

MEETING MINUTES

LIVINGSTON COUNTY

MAY 15, 2013 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

× COMM. **DENNIS DOLAN** - FINANCE CHAIR

COMM. **CAROL GRIFFITH**

× COMM. **WILLIAM GREEN**

× COMM. **DAVID DOMAS**

× COMM. **KATE LAWRENCE**

× COMM. **RON VAN HOUTEN**

× COMM. **DONALD PARKER**

× COMM. **GARY CHILDS**

× COMM. **STEVE WILLIAMS**

OTHERS:

SHERIFF BOB BEZOTTE
SALLY REYNOLDS
DIANE GREGOR
SUE BOSTWICK
JOHN EVANS
KATRINA MAXWELL

CHRIS FOLTS
JAMIE PALMER
WM. SLEIGHT
CAROLE CHURCH
RICHARD MALEWICZ
TED WESTMEIER

MELISSA SCHARRER
JENNIFER NASH
MARK JOHNSON
BELINDA M. PETERS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:35 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 24, 2013:**

MOTION TO APPROVE THE MINUTES
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS: None.**
5. **APPROVAL OF AGENDA:**

➤ **CONSENT and REGULAR AGENDA:**

MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA
MOVED BY: DOMAS / SECONDED BY: PARKER
ALL IN FAVOR – MOTION PASSED

6. REPORTS:

- Belinda Peters spoke regarding the purchase offer for property in Hartland Twp. She asked the board not to accept the offer.

MOTION TO NOT ACCEPT VELTMAN OFFER TO PURCHASE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED

7. CALL TO THE PUBLIC: None.

8. CONSENT AGENDA ITEMS

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

9. RESOLUTIONS FOR CONSIDERATION:

- 10. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A PURCHASE ORDER FOR ROWE ENGINEERING AS THE FACILITATOR OF THE GPS PORTION OF THE 2013 REMONUMENTATION STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 11. LETS: RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR THE PURCHASE AND COMPLETE CONVERSION OF EIGHT (8) ESPAR HYDRONIC PASSENGER AUXILIARY HEATERS TO EIGHT (8) AIR-TRONIC AUXILIARY HEATERS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 12. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO)**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 13. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BS&A SOFTWARE OR SOFTWARE SUPPORT FOR THE EQUALIZATION, TREASURER, ANIMAL CONTROL, AND DRAIN DEPARTMENTS FOR 2013**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 14. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO GENERAL CODE FOR LASERFICHE SOFTWARE MAINTENANCE RENEWAL FOR SEVERAL COUNTY DEPARTMENTS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 15. MICHIGAN WORKS!: RESOLUTION APPROVING THE PROGRAM YEAR 2013 WORKFORCE INVESTMENT ACT DISLOCATED WORKER PLAN FOR LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

- 16. MICHIGAN WORKS!: PY 2013 WORKFORCE INVESTMENT ACT (WIA) ADULT PLAN**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

17. MICHIGAN WORKS!: PY 2013 WAGNER-PEYSER ACT EMPLOYMENT SERVICE PLAN

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

18. MICHIGAN WORKS!: PY 2013 WORKFORCE INVESTMENT ACT (WIA) YOUTH PLAN

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VAN HOUTEN
NAYS: NONE ABSENT: GRIFFITH
MOTION PASSED

19. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) PART-TIME VISION AND HEARING TECHNICIAN POSITION WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY AN INTERNAL TRANSFER

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

20. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE INFORMATION TECHNOLOGY DEPARTMENT/GIS DIVISION TO FILL THE FULL TIME VACATED GIS TECHNICIAN POSITION

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

21. TREASURER: RESOLUTION TO FILL TWO VACANT LIVINGSTON COUNTY TAX RECORDS CLERK POSITIONS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

22. **TREASURER:** **AMENDMENT TO RESOLUTION 2012-12-374 APPROVING SECOND AMENDMENT TO LIVINGSTON COUNTY SEWAGE DISPOSAL SYSTEM 2005 IMPROVEMENTS AND EXTENSIONS CONTRACT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: PARKER / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

23. **AIRPORT:** **RESOLUTION TO AUTHORIZE THE USE OF THE LIVINGSTON COUNTY AIRPORT TERMINAL BUILDING FOR A HOWELL AREA CHAMBER OF COMMERCE EVENT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

24. **AIRPORT:** **RESOLUTION ACCEPTING THE TRANSFER OF AN AVIGATION EASEMENT FROM THE STATE OF MICHIGAN DEPARTMENT OF TRANSPORTATION (PARCEL E63)**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

25. **EQUALIZATION:** **RESOLUTION TO LEVY 2013 ALLOCATION MILLAGE**

**RECOMMEND MOTION TO THE BOARD IN JUNE
MOVED BY: DOMAS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

26. **FRIEND OF THE COURT:** **RESOLUTION TO APPROVE A NON-PRECEDENT SETTING DONATION OF VACATION DAYS BY EMPLOYEES IN THE FRIEND OF THE COURT OFFICE AND OTHER COUNTY DEPARTMENTS TO AN EMPLOYEE WITHIN THE FRIEND OF THE COURT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE X
ALL IN FAVOR - MOTION PASSED**

27. **JUVENILE COURT:** **RESOLUTION APPROVING THE REASSIGNMENT AND RECLASSIFICATION OF DUTIES OF TWO CURRENT JUVENILE PROBATION OFFICERS TO TWO JUVENILE INTENSIVE PROBATION OFFICER POSITIONS AND CREATE ONE NEW JUVENILE PROBATION OFFICER POSITION WITHIN THE 44TH CIRCUIT COURT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

28. **CIRCUIT COURT:** RESOLUTION MODIFY RESOLUTION #2012-12-337 AUTHORIZING THE CIRCUIT COURT TO ADD AN ADMINISTRATIVE SPECIALIST POSITION TO SUPPORT SPECIALTY COURTS AT 20 HOURS PER WEEK WITH NO BENEFITS, TO BE FULLY FUNDED BY FY 2013 SPECIALTY COURT GRANTS, TO MODIFY THE POSITION TO A MAXIMUM OF 29 HOURS PER WEEK, ON A TEMPORARY BASIS WITH NO BENEFITS, FULLY FUNDED BY SPECIALTY COURT GRANTS AND THE COUNTY'S SAFE HAVENS GRANT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

29. **CIRCUIT COURT:** RESOLUTION AUTHORIZING THE 44TH CIRCUIT COURT TO APPLY FOR FY 2013 FUNDING UNDER U.S. DEPARTMENT OF JUSTICE (DOJ), OFFICE OF JUSTICE PROGRAMS (OJP) BUREAU OF JUSTICE ASSISTANCE (BJA) AND THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS), SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA), JOINT ADULT DRUG COURT SOLICITATION TO ENHANCE SERVICES, COORDINATION, AND TREATMENT FY 2013 COMPETITIVE GRANT ANNOUNCEMENT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

30. **CIRCUIT COURT:** RESOLUTION AUTHORIZING THE 44TH CIRCUIT COURT AND THE 53RD DISTRICT COURT TO APPLY FOR FY 2014 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) AND MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (MMHCGP) FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

31. **ADMINISTRATION:** RESOLUTION TO AMEND THE FISCAL – YEAR 2013 BUDGET

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

32. **MISCELLANEOUS CLAIMS**

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED MAY 15, 2013.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

MOTION TO PAY THE BILL FROM ATTORNEY MCGLINCHY AND, FROM THIS MOMENT ON, ONLY FOR THE JOEL ASH CASE AND HAVE BOARD CHAIR SUBMIT LETTER TO MR. MCGLINCHY LETTING HIM KNOW THAT UNLESS THE BOARD SPECIFICALLY APPROVES HIS SERVICES TO THE SHERIFF, HE WILL NOT BE PAID.

MOVED BY: LAWRENCE / SECONDED BY: DOMAS

ALL IN FAVOR - MOTION PASSED

MOTION TO PAY THE BILL FOR HATS FOR SHERIFF'S OFFICE, BUT TO OBTAIN BIDS IN THE FUTURE.

MOVED BY: LAWRENCE / SECONDED BY: DOMAS

ALL IN FAVOR - MOTION PASSED

MOTION TO AUTHORIZE PAYMENT FOR DEPUTY'S FOUR (4) NIGHT STAY IN LANSING FOR MSP TRAINING BUT TO OBTAIN PRIOR APPROVAL IN THE FUTURE.

MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

33. COMPUTER PRINTOUT

MOTION TO APPROVE THE COMPUTER PRINTOUT

MOVED BY: LAWRENCE / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

34. ADJOURNMENT:

MOTION TO ADJOURN AT 8:58 AM

MOVED BY: DOMAS / SECONDED BY: WILLIAMS

ALL IN FAVOR - MOTION PASSED

**DEBBIE WARDEN
RECORDING SECRETARY**