

MEETING MINUTES

LIVINGSTON COUNTY

MARCH 11 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN **COMM. WILLIAMS**

OTHERS:
TED WESTMEIER
DIANNE McCORMICK
BILL SLEIGHT
DEBBIE WARDEN
SALLY REYNOLDS

GREG JOLLIFF
JANINE DUNNING
DIANE GREGOR
CHRIS FOLTS
DOUG BRITZ

ROBERTA BENNETT
JEFF BOYD
KEVIN WILKINSON
CAROL GRIFFITH
CAROL SUE JONCKHEERE

1. **CALL to ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS** at **7:30 PM.**
2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED FEBRUARY 11, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: GREEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** **EMS BUILDING AND TRAINING CENTER UPDATE:** EMS Director, Jeff Boyd, introduced Lisa Ferris-McCann from Lansing Community College with regard to collaborating on EMT Training. Ms. Ferris-McCann went on to advise the Committee of various LCC EMT training classes, including their Veterans programs.

Jeff Boyd & Kevin Wilkinson updated the Committee on the progress of the JOHN E. LA BELLE PUBLIC SAFETY COMPLEX , which is on schedule with a mid-October finish date.

5. **CALL TO THE PUBLIC: None.**

6. **DISCUSSION ITEMS: VETERANS MEMORIAL LANDSCAPING:** Chris Folts advised the Committee of upcoming renovations being proposed for the Veterans Memorial on the southwest corner of the Courthouse lawn.

7. **RESOLUTIONS for CONSIDERATION.**

8. **HEALTH DEPT: RESOLUTION AUTHORIZING THE ELIMINATION OF THE HEALTH EDUCATOR SUPERVISOR POSITION AND THE CREATION / FILLING OF A HEALTH EDUCATOR POSITION AT THE DEPARTMENT OF PUBLIC HEALTH**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

9. **MI WORKS!: RESOLUTION AUTHORIZING LIVINGSTON COUNTY MICHIGAN WORKS! TO PURCHASE PROMOTIONAL MATERIALS**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

10. **REGISTER OF DEEDS: RESOLUTION AUTHORIZING A SET AMOUNT OF MONIES TO BE ADDED TO THE LINE ITEM FOR OVERTIME IN THE REGISTER OF DEEDS 2013 BUDGET**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

11. **IT: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BRADSHAW CONSULTING SERVICES INC. FOR MARVLIS SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT FROM APRIL 26, 2013 THROUGH APRIL 27, 2014**

RECOMMEND AMENDED MOTION TO: FINANCE
CORRECTING EXPIRATION DATE IN RESOLUTION TO 2014
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

12. **BUILDING SERVICES: RESOLUTION AUTHORIZING CONTRACT WITH LINDHOUT ASSOCIATES ARCHITECTS FOR ARCHITECTURAL SERVICES**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

13. BUILDING SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF NATURAL GAS

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

14. L.E.T.S.: RESOLUTION AUTHORIZING CONTRACTS FOR PREVENTATIVE MAINTENANCE SERVICES FOR MEDIUM DUTY DIESEL BUSES

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

15. L.E.T.S.: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS MANAGER AND DRIVER TRAINER TO ATTEND THE F.T.A. DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN PHOENIX, AZ, April 9 - 11, 2013

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

16. EMS: RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2009

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

17. EMS: RESOLUTION AUTHORIZING A CHANGE IN THE MILEAGE CHARGE FOR EMERGENCY MEDICAL SERVICES

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

18. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:13 PM.
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY