

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 21, 2016 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. GARY CHILDS

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. BILL GREEN – FINANCE CHAIR

COMM. CAROL GRIFFITH

COMM. KATE LAWRENCE

COMM. DON PARKER

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

JENNIFER PALMBOS

DOUG HELZERMAN

NATALIE HUNT

OTHERS: KEN HINTON

CHAD CHEWNING

KEVIN WILKINSON

BETSY HUNDLEY

RICH MALEWICZ

MARIE DOUVILLE

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:33 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED: DECEMBER 7, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: DOLAN / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: CHILDS / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC: None.**
7. **RESOLUTIONS FOR CONSIDERATION:**

8. JAIL: RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT WITH CELCO LTD FOR INMATE BILLING AND COLLECTIONS - SHERIFF DEPARTMENT / PUBLIC SAFETY / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

9. JAIL: RESOLUTION AUTHORIZING A BUDGET INCREASE TO THE FEDERAL EQUITABLE SHARING GRANT IN ORDER TO ACCOMMODATE PROFESSIONAL DEVELOPMENT AND OUT OF STATE TRAVEL - SHERIFF DEPARTMENT / PUBLIC SAFETY / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

10. BUILDING INSPECTIONS: RESOLUTION AUTHORIZING THE REORGANIZATION OF THE BUILDING INSPECTION DEPARTMENT – BUILDING DEPARTMENT / INFRASTRUCTURE & DEVELOPMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

11. CIRCUIT COURT: RESOLUTION AUTHORIZING AN AGREEMENT WITH COURTHOUSE TECHNOLOGIES LTD. TO PROVIDE JURY MANAGEMENT SYSTEM SERVICES - CIRCUIT COURT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

12. CIRCUIT COURT: RESOLUTION AUTHORIZING CONTRACT AGREEMENT WITH MR. LEE G. GOUGH AND ASSOCIATES TO PROVIDE ATTORNEY SERVICES FOR THE ADULT DRUG TREATMENT COURT – CIRCUIT COURT/FINANCE/FULL BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

13. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING A CONTRACTUAL AGREEMENT WITH MR ROLAND SIZEMORE TO PROVIDE ATTORNEY SERVICES FOR THE JUVENILE DRUG TREATMENT COURT – CIRCUIT COURT/FINANCE/FULL BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

14. **HUMAN RESOURCES:** **RESOLUTION TO AMEND LOCAL SUPPLEMENTAL SALARIES FOR DISTRICT COURT JUDGES - HUMAN RESOURCES / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

15. **HUMAN RESOURCES:** **RESOLUTION AUTHORIZING A CONTRACT WITH MUNICIPAL CONSULTING SERVICES, LLC FOR A CLASSIFICATION AND COMPENSATION STUDY FOR THE COURTS BARGAINING UNIT - HUMAN RESOURCES / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

16. **TREASURER:** **RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO MODIFY THE IMPREST CASH ACCOUNT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE – TREASURER / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

17. **ADMINISTRATION:** **RESOLUTION AUTHORIZING AN ADDITIONAL CONTRIBUTION TO MERS - ADMINISTRATION / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

18. ADMINISTRATION: RESOLUTION TO SYSTEMATICALLY TRANSFER MONIES BETWEEN FUNDS FOR 2017 - ADMINISTRATION / FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

19. ADMINISTRATION: RESOLUTION TO AUTHORIZE A FOURTH QUARTER BUDGET AMENDMENT TO THE FISCAL-YEAR 2016 BUDGET - ADMINISTRATION / FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

20. ADMINISTRATION: RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2017 - ADMINISTRATION / FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

21. REPORTS:

- A. Chad Chewning: Text to 911 & Smart 911 – gave a report on the new programs offered by 911.
- B. Commissioner Dolan: Dental Clinic as of yesterday the painting, carpet, and cabinets are complete. Patterson is installing dental equipment. 4 stations will be set-up for opening, the remaining 4 stations will be completed after opening. Parking lot - possible issues have been warranted in writing.
- C. Commissioner Dolan: As follow-up from the discussion that took place at the Public Safety Committee Meeting on Monday, December, 19th regarding shower and sink issues in the jail addition - possible 60 check valves to be installed. Unsure of who will be responsible for the costs, being looked into now. Engineering firm is looking into other possible causes of issues.

22. MISCELLANEOUS CLAIMS

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED:
DECEMBER 21, 2016
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

23. COMPUTER PRINTOUT

RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED:

12-8-18 THRU 12-21-16.

MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

24. CALL TO THE PUBLIC: None.

A. Cindy Catanach - WC refund received \$379,000 recorded in benefit fund to offset cost of benefits

25. ADJOURNMENT:

MOTION TO ADJOURN AT 8:56 AM

MOVED BY: CHILDS / SECONDED BY: VAN HOUTEN

ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY