

# MEETING MINUTES

LIVINGSTON COUNTY

**DECEMBER 12, 2012 – 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. DENNIS DOLAN

ARRIVED AT 8A.M.

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

	JUDGE THERESA BRENNAN	DIANE GREGOR	DIANNE MCCORMICK
	ELAINE BROWN	SALLY REYNOLDS	GARY CHILDS
	BRIAN JONCKHEERE	MELISSA SCHARRER	KEVIN WILKINSON
OTHERS:	JENNIFER NASH	JAMIE PALMER	DOUG BRITZ
	MARY ELLEN NYGREN	MARK JOHNSON	CINDY CATANACH
	ROBERTA BENNETT	JUDGE DAVID READER	BELINDA M. PETERS
	ROB SPAULDING	JOHN EVANS	DEBBIE WARDEN
		KATE LAWRENCE	

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:30 a.m.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** November 28, 2012

MOTION TO APPROVE THE MINUTES  
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS  
ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA  
MOVED BY: GRIFFITH / SECONDED BY: MANTEY  
ALL IN FAVOR – MOTION PASSED

**MOTION TO APPROVE THE REGULAR AGENDA  
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS  
ALL IN FAVOR – MOTION PASSED**

**6. CLOSED SESSION-WRITTEN LEGAL OPINION**

**RECOMMEND MOTION TO GO INTO CLOSED SESSION  
MOVED BY: JONES / SECONDED BY: MANTEY  
ALL IN FAVOR - MOTION PASSED**

**7. REPORTS**

- Carol Griffith stated that a company is looking into purchasing a portion of the property on the East side of Old 23. This company will create jobs and is currently a local community partner. The acquired price will be \$350,000.00

**8. CALL TO THE PUBLIC:  None.**

**9. APPROVAL OF CONSENT AGENDA ITEMS**

**A. CONSENT AGENDA – RES. 11 THRU 32**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN  
NAYS: NONE ABSENT: NONE  
MOTION PASSED**

**10. RESOLUTIONS FOR CONSIDERATION:**

**11. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2012-05-153 AND THE AGREEMENT WITH THE GARRISON COMPANY OF FARMINGTON HILLS, MICHIGAN TO INCLUDE CHANGE ORDER #2**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY SECONDED BY: GRIFFITH  
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN  
NAYS: NONE ABSENT: NONE  
MOTION PASSED**

**12. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING THE PURCHASE OF MOTOROLA MINITOR V PAGERS – EMS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**13. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO NORTH CENTRAL EMS COOPERATIVE FOR DISPOSABLE MEDICAL SUPPLIES – EMS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**14. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZATION TO APPROVE THE PURCHASE ORDER FOR NETMOTION MOBILITY MAINTENANCE RENEWAL FOR MOBILE VEHICLES FOR THE PUBLIC SAFETY PROJECT TO ENSURE CONTINUOUS REMOTE ACCESS TO NETWORK RESOURCES AND APPLICATIONS FROM MOBILE DEVICES OVER LIVINGSTONCOUNTY'S WIRELESS NETWORK/CENTRAL DISPATCH/**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**15. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO CDWG, INC. CONTRACT SERVICES AND HARDWARE PURCHASES FOR THE INFORMATION TECHNOLOGY DEPARTMENT FOR 2013 –**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**16. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING A MASTER AGREEMENT CONTRACT RENEWAL WITH AT&T FOR TELEPHONE SERVICES**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**17. INFORMATION TECHNOLOGY: RESOLUTION TO WAIVE GIS FEES FOR THE CHILDREN'S ENVIRONMENTAL HEALTH INITIATIVE RESEARCH GROUP**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**18. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS THAT HAS BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**19. LETS: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FISCAL YEAR 2013**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**20. LETS:** RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR THE PURCHASE OF VEHICLE TIRES FROM K & M TIRE COMPANY OF LINCOLN PARK, MICHIGAN FOR L.E.T.S. AND CAR POOL FOR FISCAL YEAR 2013

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**21. LETS:** RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER OF THE PURCHASE OF TIRES FROM RANDY'S TIRE SERVICE OF FOWLerville, MICHIGAN FOR L.E.T.S. AND CAR POOL FOR FISCAL YEAR 2013

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**22. LETS:** RESOLUTION AUTHORIZING LETTER OF AGREEMENT FOR TRANSPORTATION SERVICES BETWEEN THE LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY AND L.E.T.S.

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**23. LETS:** RESOLUTION AUTHORIZING CONTRACT AGREEMENT FOR ATTORNEY SERVICES FOR LIVINGSTON ESSENTIAL TRANSPORTATION SERVICE FOR FISCAL YEAR 2013

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**24. MICHIGAN WORKS!:** RESOLUTION RETAINING THE WORKFORCE DEVELOPMENT COUNCIL (LIVINGSTON COUNTY MICHIGAN WORKS!) AS THE CERTIFIED ONESTOP OPERATOR

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**25. MSU EXENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2013 MSUE BUDGET**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**26. PUBLIC HEALTH: RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO CONDUCT ENVIRONMENTAL HEALTH SERVICES**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**27. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**28. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR FY 2013 PURCHASE OF VACCINES**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**29. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN – 2013**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**30. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN – 2013**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**31. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2013 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**32. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2013 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY SECONDED BY: GRIFFITH**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**33. BOARD OF COMMISSIONERS: RESOLUTION AMENDING RESOLUTION #2012-12-346 ADOPTING THE 2013 LIVINGSTON COUNTY BUDGET REGARDING MILEAGE REIMBURSEMENT**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: DOMAS / SECONDED BY: WILLIAMS**  
**ALL IN FAVOR - MOTION PASSED**

**34. ADMINISTRATION: RESOLUTION APPROVING SECOND AMENDMENT TO LIVINGSTON COUNTY SEWAGE DISPOSAL SYSTEM (VILLAGE OF FOWLerville/TOWNSHIP OF HANDY) 2005 IMPROVEMENTS AND EXTENSIONS CONTRACT**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: DOMAS / SECONDED BY: MANTEY**  
**YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: NONE**  
**MOTION PASSED**

**35. ADMINISTRATION: AMENDMENT TO RESOLUTION 2012-01-024 REGARDING INTEREST RATE ON CHARGE BACKS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

**36. DISTRICT COURT: RESOLUTION APPROVING THE FILLING OF A FULL TIME COURT ADMINISTRATOR FOR THE 53RD DISTRICT COURT**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: DOMAS / SECONDED BY: JONES**  
**ABSTAIN: DRICK**  
**ALL IN FAVOR - MOTION PASSED**



**37. JUVENILE COURT:** RESOLUTION TO APPROVE THE RECLASSIFICATION OF THE CIRCUIT COURT ADMINISTRATOR, REASSIGNMENT OF THE PROBATE COURT ADMINISTRATOR/REGISTER/ HEARING OFFICER, AND ADDITION OF A 20 HOURS PART-TIME DISTRICT COURT LAW CLERK AS PART OF THE COURTS' REORGANIZATION STRUCTURE PLAN

- 1. ONLY QUESTION BOARD HAS JURISDICTION WITH IS LAW CLERK**
- 2. NOT ALL DISTRICT COURTS HAVE LAW CLERKS**

**MOVED BY : JONES TO OPEN FOR DISCUSSION / SECONDED BY MANTEY  
MOVED BY DOMAS / MOTION DIED OF LACK OF SUPPORT  
MOTION FAILED**

**38. DISTRICT COURT:** RESOLUTION APPROVING THE FILLING OF A FULL TIME DEPUTY COURT CLERK POSITION IN THE 53RD DISTRICT COURT AND THE SUBSEQUENT ELIMINATION OF A DIVISION LEADER POSITION IN THE 53RD DISTRICT COURT

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: JONES  
ABSTAIN: DRICK  
MOTION PASSED**

**39. DISTRICT COURT:** RESOLUTION APPROVING THE FILLING OF A PART-TIME DEPUTY COURT CLERK POSITION IN THE 53RD DISTRICT

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: JONES  
ABSTAIN: DRICK  
MOTION PASSED**

**40. INFORMATION TECHNOLOGY:** RESOLUTION TO APPROVE A PURCHASE ORDER FOR A ONE-YEAR SERVICE/MAINTENANCE AGREEMENT ON THE COURT RECORDING SYSTEMS FOR THE LIVINGSTON COUNTY CIRCUIT, DISTRICT, IN (HOWELL AND BRIGHTON), JUVENILE/PROBATE COURTS AND FRIEND OF THE COURT

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY / SECONDED BY: GRIFFITH  
NAYS: WILLIAMS ABSTAIN: DRICK  
MOTION PASSED**

**41. SHERIFF:** RESOLUTION AUTHORIZING THE PROMOTION OF ONE (1) FULL-TIME CORRECTIONS OFFICER TO FULL-TIME ROAD PATROL DEPUTY

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: VANHOUTEN / SECONDED BY: DRICK**  
**ALL IN FAVOR - MOTION PASSED**

**42. JAIL:** RESOLUTION AUTHORIZING THE HIRING OF ONE (1) FULL-TIME CORRECTIONS OFFICER

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: JONES / SECONDED BY: WILLIAMS**  
**MOTION PASSED**

**43. SHERIFF:** RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDER FOR AMMUNITION

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN**  
**MOTION PASSED**

**44. PUBLIC HEALTH:** RESOLUTION TO AMEND THE LIVINGSTON COUNTY SANITARY CODE BY DELETING CHAPTER XI GOVERNING BODY ART

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY / SECONDED BY: WILLIAMS**  
**YEAS: MANTEY, VANHOUTEN, WILLIAMS, DOLAN, DOMAS, DRICK, GRIFFITH**  
**JONES, LABELLE; NAYS: NONE; ABSENT: NONE**  
**MOTION PASSED**

**45. EMERGENCY MEDICAL SERVICES:** RESOLUTION APPROVING THE CREATION OF 4 FULL TIME PARAMEDIC POSITIONS AND 1 FULL TIME BILLING POSITION IN THE EMS DEPARTMENT

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: MANTEY / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

**46. ADMINISTRATION: RESOLUTION APPROVING THE HIRING OF AN ACCOUNT ASSISTANT FOR THE DURATION OF THE ENTERPRISE RESOURCE PLANNING**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: MANTEY/ SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

**47. ADMINISTRATION: RESOLUTION TO AMEND THE FISCAL-YEAR 2012 BUDGET**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: VANHOUTEN  
ALL IN FAVOR - MOTION PASSED**

**48. MISCELLANEOUS CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS AND PAYABLES NOVEMBER 28  
TO DECEMBER 6, 2012  
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY  
ALL IN FAVOR - MOTION PASSED**

**49. COMPUTER PRINTOUT**

**MOTION TO APPROVE THE COMPUTER PRINTOUT  
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**10. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:35 AM  
MOVED BY: MANTEY / SECONDED BY: VANHOUTEN  
ALL IN FAVOR - MOTION PASSED**