

MEETING MINUTES

LIVINGSTON COUNTY

MARCH 12, 2012 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN COMM. DRICK COMM. LA BELLE COMM. WILLIAMS

OTHERS: ERICA KARFONTA COMM. JONES CHRIS PATRELLO TED WESTMEIER
LYNN CROTTY COMM. DOMAS COMM. GRIFFITH CHRIS FOLTS
SUSAN HARDING LYNN MORRISON COMM. MANTEY BELINDA PETERS
WILLIAM LOCKWOOD PAUL MORRISON JEFF BOYD CINDY MENDOZA
PAUL MCNAMARA KEVIN WILKINSON DEB OBERLE COMM. VANHOUTEN
BILL SLEIGHT TOM GREEN

1. **CALL to ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:32 PM.**
2. **APPROVAL of MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 13, 2012:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: DOLAN / SECONDED BY: DRICK

ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: DOLAN / SECONDED BY: DRICK

ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

➤ **OLHSA - 4TH QUARTER REPORT:**

- ✦ Erica Karfonta, Lynn Crotty and Susan Harding
- ✦ Erica Karfonta presented an overview of the 4th Quarter report attached to the agenda. They have been going through a “rebranding” of the organization. Utilizing more networking and streamlining of services for their clients. They will have to layoff some temporary employees and retool some positions in order to cover all services provided by the organization.

- ✦ Reviewed 2012 Goals: Need to re-organize some grant funds to help cover services as need is increasing, funds are decreasing. A matrix has been developed which helps determine clients needs and if they are being meet and begin to thrive on their own in some or all areas. Matrix is being utilized everywhere and is becoming a great tool for tracking and showing self sufficiency in multiple domains. Utilizing the Matrix will help tell the stories of how the services are helping families and the community.

MOTION TO ACCEPT OLSHA – 4TH QUARTER REPORT
MOVED BY: LA BELLE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

➤ **ANIMAL CONTROL/KENNEL INSPECTIONS UPDATE:**

- ✦ Ted Westmeier and Debbie Oberle
- ✦ Livingston County Animal Control has been conducting annual kennel inspections for decades. Last year an inspection fee was approved by the Board of Commissioners to help defray the costs associated with inspection activities. Kennel operators contacted the Board and county administration concerned about the fees and also questioning whether there was a need to conduct annual inspections. A legal opinion was requested and it determined that the only mandated inspection was for a new kennel.
- ✦ Since there is no mandate to conduct annual kennel inspections we prefer to drop annual inspections and only conduct inspections for new kennels. However, if a complaint is filed against a kennel such as sanitary conditions or treatment of animals or a kennel owner would like to have an inspection, the fee previously established would be charged.

➤ **MI WORKS! UPDATE ON JOB FAIR OF APRIL 18, 2012:**

- ✦ William Sleight
- ✦ There is a Job Fair coming up on April 18 that will be held at Crystal Gardens from 11:00 a.m. until 4:00 p.m. For the first hour of the fair, it will be open to only Veterans. There are over 15 community agencies working to plan this event, including Comm. Domas. They are expecting over 40 vendors to attend the event.

➤ **EMS - PROGRESS OF THE NEW EMS/SURVIVAL FLIGHT BUILDING:**

- ✦ Jeff Boyd, Kevin Wilkinson and Chris Patrello
- ✦ Jeff Boyd started the presentation with an overview of the collaboration with Survival Flight to refresh everyone and bring them to the same page leading up to the selection of the property at the Livingston County Airport. He then reviewed the improvements to the property via several different grants.
- ✦ Jeff reviewed the timeline of Resolutions approved, completed and in progress that have been through the various committees along with a future time line he is anticipating toward the beginning of construction of the facility.
- ✦ Kevin Wilkinson and Chris Patrello presented information to the Committee regarding the training facility.
- ✦ The training facility is anticipated to be a huge benefit to all county offices. A training expert can be brought in to train various groups of employees who will not have to travel out of the county to receive the training. Kevin is seeking for the facility to be a certified and accredited training facility so that employees will not have to travel to multiple places to receive their certification needed for their jobs. He is also working on have a centralized Region I disaster

training to be held there. There will be plenty of room for a portable hospital, tents, etc for disaster training. The entire second floor of the facility will be dedicated to training.

5. CALL to the PUBLIC:

- **PAUL MORRISON** – COHOCTAH TOWNSHIP: Voiced his appreciation and sincere thank you to the Board for listening to the concerns regarding fee structure for himself and on behalf of Livingston County Kennel Operators. Asked for clarification regarding complaints, for example, if a complaint is received stating sanitary issues, inspection occurs and nothing is found, fee should be waived, would like to see fees based on legitimate complaints.

6. RESOLUTIONS for CONSIDERATION.

7. MI WORKS: RESOLUTION APPROVING A CONTRACT BETWEEN CATHOLIC SOCIAL SERVICES OF WASHTENAW COUNTY AND LIVINGSTON COUNTY MICHIGAN WORKS! FOR THE PRISONER RE-ENTRY PROGRAM

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: LA BELLE
ALL IN FAVOR - MOTION PASSED

8. I.T.: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE/PROBATE COURTS, AND COUNTY CLERK-WEST COMPLEX FOR 2012 WITH THE STATE OF MICHIGAN JUDICIAL INFORMATION SYSTEMS

RECOMMEND MOTION TO: FINANCE
MOVED BY: LA BELLE / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

9. I.T.: RESOLUTION AUTHORIZING AN INDEFEASIBLE RIGHT OF USE AGREEMENT BETWEEN LIVINGSTON COUNTY AND ARILINK

RECOMMEND MOTION TO: FINANCE
MOVED BY: LA BELLE / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

10. I.T.: RESOLUTION AUTHORIZING ENTERING INTO A TWO YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC.

RECOMMEND MOTION TO: FINANCE
MOVED BY: DRICK / SECONDED BY: LA BELLE
ALL IN FAVOR - MOTION PASSED

11. I.T.: RESOLUTION TO ENTER INTO AN AGREEMENT FOR CONTRACT PERSONNEL TO HIRE WITH RECRUITMENT MANAGEMENT CONSULTANTS, LLC (REC)

RECOMMEND MOTION TO: FULL BOARD
MOVED BY: LA BELLE / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

12. I.T.: RESOLUTION AUTHORIZING ENTERING INTO THE LIVINGSTON COUNTY FIBER CONSORTIUM AGREEMENT AND THE FIBER OPTIC MAINTENANCE AGREEMENT BETWEEN LESA, LIVINGSTON COUNTY, BRIGHTON AREA SCHOOLS, HARTLAND CONSOLIDATED SCHOOLS, AND PINCKNEY COMMUNITY SCHOOLS

**RECOMMEND MOTION TO: FULL BOARD
MOVED BY: LA BELLE / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED**

13. BUILDING SERVICES: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN LIVINGSTON COUNTY BUILDING SERVICES AND THE HOWELL CARNEGIE DISTRICT LIBRARY

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DRICK / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

14. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:26 PM.
MOVED BY: LA BELLE / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

KELLI HAWORTH
RECORDING SECRETARY