

# MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 10, 2012 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. DOLAN     COMM. DRICK     COMM. LA BELLE     **COMM. WILLIAMS**

OTHERS:  
TED WESTMEIER  
DIANNE MCCORMICK  
MATTHEW SHANE  
MARK JOHNSON  
BRUCE HUNDLEY  
DOUG BRITZ  
BELINDA PETERS  
DAVID DOMAS

CINDY MENDOZA  
DARREN SPEER  
KEVIN WILKINSON  
SALLY REYNOLDS  
JACK SMITH  
KERI KONARSKA  
GREG JOLLIFF  
BILL SLEIGHT

CAROL GRIFFITH  
RON VAN HOUTEN  
JIM MANTEY  
PAUL JONCKHEERE  
CHRISTIAN JONCKHEERE  
BRIAN JONCKHEERE  
CAROL SUE JONCKHEERE

1. **CALL to ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at 7:30 PM.
2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED NOVEMBER 13, 2012:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL of AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

4. **REPORTS: MSU EXTENSION:** Matthew Shane presented the Annual Report for MSU Extension to Committee members.

**MOTION TO ACCEPT THE ANNUAL REPORT OF MSU EXTENSION AS PRESENTED.  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

**5. PUBLIC HEARING - AMEND THE LIVINGSTON COUNTY SANITARY CODE (ROLL CALL)**

**CALL PUBLIC HEARING to ORDER:**

**MOTION TO CALL PUBLIC HEARING TO ORDER FOR AMENDMENT OF THE  
LIVINGSTON COUNTY SANITARY CODE:  
MOVED BY: LA BELLE / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

**A. COMMENTS:**

- ✦ Dianne McCormick explained the changes in Michigan statute which affects the Sanitary Code and the reason for the Amendment.

**B. ADJOURN PUBLIC HEARING:**

**MOTION TO ADJOURN PUBLIC HEARING FOR AMENDMENT OF THE  
LIVINGSTON COUNTY SANITARY CODE:  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

**6. CALL TO THE PUBLIC: None.**

**7. DISCUSSION ITEMS: MILEAGE REIMBURSEMENT:** Chairman Williams opened discussion.

- COMM. LABELLE addressed the liability issues and MMRMA's stance on same.
- COMM. DOMAS spoke regarding the history of the County's Mileage Reimbursement and his belief that same should be returned to a reasonable amount.

**MOTION TO AMEND BUDGET RESOLUTION TO INCREASE THE COUNTY'S MILEAGE  
REIMBURSEMENT RATE FOR USE OF PERSONAL VEHICLES TO \$.40 PER MILE.  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**8. RESOLUTIONS FOR CONSIDERATION.**

**9. MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU  
EXTENSION AND THE PROPOSED 2013 MSUE BUDGET**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

10. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2012-05-153 AND THE AGREEMENT WITH THE GARRISON COMPANY TO INCLUDE CHANGE ORDER #2

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

11. **ADMINISTRATION:** RESOLUTION APPROVING THE HIRING OF AN ACCOUNT ASSISTANT FOR THE DURATION OF THE ENTERPRISE RESOURCE PLANNING PROJECT

RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

12. **PUBLIC HEALTH:** RESOLUTION TO AMEND THE LIVINGSTON COUNTY SANITARY CODE BY DELETING CHAPTER XI GOVERNING BODY ART

RECOMMEND MOTION TO: FULL BOARD  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ROLL CALL VOTE: YEAS: DOLAN; DRICK; LA BELLE; AND, WILLIAMS  
NAYS: NONE  
ALL IN FAVOR - MOTION PASSED

13. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO CONDUCT ENVIRONMENTAL HEALTH SERVICES

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

14. **PUBLIC HEALTH:** RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

15. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR FY 2013 PURCHASE OF VACCINES

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

**16. EMS: RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA MINITOR V PAGERS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

**17. EMS: RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO NORTH CENTRAL EMS COOPERATIVE FOR DISPOSABLE MEDICAL SUPPLIES**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED**

**18. EMS: RESOLUTION APPROVING THE CREATION OF 4 FULL-TIME PARAMEDIC POSITIONS AND 1 FULL TIME BILLING POSITION**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

**19. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN – 2013**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

**20. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN – 2013**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

**21. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2013 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

22. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2013 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

23. L.E.T.S.: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FISCAL YEAR 2013

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

24. L.E.T.S.: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR THE PURCHASE OF VEHICLE TIRES FROM K & M TIRE COMPANY FOR L.E.T.S. AND CAR POOL FOR FISCAL YEAR 2013

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DRICK / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

25. L.E.T.S.: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER OF THE PURCHASE OF TIRES FROM RANDY'S TIRE SERVICE FOR L.E.T.S. AND CAR POOL FOR FISCAL YEAR 2013

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

26. L.E.T.S.: RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S.

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

27. L.E.T.S.: RESOLUTION AUTHORIZING CONTRACT AGREEMENT FOR ATTORNEY SERVICES FOR FISCAL YEAR 2013

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED

28. IT: RESOLUTION AUTHORIZATION TO APPROVE THE PURCHASE ORDER FOR NETMOTION MOBILITY MAINTENANCE RENEWAL FOR MOBILE VEHICLES FOR THE PUBLIC SAFETY PROJECT TO ENSURE CONTINUOUS REMOTE ACCESS TO NETWORK RESOURCES AND APPLICATIONS FROM MOBILE DEVICES OVER LIVINGSTON COUNTY'S WIRELESS NETWORK

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

29. IT: RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO CDWG, INC. CONTRACT SERVICES AND HARDWARE PURCHASES FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR 2013

RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

30. IT: RESOLUTION AUTHORIZING A MASTER AGREEMENT CONTRACT RENEWAL WITH AT&T FOR TELEPHONE SERVICES

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

\*\* COMM. DRICK LEFT MEETING AT 8:55 P.M.\*\*

31. IT: RESOLUTION TO WAIVE GIS FEES FOR THE CHILDREN'S ENVIRONMENTAL HEALTH INITIATIVE RESEARCH GROUP

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: DRICK  
ALL IN FAVOR - MOTION PASSED

32. IT: RESOLUTION TO APPROVE A PURCHASE ORDER FOR A ONE-YEAR SERVICE/MAINTENANCE AGREEMENT ON THE COURT RECORDING SYSTEMS FOR THE CIRCUIT, DISTRICT (HOWELL AND BRIGHTON), JUVENILE AND PROBATE COURTS AND FOC

RECOMMEND MOTION TO: FINANCE  
MOVED FOR DISCUSSION BY: LA BELLE / SECONDED BY: DOLAN  
YEAS: NONE  
NAYS: DOLAN; LA BELLE; AND, WILLIAMS  
MOTION: FAILED

**33. IT: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERLS THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**34. MI WORKS!: RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE CERTIFIED ONE-STOP OPERATOR**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: LA BELLE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**35. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:10 PM.  
MOVED BY: DOLAN / SECONDED BY: LA BELLE  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY