION TABLED

19. MICHIGAN WORKS!: RESOLUTION APPROVING A CONTRACT EXTENSION BETWEEN THE OAKLAND LIVINGSTON HUMAN SERVICES AGENCY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE MICHIGAN PRISONER RE-ENTRY PROGRAM

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

- Commissioner Jones asked that the committee members look over the agenda before the meeting and if you are not ready to discuss an item on the agenda to please let the committee chair know before the meeting.

20. ADJOURNMENT:

MOTION TO ADJOURN AT 8:45 PM
MOVED BY: DOLAN DRICK LA BELLE
SECONDED BY: DOLAN DRICK LA BELLE
 ALL IN FAVOR - MOTION PASSED

DEBBIE WARDEN
RECORDING SECRETARY