

# MEETING MINUTES

LIVINGSTON COUNTY

**JUNE 10, 2013 - 7:30 PM**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS       COMM. DOLAN       COMM. GREEN       **COMM. WILLIAMS**

OTHERS:  
SUE BOSTWICK  
RICH MALEWICZ  
RON VAN HOUTEN  
KATE LAWRENCE

KEVIN WILKINSON  
CAROL SHAW  
DOUG BRITZ  
DON PARKER

CAROL GRIFFITH  
CINDY CATANACH  
BELINDA PETERS  
CAROL SUE JONCKHEERE

1. **CALL to ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS AT 7:30 PM.**

2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED MAY 13, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: GREEN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: DOLAN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS for CONSIDERATION.**

7. **EQUALIZATION: RESOLUTION RENEWING A 3 YEAR CONTRACT FOR COMMERCIAL APPRAISALS BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND LANDMARK APPRAISAL COMPANY**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

8. **PURCHASING: RESOLUTION AUTHORIZING A CONTRACT WITH DSS CORPORATION FOR DIGITAL IMAGING AND MICROFILMING SERVICES**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

9. **L.E.T.S.: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND PURCHASE ORDER FOR REPLACEMENT RICON BUS LIFTS AND TO AMEND THE L.E.T.S. FISCAL YEAR 2013 BUDGET**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

10. **EMS: RESOLUTION AUTHORIZING EMS TO ENTER INTO AN AGREEMENT FOR EDUCATIONAL SERVICES WITH LANSING COMMUNITY COLLEGE**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

11. **IT: RESOLUTION AUTHORIZATION ISSUANCE OF A PURCHASE ORDER TO ESRI, Inc., FOR GIS SOFTWARE MAINTENANCE FOR 2013**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

12. **IT: RESOLUTION TO APPROVE THE HIRING OF A FULL-TIME HELP DESK TECHNICIAN IN THE LIVINGSTON COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO FILL A VACANT POSITION AT THE HIRE RATE OF GRADE J**

RECOMMEND MOTION TO: FINANCE  
MOVED BY: DOLAN / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

**13. ADJOURNMENT:**

**MOTION TO ADJOURN AT 7:53 PM.  
MOVED BY: GREEN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY