

# MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 8, 2014 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS

COMM. DOLAN

COMM. GREEN

COMM. WILLIAMS

COMM. GRIFFITH

OTHERS:  
JON WAGGONER  
DOUG BRITZ  
SUE BOSTWICK  
JENNIFER NASH  
DANICA KATNIK - WHMI

MARK JOHNSON  
JEFF BOYD  
KEVIN WILKINSON  
SALLY REYNOLDS  
JACK SMITH

DAVE DOMAS  
RICH MALEWICZ  
CINDY CATANACH  
BELINDA PETERS  
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. CAROL GRIFFITH** at **7:35 PM**.
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 10, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: DOLAN / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** **VETERANS COUNCIL - JON WAGGONER:** Mr. Waggoner briefly informed the Members of expiring terms of Council Members and the surplus of applicants.
5. **CALL TO THE PUBLIC:** **None.**
6. **RESOLUTIONS FOR CONSIDERATION.**
7. **L.E.T.S.:** **RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FY 2015**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

**8. EQUALIZATION: RESOLUTION APPROVING THE FILLING OF A FULL TIME SENIOR APPRAISER**

**MOTION APPROVED AND FILLING OF FULL-TIME  
SENIOR APPRAISER AUTHORIZED**  
**MOVED BY: GREEN / SECONDED BY DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

**9. TREASURER: RESOLUTION TO AUTHORIZE ADVANCE OF MONIES FROM THE DELINQUENT TAX FUNDS TO THE AIRPORT FOR THE PURCHASE OF JET-A-FUEL TRUCK AND TO FUND THE LOCAL SHARE OF THE NEW FUEL FARM**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

**10. AIRPORT: RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2014 APPROVED BUDGET FOR THE AIRPORT OPERATING FUND**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

**11. MEDICAL EXAMINER: RESOLUTION AUTHORIZING THE APPOINTMENT OF A NEW MEDICAL EXAMINER FOR LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DOLAN / SECONDED BY CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

**12. EMS: RESOLUTION AUTHORIZING REPLACEMENT OF AMBULANCE**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

13. **EMS: RESOLUTION APPROVING THE CREATION OF ONE (1) ADDITIONAL FULL-TIME ADMINISTRATIVE TECHNICAL SUPERVISOR**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

14. **REGISTER of DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2015 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

15. **REGISTER of DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2015 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY DOLAN  
ALL IN FAVOR - MOTION PASSED**

16. **REGISTER of DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN 2015**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

17. **REGISTER of DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN 2015**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

18. **I.T.: RESOLUTION AUTHORIZING A CONTRACT WITH IMAGESOFT TO PURCHASE AN IMAGING APPLICATION FOR THE FRIEND OF THE COURT AND CIRCUIT COURT CLERK**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

19. I.T.: RESOLUTION TO FILL THE VACANCY OF THE FULL-TIME NETWORK ASSISTANT IN THE LIVINGSTON COUNTY INFORMATION TECHNOLOGY DEPARTMENT

**MOTION APPROVED AND FILLING OF FULL-TIME  
NETWORK ASSISTANT AUTHORIZED**

**MOVED BY: GREEN / SECONDED BY DOLAN**

**ALL IN FAVOR - MOTION PASSED**

20. I.T.: RESOLUTION TO FILL THE VACANCY OF THE FULL-TIME SENIOR NETWORK ADMINISTRATOR

**MOTION APPROVED AND FILLING OF FULL-TIME  
SENIOR NETWORK ADMINISTRATOR AUTHORIZED**

**MOVED BY: DOLAN / SECONDED BY: GREEN**

**ALL IN FAVOR - MOTION PASSED**

21. I.T.: RESOLUTION TO FILL THE VACANCY OF THE FULL-TIME SENIOR PUBLIC SAFETY TECHNOLOGY SPECIALIST

**MOTION APPROVED AND FILLING OF FULL-TIME  
SENIOR PUBLIC SAFETY TECHNOLOGY SPECIALIST AUTHORIZED**

**MOVED BY: DOLAN / SECONDED BY CHILDS**

**ALL IN FAVOR - MOTION PASSED**

22. CALL TO THE PUBLIC: None.

23. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:05 PM.**

**MOVED BY: GREEN / SECONDED BY CHILDS**

**ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY