

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 13, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. KATE LAWRENCE

COMM. BILL GREEN - FINANCE CHAIR

COMM. DAVE DOMAS

COMM. DOUG HELZERMAN

COMM. DON PARKER

COMM. BOB BEZOTTE

COMM. CAROL GRIFFITH

COMM. DENNIS DOLAN

COMM. GARY CHILDS

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.

2. **ROLL CALL:**

- **Present:** Kate Lawrence, Bill Green, Dave Domas, Douglas Helzerman, Don Parker, Bob Bezotte, Carol Griffith, Dennis Dolan, Gary Childs
- **Absent:** None.

3. **APPROVAL OF MINUTES:**

- **MINUTES OF MEETING DATED: NOVEMBER 29, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.

MOVED BY: CHILDS / SECONDED BY: DOLAN

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:**

- None.

7. **REPORTS:**

- None.

8. RESOLUTIONS FOR CONSIDERATION:

- 9. MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2018 MSUE BUDGET**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: BEZOTTE
ALL IN FAVOR – MOTION PASSED**

- 10. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT AWARD TO INTERTEK-PSI TO PROVIDE HAZARDOUS & NON-HAZARDOUS MATERIAL REMEDIATION SERVICES**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: PARKER / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

- 11. FACILITY SERVICES: RESOLUTION TO EXTEND THE CONTRACT WITH OTIS ELEVATOR FOR ELEVATOR MAINTENANCE AND REPAIRS**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 12. PUBLIC HEALTH: RESOLUTION TO ACCEPT STATE FUNDING TO CONDUCT COMMUNITY EDUCATION, DISEASE INVESTIGATIONS, AND TARGETED IMMUNIZATIONS FOR THE HEPATITIS A OUTBREAK OCCURRING IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 13. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO ENTER INTO AN AGREEMENT TO SUPPLY VOICE-OVER-IP TELEPHONY TO THE HOWELL TOWNSHIP FIRE AUTHORITY**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

14. **TREASURER:** **RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO INCREASE THE IMPREST CASH ACCOUNT FOR THE LIVINGSTON COUNTY HEALTH DEPARTMENT**

RECOMMEND MOTION TO THE: BOARD
Moved BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

15. **ADMINISTRATION:** **RESOLUTION TO SYSTEMATICALLY TRANSFER MONIES BETWEEN FUNDS FOR 2018**

RECOMMEND MOTION TO THE: BOARD
Moved BY: CHILDS / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED

16. **ADMINISTRATION:** **RESOLUTION AUTHORIZING AN ADDITIONAL CONTRIBUTION TO MERS**

RECOMMEND MOTION TO THE: BOARD
Moved BY: PARKER / SECONDED BY: DOMAS
ALL IN FAVOR – MOTION PASSED

17. **ADMINISTRATION:** **RESOLUTION TO AUTHORIZE A FOURTH QUARTER SUPPLEMENTAL APPROPRIATION TO THE FISCAL-YEAR 2017 BUDGET**

RECOMMEND MOTION TO THE: BOARD
Moved BY: GRIFFITH / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED

18. **CLAIMS:**

RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: December 13, 2017.
Moved BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

19. **PREAUTHORIZED:**

RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED: 11-30-17 THRU 12-13-17
Moved BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

20. CALL TO THE PUBLIC:

➤ None.

21. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:15 AM
MOVED BY: HELZERMAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT
RECORDING SECRETARY**