

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 7, 2015 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

OTHERS:
JENNIFER NASH
SALLY REYNOLDS
MARGARET DUNLEAVY
JOAN RUNYAN
KEVIN WILKINSON
KATE LAWRENCE
JACK SMITH

KEN LANGLEY
DIANE GREGGOR
CAROL GRIFFITH
MATT BOLANG
JENNIFER PALMBOS
DIANNE MCCORMICK
MATT SHANE

NATALIE HUNT
KEN HINTON
CINDY CATANACH
MARK ROBINSON
DOUG BRITZ
DON PARKER

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 7:30 P.M.**
2. **APPROVAL of MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 9, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA AS PRESENTED:
MOVED: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

➤ **LCDPH WATER SUPPLY PROGRAM EVALUATION: MATT BOLANG**

MOTION RE-OPEN AGENDA TO ADD THE REGISTER OF DEEDS RESOLUTION:
RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FROM THE COUNTY SURVEY
AND REMONUMENTATION FUND TO THE GENERAL FUND
MOVED: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

5. **CALL TO THE PUBLIC:** None.
6. **RESOLUTIONS for CONSIDERATION.**
7. **MSU EXTENSION:** **RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2016 MSUE BUDGET**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

8. **EMS:** **RESOLUTION AUTHORIZING CONTRACT WITH BOUNDTREE MEDICAL FOR MEDICAL SUPPLIES**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

9. **HUMAN RESOURCES:** **RESOLUTION AUTHORIZING REORGANIZATION OF HUMAN RESOURCES DEPARTMENT**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

10. **COUNTY CLERK:** **RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER FOR 2016 ELECTION SUPPLIES**

RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

11. **L.E.T.S.** **RESOLUTION AUTHORIZING IMPLEMENTATION OF ADDITIONS TO THE L.E.T.S. DRUG AND ALCOHOL POLICY TO BE IN COMPLIANCE WITH MANDATES OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL TRANSIT ADMINISTRATION**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

12. **TREASURER:** **RESOLUTION AUTHORIZING ALL OF LIVINGSTON COUNTY'S QUALIFIED ENERGY CONSERVATION BONDS ALLOCATION TO THE STATE OF MICHIGAN**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 13. PUBLIC HEALTH: RESOLUTION AMENDING RESOLUTION #2015-11-219 AUTHORIZING AN AGREEMENT WITH NACCHO AND THE CDC TO PROVIDE FUNDING FOR LOCAL HEALTH DEPARTMENT ACCREDITATION SUPPORT INITIATIVE**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

➤ Dianne is recommending approval noting concerns of Civil Counsel

- 14. AIRPORT: RESOLUTION TO CONCUR WITH THE AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH TETRA TECH FOR DESIGN AND PERMITTING PHASE SERVICES FOR A NEW WATER MAIN**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

➤ Please see with Tetra Tech if there is anything we can use the old piping for.

- 15. AIRPORT: RESOLUTION TO CONCUR WITH THE AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION #2015-07-151 AND THE AGREEMENT WITH INTERSTATE SEALANT & CONCRETE, INC. WITH CONTRACT MODIFICATION #1 TO THE AGREEMENT**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 16. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN-2016**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 17. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM PAYMENT; APPOINTMENTS OF SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2016 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 18. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2016 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 19. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2016 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 20. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2016**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 21. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE/PROBATE COURTS, CIRCUIT COURT AND CIRCUIT COURT CLERK FOR 2016 WITH THE STATE OF MICHIGAN, JUDICIAL INFORMATION SYSTEMS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 22. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE 2016 RENEWAL OF SOFTWARE MAINTENANCE WITH SUNGARD PUBLIC SECTOR, INC. FOR THE COUNTY OWNED PUBLIC SAFETY SOLUTION**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

23. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE FOR SOFTWARE SUPPORT FOR THE EQUALIZATION, TREASURER, ANIMAL CONTROL, AND DRAIN DEPARTMENTS FOR A ONE YEAR PERIOD

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

24. INFORMATION TECHNOLOGY: RESOLUTION TO APPROVE A PURCHASE ORDER FOR A ONE-YEAR SERVICE/MAINTENANCE AGREEMENT ON THE COURT RECORDING SYSTEMS FOR LIVINGSTON COUNTY COURTS AND FRIEND OF THE COURT

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

25. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO GOVCONNECTION FOR THE UNITRENDS ENTERPRISE BACKUP SOFTWARE AND STORAGE SYSTEM

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

26. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FROM THE COUNTY SURVEY AND REMONUMENTATION FUND TO THE GENERAL FUND

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

27. CALL TO THE PUBLIC: None.

28. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:09 PM.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT
RECORDING SECRETARY**