

MEETING MINUTES

LIVINGSTON COUNTY

JANUARY 7, 2013 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN **Comm. WILLIAMS**

OTHERS:
CINDY CATANACH
MARK JOHNSON
DIANE GREGOR
GREG JOLLIFF
ROBERTA BENNETT

CHRIS FOLTS
JAY DRICK
ERICA KARFONTA
RON VAN HOUTEN
DAVE DOMAS

CAROL GRIFFITH
KATE LAWRENCE
BILL SLEIGHT
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at 7:30 PM.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED DECEMBER 10, 2012:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**
 - **OLHSA - 3RD QUARTER REPORT:** Erika Karfonta reviewed OLHSA's 3rd Quarter Report for 2012.
 - **MI WORKS! - ANNUAL REPORT:** William Sleight presented MI Works! Annual Report to the Committee.
5. **CALL TO THE PUBLIC: None.**
6. **RESOLUTIONS FOR CONSIDERATION.**

7. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND AUTHORIZE THE PURCHASING DEPARTMENT AND THE LIVINGSTON COUNTY AIRPORT MANAGER TO PROCEED WITH THE PURCHASE OF FURNITURE AND TECHNOLOGY FOR THE NEW TERMINAL BUILDING

RECOMMEND AMENDED MOTION CONTAINING VENDOR INFORMATION TO: FINANCE

MOVED BY: DOLAN / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

8. **PURCHASING:** RESOLUTION AUTHORIZING THE FUNDS TO REPLACE AGING COPIERS WITH MULTI FUNCTIONAL DEVICES (MFD) AND AUTHORIZATION TO AMEND THE 2013 BUDGET

RECOMMEND MOTION TO: FINANCE

MOVED BY: DOLAN / SECONDED BY: GREEN

ALL IN FAVOR - MOTION PASSED

9. **BUILDING SERVICES:** RESOLUTION AUTHORIZING A CONTRACT FOR JANITORIAL, MAINTENANCE, AND LAWN CARE, WITH COMMUNITY MENTAL HEALTH AUTHORITY

RECOMMEND MOTION TO: FINANCE

MOVED BY: DOLAN / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

10. **MI WORKS!:** RESOLUTION APPROVING THE SUBMISSION OF THE CALENDAR YEAR 2013 MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD 1.1.13 TO 12.31.13

RECOMMEND MOTION TO: FULL BOARD

MOVED BY: DOLAN / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

11. **INFORMATION TECHNOLOGY:** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO HARRIS FOR SOFTWARE SUPPORT FOR THE LIVINGSTON COUNTY TREASURER'S DEPARTMENT FOR THE YEAR 2013

RECOMMEND MOTION TO: FINANCE

MOVED BY: DOLAN / SECONDED BY: GREEN

ALL IN FAVOR - MOTION PASSED

- 12. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE / PROBATE COURTS, CIRCUIT COURT AND COUNTY CLERK-WEST COMPLEX FOR 2013 WITH THE STATE OF MICHIGAN JUDICIAL INFORMATION SYSTEMS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 13. ADMINISTRATION: RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2013**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 14. ADMINISTRATION: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE COUNTY FINANCIAL OFFICER TO ATTEND THE GOVERNMENT FINANCE OFFICER ASSOCIATION (GFOA) ANNUAL CONFERENCE IN SAN FRANCISCO, CALIFORNIA**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 15. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:40 PM.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY