

# MEETING MINUTES

LIVINGSTON COUNTY

NOVEMBER 14 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN     COMM. DRICK     COMM. LA BELLE     COMM. WILLIAMS

OTHERS:  
DIANE GREGOR  
ROBERTA BENNETT  
HILERY DEHATE  
BARBARA RITCHIE  
DOUG BRITZ  
TED WESTMEIER  
KATHY PALINKAS  
COMM. VANHOUTEN

MATT SHANE  
ROXANNE TURNER  
JEFF BOYD  
KEVIN WILKINSON  
MARK WARNER  
ELAINE BROWN  
JAMIE PALMER  
COMM. MANTEY

JENNIFER NASH  
BELINDA PETERS  
CINDY CATANACH  
TOM DARLING  
GREG JOLLIFF  
CHRIS FOLTS  
DIANE MCCORMICK  
COMM. JONES  
COMM. DOMAS

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:38 PM**.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED OCTOBER 9, 2012:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**  
**MOVED BY: DOLAN / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS MODIFIED:**  
**MOVE BUDGET DISCUSSIONS TO END OF AGENDA**  
**MOVED BY: DRICK / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

4. **REPORTS: 4-H UPDATE/CHANGES – MSU, MATT SHANE**

➤ Roxanne Turner recently requested her position to be half time to spend time with her family. Livingston County is slated for 1 ½ FTE 4H coordination. MSU has hired a full time 4H Coordinator. Roxanne would like to continue to serve as a half time educator and therefore a part time 4H Coordinator would need to be hired. All of this would take place at beginning of 2013.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS FOR CONSIDERATION.**

7. **ADMINISTRATION:** **RESOLUTION Authorizing A Project To Procure And Implement An Enterprise Resource Planning (ERP) Solution For Livingston County**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

8. **ADMINISTRATION:** **Resolution Approving The Filling Of A Chief Information Officer Position In The Information Technology Department**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: DRICK / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

9. **TREASURER:** **Resolution Authorizing The County Treasurer To Transfer Residual Monies From Fund 369 – 1999 Building Authority Bonds – Mental Health Building – To Fund 373 – 2005 Building Authority Refunding Bonds**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

10. **EMERGENCY MEDICAL SERVICES:** **Resolution Authorizing An Easement Agreement With DTE Across EMS And Airport Property**

**RECOMMEND MOTION TO: BOARD**  
**MOVED BY: DOLAN / SECONDED BY: LA BELLE**  
**ALL IN FAVOR - MOTION PASSED**

11. **BUILDING SERVICES:** **Resolution Authorizing Issuance Of A Blanket Purchase Order To Allied Waste Services For Waste Collection**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: LA BELLE / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

12. **PUBLIC HEALTH: Resolution Approving The Filling Of One (1) Public Health Nurse Program Coordinator Position Due To The Vacancy Created By The Resignation/Retirement Of One (1) Public Health Nurse Supervisor**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

13. **PUBLIC HEALTH: Resolution To Amend Selected Fees Charged For Services Provided By The Department Of Public Health**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

14. **MICHIGAN WORKS!: Resolution To Appoint An Alternate For Public Assistance Sector Member To Livingston County workforce Development Council**

RECOMMEND MOTION TO: BOARD  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

15. **MICHIGAN WORKS!: Resolution Approving The Fiscal Year 2013 Food Assistance Employment And Training Plans For services To Eligible Participants From Livingston County**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

16. **MICHIGAN WORKS!: Resolution Approving The Comprehensive Workforce Investment Act 5-Year Local Plan For the Time Period July 1, 2012 Through June 30, 2017**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

17. **AIRPORT: Resolution To Concur With The Livingston County Aeronautical Facilities Board To Enter Into A Ground Lease Agreement With The Experimental Aircraft Association Chapter 1056 For Airport Property Along Grand River Avenue For T-Hangars**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

18. **AIRPORT:** Resolution To Concur With The Livingston County Aeronautical Facilities Board To Enter Into An Easement Agreement With Consumers Energy Company Energy To Provide Natural Gas Service To The Terminal Building

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

19. **AIRPORT:** Resolution To Concur With The Livingston County Aeronautical Facilities Board To Amend Resolution 2012-05-154 And The Agreement With Reynolds, Smith & Hills Of Flint, Michigan For Construction Administration For The Airport Terminal Building To Include Construction Materials Testing

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

20. **AIRPORT:** Resolution To Concur With The Livingston County Aeronautical Facilities Board And Decline To Exercise The Right Of First Refusal For The Hangars Owned By Airport Hangar Group Incorporated

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

21. **2013 Department Budget Discussions:**

- Cindy Catanach reviewed various departments requested monies for the 2013 budget year. Cindy along with the Department representative went through the summary of items requested for additional funds / projects that would be coming up next year.

MOTION TO ACCEPT SUMMARY REPORT AND PLACE ON FILE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

22. **ADJOURNMENT:**

MOTION TO ADJOURN AT 9:15 PM.  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

**KELLI HAWORTH**  
RECORDING SECRETARY