

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 5, 2016 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 7:30 PM.**

2. **APPROVAL of MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 7, 2016:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** Commissioner Dolan reported regarding the Dental Clinic, painting should be completed, trim work, then equipment should be delivered next week. Some exterior work still needs to be done, on schedule, see patients by the 1/1

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS for CONSIDERATION.**

7. **CAR POOL:** **RESOLUTION TO AUTHORIZE A THIRD QUARTER MOTOR POOL BUDGET AMENDMENT TO THE FISCAL-YEAR 2016 BUDGET - MOTOR POOL / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

8. **MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2017 MSUE BUDGET – MSU EXTENSION / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- Comm. Williams requested a resolution be prepared to recognize Gretchen Voiles on her retirement

9. **TREASURER: RESOLUTION AUTHORIZING THE COUNTY TREASURER TO TRANSFER RESIDUAL MONIES FROM FUND 404 - “WEST COMPLEX CONSTRUCTION” TO FUND 403 – “CAPITAL REPLACEMENT” - TREASURER / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

10. **INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING RENEWAL OF A ONE YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC. - INFORMATION TECHNOLOGY/ GENERAL GOVERNMENT**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

11. **INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF PURCHASE ORDERS FOR SOFTWARE MAINTENANCE FOR 2017 – INFORMATION TECHNOLOGY / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

12. **REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN – 2017 - REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / FULL BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

13. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN – 2017 – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / FULL BOARD

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

14. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT; APPOINTMENTS OF SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2017 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM - REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / FULL BOARD

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

15. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2017 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / FULL BOARD

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- Clarified that the bid process was waived as Rowe Engineering is the only vendor with the ability to provide this service.

16. REGISTER OF DEEDS: RESOLUTION AUTHORIZING STATE GRANT AGREEMENT AND CONTRACTS FOR 2017 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

17. EMS: RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, BUREAU OF TRAUMA AND PREPAREDNESS DIVISION OF EMERGENCY PREPAREDNESS AND RESPONSE - EMS / HEALTH & HUMAN SERVICES / FINANCE / BOARD

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 18. MEDICAL EXAMINER: RESOLUTION AUTHORIZING CHANGES IN CREMATION PERMIT FEES
– MEDICAL EXAMINER / HEALTH & HUMAN SERVICES / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 19. COUNTY CLERK: RESOLUTION TO APPROVE THE PAYMENT OF A PER DIEM FOR
TEMPORARY EMPLOYEE ELECTION RECOUNT WORK – COUNTY CLERK /
GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 20. CALL TO THE PUBLIC: None.**

- 21. ADJOURNMENT:**

MOTION TO ADJOURN AT 8:05 PM.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY