

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 11, 2013 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

OTHERS:	TED WESTMEIER	CINDY CATANACH	MARK JOHNSON	KATE LAWRENCE
	DIANNE MCCORMICK	DARREN SPEER	BILL SLEIGHT	RON VAN HOUTEN
	DOUG BRITZ	BELINDA PETERS	DAVID DOMAS	DON PARKER
	GREG JOLLIFF	DIANE GREGOR	CAROL GRIFFITH	CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:30 PM**.
2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JANUARY 7, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

- **PUBLIC HEALTH: YEAR END 2012:** Ted Westmeier presented the Livingston County Department of Public Health's 2012 Year End Report to the Committee, with Dianne McCormick presenting the Environmental Health portion.
- **ADMINISTRATION: LEGAL OPINION OF CIVIL COUNSEL:** Belinda M. Peters advised the Committee on a recent legal opinion from Cohl, Stoker & Toskey regarding Sub-Committees and the Open Meetings Act.

5. **CALL TO THE PUBLIC: NONE.**

6. RESOLUTIONS FOR CONSIDERATION.

- 7. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME PROGRAM CLERK II POSITION WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) FULL TIME PROGRAM CLERK II**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 8. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE DIRECTOR OF PERSONAL AND PREVENTIVE HEALTH SERVICES AND THE DIRECTOR OF ENVIRONMENTAL HEALTH TO ATTEND OUT OF STATE TRAINING**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

- 9. ANIMAL CONTROL: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) PART TIME ANIMAL CONTROL ASSISTANT (ACA) POSITION WITHIN ANIMAL CONTROL DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) PART TIME ANIMAL CONTROL ASSISTANT**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 10. MI WORKS: RESOLUTION APPROVING THE PROGRAM YEAR 2012 WORKFORCE INVESTMENT ACT (WIA) INCENTIVE GRANT PLAN**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 11. AIRPORT: RESOLUTION TO AMEND RESOLUTION 2012-11-314 WHICH AUTHORIZED A LEASE AGREEMENT WITH EXPERIMENTAL AIRCRAFT ASSOCIATION CHAPTER 1056 TO CHANGE THE NAME OF THE TENANT TO 1056 HANGAR GROUP LLC**

**RECOMMEND MOTION TO: FULL BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

12. **AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN ACKNOWLEDGEMENT AND CONSENT TO MORTGAGE AGREEMENT WITH FIRSTBANK, OF MT. PLEASANT, MICHIGAN ON BEHALF OF LIVINGSTON AVIATION LLC**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

13. **IT: RESOLUTION AUTHORIZING ENTERING INTO A MICROSOFT ENTERPRISE AGREEMENT AND THE PURCHASE OF SOFTWARE ASSURANCE FOR MICROSOFT SERVER AND DESKTOP APPLICATIONS IN ACCORDANCE WITH THE IT STRATEGIC PLAN**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

14. **IT: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO CDWG FOR CISCO-IRONPORT S-SERIES WEB SECURITY AND EMAIL SECURITY ONE YEAR RENEWAL**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

15. **IT: RESOLUTION AUTHORIZING THE PURCHASE OF A ONE YEAR MAINTENANCE AGREEMENT FOR LIVINGSTON COUNTY INFORMATION TECHNOLOGY'S EMC SAN'S (STORAGE AREA NETWORK) INCLUDING SOFTWARE, HARDWARE AND SERVICES WITH CDWG**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

16. **L.E.T.S.: RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

17. **L.E.T.S.: RESOLUTION OF INTENT TO APPLY FOR FEDERAL SECTION 5316 JOB ACCESS AND REVERSE COMMUTE (JARC) GRANT FISCAL YEAR 2014**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

18. L.E.T.S.: RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR STATE FISCAL YEAR 2014 UNDER ACT NO. 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

19. CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE (VEHICLES) AND TO AMEND THE FISCAL YEAR 2013 MOTOR POOL BUDGET

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

20. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:42 PM.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY