

# MEETING MINUTES

LIVINGSTON COUNTY

**FEBRUARY 15, 2012 - 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

OTHERS: KATRINA MAXWELL  
JEFF BOYD  
CHRIS FOLTS  
PAUL MCNAMARA  
HILERY DEHATE  
SALLY REYNOLDS  
CINDY MENDOZA

ROBERT SPAULDING  
DIANE GREGOR  
JAMIE PALMER  
MARY ELLEN NYGREN  
JENNIFER PALMBOS  
DOUG BRITZ  
MARGARET M. DUNLEAVY

KEVIN WILKINSON  
ERIC SANBORN  
JENNIFER NASH  
ANN WHITE  
DIANE BOCKHAUSEN  
WM. NEW HOUSE  
BELINDA M PETERS  
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:35 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** Closed Session MINUTES OF MEETING DATED JANUARY 11, 2012 AND MEETING MINUTES DATED JANUARY 25, 2012:

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**

**MOVED BY: MANTEY / SECONDED BY: GRIFFITH**

**ALL IN FAVOR – MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**

5. **APPROVAL OF AGENDA: CONSENT AND REGULAR**

**MOTION TO APPROVE THE CONSENT AGENDA  
MOVED BY: MANTEY / SECONDED BY GRIFFITH  
ALL IN FAVOR-MOTION PASSED  
MOTION TO APPROVE THE REGULAR AGENDA AS MODIFIED: ADD RESOLUTION 34A  
MOVED BY: DOLAN / SECONDED BY: MANTEY  
ALL IN FAVOR – MOTION PASSED**

6. **REPORTS:**

- Chris Folts gave the Committee an update on the conditions at the east complex regarding the water problem. An approximate estimate for clean-up was \$60,000 but after further examination it was now to be closer to \$100,000. There was no catastrophic damage but tile and carpet will be replaced along with sheet rock. The departments that were affected were Health, OLHSA and Veterans.
- Roberta Estes gave an overview of the ERP Project along with Cindy Mendoza and Jennifer Nash. This was an update of the results and what brought Livingston County to this point. Commissioner Griffith commended the team for their effort in this project.

7. **CALL TO THE PUBLIC: None.**

8. **APPROVAL OF CONSENT AGENDA**

**MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
YEAS:  DOLAN  DOMAS  DRICK  GRIFFITH  LABELLE  MANTEY  VANHOUTEN  
NAYS: NONE ABSENT: JONES, WILLIAMS  
MOTION PASSED**

9. **RESOLUTIONS FOR CONSIDERATION:**

10. **MICHIGAN WORKS!: RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! WORKFORCE INVESTMENT ACT SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2011 TO JUNE 30, 2012**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

11. **MICHIGAN WORKS!: RESOLUTION TO APPOINT PRIVATE SECTOR MEMBERS TO THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT COUNCIL**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 12. MICHIGAN WORKS!: RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE CERTIFIED ONE-STOP OPERATOR**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 13. MICHIGAN WORKS!: RESOLUTION APPROVING THE SUBMISSION OF THE CALENDAR YEAR 2012 MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 14. L.E.T.S.: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 15. L.E.T.S.: RESOLUTION OF INTENT TO APPLY FOR FEDERAL SECTION 5316 JOB ACCESS AND REVERSE COMMUTE (JARC) GRANT FOR FISCAL YEAR 2013**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 16. L.E.T.S.: RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR STATE FISCAL YEAR 2013 UNDER ACT NO. 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

17. **L.E.T.S.: RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

18. **CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (VEHICLES)**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

19. **EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING LIVINGSTON COUNTY EMS TO ENTER INTO THE CMS INNOVATIONS GRANT PROGRAM/MICHIGAN RURAL EMS NETWORK AGREEMENT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

20. **EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING A BLANKET PURCHASE ORDER WITH NYE UNIFORM FOR UNIFORMS**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

21. **INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING A ONE YEAR MAINTENANCE AGREEMENT WITH VMWARE FOR THE COUNTY'S VMWARE SERVICES RENEWAL**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

22. **INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF A THREE YEAR SMARTNET MAINTENANCE AGREEMENT FOR LIVINGSTON COUNTY INFORMATION TECHNOLOGY'S CISCO TELEPHONY SOFTWARE, HARDWARE AND CISCO EMERGENCY RESPONDER**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**23. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY WEBSITE REDESIGN PROJECT TO PROCEED**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**24. COMMUNITY CORRECTIONS: RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH MICHIGAN DEPARTMENT OF CORRECTIONS FOR ELECTRONIC MONITORING SERVICES**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: VANHOUTEN  
ALL IN FAVOR - MOTION PASSED**

**25. BOARD OF COMMISSIONERS: RESOLUTION AUTHORIZING LIVINGSTON COUNTY CLERK TO OFFER PHOTO ID CARDS TO U.S. MILITARY VETERANS RESIDING IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DRICK / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

**26. L.E.T.S.: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS MANAGER AND DRIVER TRAINER TO ATTEND THE F.T.A. DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN MIAMI, FLORIDA**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**27. L.E.T.S.: RESOLUTION AUTHORIZING THE REORGANIZATION OF THE L.E.T.S. DEPARTMENT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

**28. DISTRICT COURT: RESOLUTION TO FILL A FULL-TIME DEPUTY CLERK VACANCY IN THE 53<sup>RD</sup> DISTRICT COURT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DRICK / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

**29. DISTRICT COURT: RESOLUTION APPROVING A BUDGET AMENDMENT AND THE CREATION OF A FULL TIME COMMUNITY CORRECTIONS PRETRIAL INVESTIGATOR POSITION AT A GRADE LEVEL J AND THE SUBSEQUENT ELIMINATION OF A PART TIME PRETRIAL INVESTIGATOR POSITION**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

Resolution to be amended to state if grant is not approved the program ends and transfer up to \$27,000 from General Fund to Community Corrections.

**30. CIRCUIT COURT: RESOLUTION AUTHORIZING 2011/2012 MEMORANDUM OF UNDERSTANDING ON CASH MATCH FUNDING FOR BEHAVIORIAL HEALTH MANAGED CARE SERVICES (IV E PROGRAM WRAPAROUND)**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: VANHOUTEN  
ALL IN FAVOR - MOTION PASSED**

**31. CIRCUIT COURT: RESOLUTION TO APPROVE FILLING THE CIRCUIT COURT ADMINISTRATOR POSITION IN THE 44<sup>TH</sup> CIRCUIT COURT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**32. TREASURER: RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2011 REAL PROPERTY TAXES**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY  
ALL IN FAVOR - MOTION PASSED**

**33. TREASURER: RESOLUTION TO AUTHORIZE A TRANSFER FROM THE DELINQUENT TAX REVOLVING FUNDS TO THE GENERAL FUND FOR THE COUNTY'S PORTION OF AGREED UPON COSTS RELATED TO THE ACQUISITION OF 4708-08-100-010 AND 4708-09-100-014 AS STATED IN "THE SEPTAGE RECEIVING STATION AGREEMENT."**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

**34. DRAIN COMMISSIONER: RESOLUTION RESTRUCTURING THE PREVIOUS OUTSTANDING ADVANCES FROM RESOLUTIONS 2008-04-136 AND 2009-05-148 AND THE ESTABLISHMENT OF ADDITIONAL ADVANCE OF FUNDS FROM DELINQUENT TAX REVOLVING FUND (519) TO SEPTAGE RECEIVING STATION FUND (577) FOR THE PURCHASE OF NECESSARY SEWER CAPACITY**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**34a. DRAIN COMMISSIONER: RESOLUTION REQUESTING AMICUS CURIAS SUPPORT FOR THE INTERLOCUTORY APPEAL TO THE MICHIGAN COURT OF APPEALS IN LIVINGSTON COUNTY BOARD OF PUBLIC WORKS V. THE HANOVER INSURANCE COOMPANY ET AL.**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**35. MISCELLANEOUS CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED FEBRUARY 15, 2012.  
MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**36. COMPUTER PRINTOUT**

**MOTION TO APPROVE THE COMPUTER PRINTOUT  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**37. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:25 AM  
MOVED BY: DOMAS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**DEBBIE WARDEN  
RECORDING SECRETARY**