

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 10, 2014 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. GARY CHILDS

COMM. DENNIS DOLAN - FINANCE CHAIR

COMM. DAVID DOMAS

COMM. BILL GREEN

COMM. CAROL GRIFFITH

COMM. KATE LAWRENCE

COMM. DON PARKER

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

OTHERS:

BELINDA PETERS
JENNIFER NASH
KEVIN WILKINSON
MIKE MURPHY
MIKE SMITH
MARK JOHNSON
ALLISON NALEPA
BRIAN JONCKHEERE
KATHLEEN KLINE-HUDSON
CINDY CATANACH

PAT HALL
DEBRA KUBITSKEY
JOHN EVANS
ROBERTA BENNETT
RICH MALEWICZ
CHAD CHEWNING
JENNIFER PALMBOS
JIM ROWELL
SALLY REYNOLDS

NATALIE HUNT
MARGARET DUNLEAVY
NANCY ROSSO
ELAINE BROWN
DIANE MCCORMICK
HON. DAVID READER
DIANE GREGOR
LAURA BISMACK
JEFF BOYD

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at **7:33 AM.**
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED:** November 19, 2014

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: GRIFFITH / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

6. REPORTS:

- Commissioner Williams reported on the status of the MAC & SEMCOG transportation funding bills.

7. CALL TO THE PUBLIC: None.

8. APPROVAL OF CONSENT AGENDA: RESOLUTIONS 10-19

MOTION TO APPROVE THE CONSENT AGENDA ITEMS
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

9. RESOLUTIONS FOR CONSIDERATION: RESOLUTION 20-34

10. TREASURER: RESOLUTION TO AUTHORIZE ADVANCE OF MOIES FROM THE DELINQUENT TAX FUNDS TO THE AIRPORT FOR THE PURCHASE OF JET-A-FUEL TRUCK AND TO FUND THE LOCAL SHARE OF THE NEW FUEL FARM

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

11. AIRPORT: RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2014 APPROVED BUDGET FOR THE AIRPORT OPERATING FUND

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

12. LETS: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FISCAL YEAR 2015

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 13. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING A CONTRACT WITH IMAGESOFT TO PURCHASE AN IMAGING APPLICATION FOR THE FRIEND OF THE COURT AND CIRCUIT COURT CLERK**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 14. EMS: RESOLUTION AUTHORIZING REPLACEMENT OF AMBULANCE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 15. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACT FOR 2015 FOR THE REMONUMENTATION AND STATE PLAN COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 16. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2015 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 17. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN 2015**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 18. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN 2015**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 19. MEDICAL EXAMINER: RESOLUTION AUTHORIZING THE APPOINTMENT OF A NEW MEDICAL EXAMINER FOR LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS
YEAS – GRIFFITH, CHILDS, DOMAS, GREEN, PARKER, VAN HOUTEN, WILLIAMS, DOLAN
NAYS – NONE / ABSENT – LAWRENCE
MOTION PASSED

- 20. ADMINISTRATION: RESOLUTION ADOPTING IN CONCEPT LIVINGSTON COUNTY'S 2015 STRATEGIC PLAN**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
AIF – MOTION PASSED

- Belinda Peters introduced the strategic plan focus groups and explained the process of developing this plan.
- Mike Murphy presented the plan of the Public Safety Focus Group.
- Pat Hall requested that statistics and funding options be reviewed.
- Debra Kubitskey presented the plan of the Courts Focus Group.
- Chelsea Moxlow & Allison Nalepa presented the plan of the Communication Focus Group.
- Phil Santer presented the Economic Development plan.
- Cindy Catanach presented the plan of the Financial Integrity Focus Group.
- Phil Santer presented the plan of the Workforce Planning Focus Group.
- Jennifer Palmbos presented the plan of the Fair & Equitable Employer Focus Group.
- Diane McCormick presented the plan of the Healthy Community Focus Group.
- Kevin Wilkinson presented the plan of the Roads, Technology, & Visionary Planning Focus Groups.
- Belinda Peters concluded with thanking the Board and members of the focus groups.

21. ADMINISTRATION: RESOLUTION TO AUTHORIZE A FOURTH QUARTER BUDGET AMENDMENT TO THE FISCAL-YEAR 2014 BUDGET

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
AIF – MOTION PASSED

22. PLANNING: RESOLUTION OF THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS RECEIPT, REVIEW AND FILING OF THE COUNTY 2014-2019 CAPITAL IMPROVEMENT PLAN/INVENTORY

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

23. HUMAN RESOURCES: RESOLUTION ESTABLISHING COMPENSATION FOR LIVINGSTON COUNTY BOARD OF COMMISSIONERS FOR YEARS 2015 AND 2016

RECOMMEND MOTION TO THE BOARD:
PROPOSED AMENDMENT TO IMPLEMENT INCREASE AT SAME RATE FOR NON-UNION EMPLOYEES
NO SECOND, MOTION TO AMEND DIED
MOVED BY: PARKER / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 24. BUILDING INSPECTIONS: RESOLUTION APPOINTING THE LIVINGSTON COUNTY DEPUTY BUILDING OFFICIAL**

RECOMMEND MOTION TO THE BOARD – CHANGE THE THREE TO 4
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 25. CIRCUIT COURT: RESOLUTION AMENDING RESOLUTION 2014-11-305 TO CONCUR WITH THE PUBLIC DEFENDER CONTRACTS MADE BY THE 44TH CIRCUIT COURT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 26. CIRCUIT COURT: RESOLUTION AUTHORIZING AN AGREEMENT WITH COMPLETE DOCUMENT SERVICE TO PROVIDE TRANSCRIPT SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
AIF – MOTION PASSED

- 27. DISTRICT COURT: RESOLUTION FOR THE DOMESTIC VIOLENCE SWIFT & SURE SANCTIONS PROBATION PROGRAM (DV-SSPP) TO CONTRACT WITH LACASA FOR VICTIM COUNSELING SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: GREEN
AIF – MOTION PASSED

- 28. DISTRICT COURT: RESOLUTION FOR SPECIALTY COURT PROGRAMS TO CONTRACT WITH LACASA, COMMUNITY NETWORKSERVICES, AND COMPLETE COUNSELING CENTER FOR OFFENDER DOMESTIC VIOLENCE SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: PARKER / SECONDED BY: VAN HOUTEN
AIF – MOTION PASSED

- 29. JUVENILE COURT: RESOLUTION AUTHORIZING OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 LOCAL AGREEMENT ON FUNDING CONTRIBUTION FOR BEHAVIORAL HEALTH MANAGED CARE SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 30. JUVENILE COURT: RESOLUTION AUTHORIZING 2015 MEMORANDUM OF UNDERSTANDING ON CASH MATCH FUNDING FOR BEHAVIORAL HEALTH MANAGED CARE SERVICES (IV E PROGRAM WRAPAROUND)**

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
AIF – MOTION PASSED

- 31. EMS: RESOLUTION APPROVING THE CREATION OF ONE (1) ADDITIONAL FULL TIME ADMINISTRATIVE TECHNICAL SUPERVISOR**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 32. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE PURCHASE OF 3 ADDITIONAL SENTINEL PATRIOT PHONE WORKSTATIONS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: PARKER / SECONDED BY: GRIFFITH
AIF – MOTION PASSED

- 33. CENTRAL DISPATCH: RESOLUTION AUTHORIZING REPLACEMENT OF DISPATCH CONSOLE FURNITURE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: GREEN
AIF – MOTION PASSED

**34. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE PURCHASE OF 12
MCC 7500 DISPATCH CONSOLES**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
AIF – MOTION PASSED**

35. CLAIMS

**MOTION TO APPROVE THE CLAIMS DATED DECEMBER 10, 2014.
MOVED BY: GREEN / SECONDED BY: PARKER
ALL IN FAVOR – MOTION PASSED**

36. PAYABLES:

**MOTION TO APPROVE THE PAYABLES DATED 11-20-14 THROUGH 12-10-14.
MOVED BY: PARKER / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

37. CALL TO THE PUBLIC:

- Steve Williams, Commissioner, announced to all persons present that Livingston County received the highest payback from the Worker's Comp Fund.

38. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:51 AM
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY