

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 7, 2016 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. **GARY CHILDS**

COMM. **DENNIS DOLAN**

COMM. **DAVID DOMAS**

DOUG HELZERMAN

BRANDON DENBY

OTHERS: SALLY REYNOLDS

JENNIFER NASH

COMM. **BILL GREEN**— FINANCE CHAIR

COMM. **CAROL GRIFFITH**

COMM. **KATE LAWRENCE**

RICH MALEWICZ

KEVIN WILKINSON

JOHN EVANS

COMM. **DON PARKER**

COMM. **RON VAN HOUTEN**

COMM. **STEVE WILLIAMS**

KEN HINTON

CRIS SCHUSTER

DOUG BRITZ

CHAD CHEWNING

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED: NOVEMBER 23, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED

MOVED BY: LAWRENCE / SECONDED BY: DOLAN

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: DOLAN / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC: None.**

7. **RESOLUTIONS FOR CONSIDERATION:**

8. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING AN AGREEMENT WITH THOMPSON WEST TO PROVIDE ONLINE SERVICES (WESTLAW) AND PUBLICATIONS TO LIVINGSTON COUNTY COURTS – CENTRAL SERVICES / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

9. **JUVENILE COURT:** **RESOLUTION AUTHORIZING 2017 MEMORANDUM OF UNDERSTANDING ON CASH MATCH FUNDING FOR BEHAVIORAL HEALTH MANAGED CARE SERVICES (IV E PROGRAM WRAPAROUND) – CIRCUIT COURT, FAMILY DIVISION, JUVENILE UNIT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: PARKER / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

COMMISSIONER WILLIAMS ENTERED AT 7:34 A.M.

10. **CAR POOL:** **RESOLUTION TO AUTHORIZE A THIRD QUARTER MOTOR POOL BUDGET AMENDMENT TO THE FISCAL-YEAR 2016 BUDGET – CAR POOL / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

11. **MSU EXTENSION:** **RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2017 MSUE BUDGET – MSU EXTENSION / HEALTH & HUMAN SERVICES / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

12. **TREASURER:** **RESOLUTION AUTHORIZING THE COUNTY TREASURER TO TRANSFER RESIDUAL MONIES FROM FUND 404 – “WEST COMPLEX CONSTRUCTION” TO FUND 403 – “CAPITAL REPLACEMENT” – TREASURER / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

- 13. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING RENEWAL OF A ONE YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC. – INFORMATION TECHNOLOGY / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 14. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF PURCHASE ORDERS FOR SOFTWARE MAINTENANCE FOR 2017 – INFORMATION TECHNOLOGY / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

- 15. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN – 2017 – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 16. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN – 2017 – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 17. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT; APPOINTMENTS OF SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2017 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

18. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2017 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

19. REGISTER OF DEEDS: RESOLUTION AUTHORIZING STATE GRANT AGREEMENT AND CONTRACTS FOR 2017 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY – REGISTER OF DEEDS / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

20. EMS: RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, BUREAU OF TRAUMA AND PREPAREDNESS DIVISION OF EMERGENCY PREPAREDNESS AND RESPONSE – EMS / HEALTH & HUMAN SERVICES / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

21. MEDICAL EXAMINER: RESOLUTION AUTHORIZING CHANGES IN CREMATION PERMIT FEES – MEDICAL EXAMINER / HEALTH & HUMAN SERVICES / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

22. COUNTY CLERK: RESOLUTION TO APPROVE THE PAYMENT OF A PER DIEM FOR TEMPORARY EMPLOYEE ELECTION RECOUNT WORK – COUNTY CLERK / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

23. CLOSED SESSION

<p>MOTION TO RECESS TO CLOSED SESSION AT 7:56 AM MOVED BY: LAWRENCE / SECONDED BY: CHILDS ROLL CALL VOTE: YES: DOLAN, DOMAS, GRIFFITH, LAWRENCE, PARKER, WILLIAMS, VAN HOUTEN, CHILDS, GREEN; NO: NONE; ABSENT: NONE YES: 9 / NO: 0 / ABSENT: 0 MOTION PASSED</p>
<p>MOTION TO RETURN TO OPEN SESSION AT 7:59 AM MOVED BY: CHILDS / SECONDED BY: WILLIAMS YES: 9 / NO: 0 / ABSENT: 0 MOTION PASSED</p>

24. RESOLUTION FOR CONSIDERATION: RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE LIVINGSTON COUNTY SHERIFF DEPARTMENT, THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS, AND THE LIVINGSTON COUNTY DEPUTY SHERIFF'S ASSOCIATION – HUMAN RESOURCES / FINANCE / BOARD

<p>RECOMMEND MOTION TO THE: BOARD MOVED BY: DOLAN / SECONDED BY: LAWRENCE ALL IN FAVOR - MOTION PASSED</p>

25. REPORTS:

- Comm. Griffith – 12/12/16 is matching money Monday for United Way. Donations will be matched by community donors to bridge gaps that are not covered with tax money. Stop by the Howell Chamber of Commerce, on the web, or at the office on Dorr Rd. \$2.6m has been raised that will stay in Livingston County.
- Comm. Griffith also reminded employees and Commissioners of the Open House for Departing Commissioners on 12/12/16 from 5-7 p.m. at the Griffith Building (2 Buildings East Of Admin) and thanked the Commissioners for their service.

26. MISCELLANEOUS CLAIMS:

<p>RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: December 5, 2016. MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH ALL IN FAVOR - MOTION PASSED</p>

27. PREAUTHORIZED:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED:
11-24-16 THRU 12-5-16
MOVED BY: GRIFFITH / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

28. CALL TO THE PUBLIC:

- **Doug Helzerman, District 4, County Commissioner-Elect** - watched the election recount in Ingham County. Michigan has procedures to make sure counts are correct; at that precinct the count was exact. A challenged ballot required an agreement be reached to decide what will be done with that ballot.

29. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:05 AM
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY