

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 23, 2015 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. **GARY CHILDS**
 COMM. **DENNIS DOLAN**
 COMM. **DAVID DOMAS**

COMM. **BILL GREEN**
 COMM. **CAROL GRIFFITH**
 COMM. **KATE LAWRENCE**

COMM. **DON PARKER – FINANCE CHAIR**
 COMM. **RON VAN HOUTEN**
 COMM. **STEVE WILLIAMS**

OTHERS: CINDY CATANACH
DEBBIE WARDEN
JENNIFER PALMBOS

BETSY HUNDLEY
JENNIFER NASH
RICH MALEWICZ

KEN HINTON
NATALIE HUNT
JOHN EVANS

1. **CALL TO ORDER:** Meeting called to order by **COMM. DON PARKER** at 7:31 A.M.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: A. MINUTES OF MEETING DATED DECEMBER 9, 2015**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR – MOTION PASSED

6. **CALL TO THE PUBLIC: None.**
7. **RESOLUTIONS FOR CONSIDERATION:**

8. **CIRCUIT COURT:** RESOLUTION APPROVING THE REASSIGNMENT AND RECLASSIFICATION OF DUTIES OF TWO AND ONE HALF CURRENT JUVENILE PROBATION OFFICERS TO TWO AND ONE HALF INTENSIVE JUVENILE PROBATION OFFICERS AND CREATE ONE NEW INTENSIVE JUVENILE PROBATION OFFICER POSITION IN THE JUVENILE UNIT OF THE 44TH CIRCUIT COURT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- EXPLANATION FROM JOHN EVANS, ANSWERED QUESTIONS FROM THE COMMITTEE

9. **HUMAN RESOURCES:** RESOLUTION AUTHORIZING THE SIGNING OF THE 2016 ADMINISTRATIVE SERVICES AGREEMENT AND SCHEDULE A-RENEWAL TERM JANUARY 2019 TO DECEMBER 2016 WITH BLUE CROSS BLUE SHIELD OF MICHIGAN

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

- EXPLANATION FROM JENNIFER PALMBOS, ANSWERED QUESTIONS FROM THE COMMITTEE

10. **PUBLIC HEALTH:** RESOLUTION TO TERMINATE THE CONTRACT WITH JACKSON COUNTY TO PROVIDE MEDICAL DIRECTION TO THE JACKSON COUNTY HEALTH DEPARTMENT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- EXPLANATION FROM KEN HINTON, ANSWERED QUESTIONS FROM THE COMMITTEE

11. **TREASURER:** RESOLUTION AUTHORIZING THE CREATION OF THE DENTAL CLINIC CONSTRUCTION FUND

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- EXPLANATION FROM JENNIFER NASH, ANSWERED QUESTIONS FROM THE COMMITTEE

12. ADMINISTRATION: RESOLUTION TO AUTHORIZE A FOURTH QUARTER BUDGET AMENDMENT TO THE FISCAL-YEAR BUDGET

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

➤ **EXPLANATION FROM CINDY CATANACH, ANSWERED QUESTIONS FROM THE COMMITTEE**

13. REPORTS:

- Commissioner Dolan gave a report regarding the jail expansion progress
 - Thanked construction committee members, Commissioners Childs and Van Houten
 - Now housing inmates, everything is going smoothly
 - Phase II (renovation) should begin after the first of the year
 - Project is a little behind schedule
- Commissioner Lawrence – Veteran’s Court celebrated a year of operations, the ceremony was well attended.

14. CLAIMS

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: December 23, 2015
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

15. PAYABLES

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED: 12-10-15 thru 12-23-15
MOVED BY: GREEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

16. CALL TO THE PUBLIC: None

17. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:07 AM
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**