

# MEETING MINUTES

LIVINGSTON COUNTY

MARCH 13, 2013 - 7:30 A.M.

**ADMINISTRATION BUILDING - BOARD CHAMBERS**  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. **DENNIS DOLAN** - FINANCE CHAIR

COMM. **DAVID DOMAS**

COMM. **DONALD PARKER**

COMM. **CAROL GRIFFITH**

COMM. **KATE LAWRENCE**

COMM. **GARY CHILDS**

COMM. **WILLIAM GREEN**

COMM. **RON VAN HOUTEN**

COMM. **STEVE WILLIAMS**

DOUG BRITZ

CHRIS FOLTS

OTHERS: KEVIN WILKINSON

JANELLE DUNNING

JEFF BOYD

TED WESTMEIER

ROB SPAULDING

JENNIFER NASH

SUE BOSTWICK

SALLY REYNOLDS

CINDY CATANACH

MARGARET M. DUNLEAVY

BELINDA M. PETERS

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:31 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED FEBRUARY 27, 2013:**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**

**MOVED BY: GRIFFITH / SECONDED BY: GREEN**

**ALL IN FAVOR – MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA**

**MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH**

**ALL IN FAVOR – MOTION PASSED**

6. **REPORTS:**

- Bob Demyanovich, Deputy Drain Commissioner, gave a presentation on the Livingston Regional Sanitary Sewer System.

7. **CALL TO THE PUBLIC:** Sue Bostwick

**8. CONSENT AGENDA ITEMS**

**MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**YEAS: CHILDS; DOLAN; DOMAS; GRIFFITH; GREEN; PARKER; WILLIAMS; AND, VAN HOUTEN**  
**NAYS: NONE - ABSENT: LAWRENCE**  
**MOTION PASSED**

**9. RESOLUTIONS FOR CONSIDERATION:**

**10. MICHIGAN WORKS!: RESOLUTION AUTHORIZING LIVINGSTON COUNTY MICHIGAN WORKS! TO PURCHASE PROMOTIONAL MATERIALS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**YEAS: CHILDS; DOLAN; DOMAS; GRIFFITH; GREEN; PARKER; WILLIAMS; AND, VAN HOUTEN**  
**NAYS: NONE - ABSENT: LAWRENCE**  
**MOTION PASSED**

**11. I.T.: RESOLUTION AUTHORIZING ISSUANCE OF PURCHASE ORDER TO BRADSHAW CONSULTING SERVICES INC. FOR MARVLIS SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT FROM APRIL 26, 2013 THROUGH APRIL 27, 2013**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**YEAS: CHILDS; DOLAN; DOMAS; GRIFFITH; GREEN; PARKER; WILLIAMS; AND, VAN HOUTEN**  
**NAYS: NONE - ABSENT: LAWRENCE**  
**MOTION PASSED**

**12. BUILDING SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF NATURAL GAS**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**YEAS: CHILDS; DOLAN; DOMAS; GRIFFITH; GREEN; PARKER; WILLIAMS; AND, VAN HOUTEN**  
**NAYS: NONE - ABSENT: LAWRENCE**  
**MOTION PASSED**

**13. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A SET AMOUNT OF MONIES TO BE ADDED TO THE LINE ITEM FOR OVERTIME IN THE REGISTER OF DEEDS 2013 BUDGET**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

14. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING THE ELIMINATION OF THE HEALTH EDUCATOR SUPERVISOR POSITION AND THE CREATION /FILLING OF A HEALTH EDUCATOR POSITION AT THE DEPARTMENT OF PUBLIC HEALTH

RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

15. **BUILDING SERVICES:** RESOLUTION AUTHORIZING CONTRACT WITH LINDHOUT ASSOCIATES ARCHITECTS FOR ARCHITECTURAL SERVICES

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: VAN HOUTEN  
ALL IN FAVOR - MOTION PASSED

16. **L.E.T.S.:** RESOLUTION AUTHORIZING CONTRACTS FOR PREVENTATIVE MAINTENANCE SERVICES FOR MEDIUM DUTY DIESEL BUSES

RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

17. **L.E.T.S.:** RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS MANAGER AND DRIVER TRAINER TO ATTEND THE F.T.A. DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN PHOENIX, AZ

RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

18. **EMS:** RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2009

RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: VAN HOUTEN  
ALL IN FAVOR - MOTION PASSED

19. **EMS:** RESOLUTION AUTHORIZING A CHANGE IN THE MILEAGE CHARGE FOR EMERGENCY MEDICAL SERVICES

RECOMMEND MOTION TO THE BOARD  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

20. **DRAIN COMMISSIONER:** RESOLUTION APPROVING THIRD AMENDMENT TO THE ACT 185 CONTRACT BETWEEN LIVINGSTON COUNTY AND TYRONE TOWNSHIP REGARDING THE LIVINGSTON REGIONAL SANITARY SEWER PROJECT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GREEN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

21. **DRAIN COMMISSIONER:** BOND AUTHORIZING RESOLUTION FOR THE ISSUANCE OF REFUNDING BONDS FOR THE LIVINGSTON REGIONAL SANITARY SEWER IMPROVEMENT PROJECT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

22. **DRAIN COMMISSIONER:** BOND AUTHORIZING RESOLUTION FOR THE ISSUANCE OF REFUNDING BONDS TO REFUND A PORTION OF THE LIVINGSTON COUNTY CAPITAL IMPROVEMENT BONDS, SERIES 2006

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

23. **ADMINISTRATION:** RESOLUTION TO SUBMIT ESTIMATED 2014 BUDGET TO ALLOCATION BOARD

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED

24. **MISCELLANEOUS CLAIMS**

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED MARCH 13, 2013.  
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

25. **COMPUTER PRINTOUT**

MOTION TO APPROVE THE COMPUTER PRINTOUT  
MOVED BY: PARKER / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

**26. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:08 AM  
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**DEBBIE WARDEN**  
RECORDING SECRETARY