

MEETING MINUTES

LIVINGSTON COUNTY

AUGUST 14, 2013 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

X **COMM. DENNIS DOLAN** - FINANCE CHAIR
X **COMM. DAVID DOMAS**
X **COMM. DONALD PARKER**

COMM. CAROL GRIFFITH
X **COMM. KATE LAWRENCE**
X **COMM. GARY CHILDS**

X **COMM. WILLIAM GREEN**
X **COMM. RON VAN HOUTEN**
X **COMM. STEVE WILLIAMS**

DIANNE MCCORMICK

CHRIS FOLTS

MIKE CRAINE

RICHARD MALEWICZ

OTHERS:

CINDY CATANACH

BRIAN JONCKHEERE

DOUG BRITZ

DARREN SPEER

KEVIN WILKINSON

ERIC SANBORN

MARGARET M DUNLEAVY

JENNIFER NASH

CAROLE CHURCH

JEFF BOYD

DR. DEJONG

BELINDA M. PETERS

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:38 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JULY 24, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS: None.**

5. **APPROVAL OF AGENDA:**

➤ **CONSENT AND REGULAR AGENDA:**

MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA, AS PRESENTED.

MOVED BY: CHILDS / SECONDED BY: GREEN

ALL IN FAVOR – MOTION PASSED

6. **REPORTS:**

- Dr. deJong, medical examiner for Livingston County, gave a synopsis of the Medical Examiner's Office. Dr. deJong is the medical examiner for 9 counties. They perform 90 to 100 autopsies a year for Livingston County.

7. **DISCUSSION: Delinquent SADs**

- Belinda Peters informed the committee that Handy Township is delinquent, cannot make their payment and chargebacks are growing. Three parcels are in litigation and this is a large debt to county. The county cannot accept less than 1.5 mills. Ms. Peters handed out a spreadsheet. County is proposing 0% interest for first 5 years and 2% interest for remaining. Commissioner Domas asked that the county look at 1% for the first five years and 2% for the balance.

8. **CALL TO THE PUBLIC: None.**

9. **APPROVAL OF CONSENT AGENDA ITEMS:**

MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.

MOVED BY: WILLIAMS SECONDED BY: GREEN

YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN

NAYS: NONE; ABSENT: GRIFFITH

RESOLUTIONS FOR CONSIDERATION:

10. **LETS: RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT, PROJECT AUTHORIZATION 2012-0118/P7 FOR THE EXPENDITURE OF FUNDS FOR RENOVATION AND RESURFACING OF THE DRIVEWAY AND PARKING LOTS AND PURCHASE AND INSTALL OF AN ELECTRIC BACK UP GENERATOR AT THE COUNTY INTERMODAL BUILDING AND TO AMEND THE LETS FISCAL YEAR 2013 BUDGET**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 11. LETS: RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MDOT FOR THE EXPENDITURE OF FUNDS FOR PREVENTIVE MAINTENANCE OF LETS FACILITY, BUSES AND EQUIPMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 12. MICHIGAN WORKS!: RESOLUTION APPROVING A MODIFICATION TO THE CURRENT WORKFORCE INVESTMENT ACT COMPREHENSIVE 5-YEAR LOCAL PLAN**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 13. MICHIGAN WORKS!: RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! STATEWIDE ACTIVITIES SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2013 TO JUNE 30, 2014**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 14. MICHIGAN WORKS!: RESOLUTION APPROVING THE RENEWAL OF THE JOB FIT ASSESSMENT PROGRAM LICENSE FOR USE BY LIVINGSTON COUNTY MICHIGAN WORKS! FOR 7/1/13 THROUGH 6/40/14**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

15. **MICHIGAN WORKS!:** **RESOLUTION APPROVING THE FISCAL YEAR 2013 WORKFORCE INVESTMENT ACT DISLOCATED WORKER- NATIONAL EMERGENCY GRANT FOR LIVINGSTON COUNTY MICHIGAN WORKS!**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

16. **INFORMATION TECHNOLOGY:** **RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC MOBILE DATA COMPUTERS, INSTALLATION, AND ACCESSORIES FOR THE EMS DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

17. **EMERGENCY MEDICAL SERVICES:** **RESOLUTION AUTHORIZING EMS TO SIGN PURCHASE ORDERS FOR PROMOTIONAL MATERIALS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

18. **EMERGENCY MEDICAL SERVICES:** **RESOLUTION AUTHORIZING THE PURCHASE OF PEDIATRIC DISASTER RESPONSE EQUIPMENT AND ACCESSORIES UTILIZING MATCHING DISTRICT 1 REGIONAL MEDICAL RESPONSE COALITION FUNDS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 19. BUILDING SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR SNOW REMOVAL SERVICES WITH PROGRESSIVE IRRIGATION, INC.**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 20. MEDICAL EXAMINER: RESOLUTION AUTHORIZING A CONTRACT WITH THE EDWARD W. SPARROW HOSPITAL ASSOCIATION TO PROVIDE MEDICAL EXAMINER AND FORENSIC PATHOLOGY SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS SECONDED BY: GREEN
YEAS: CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE, PARKER, WILLIAMS, VANHOUTEN
NAYS: NONE; ABSENT: GRIFFITH

- 21. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING ATTENDANCE TO OUT-OF-STATE TRAINING FOR EMS DEPARTMENT TACTICAL TEAM MEDIC**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 22. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF A NEW FULL TIME SANITARIAN POSITION WITHIN THE ENVIRONMENTAL HEALTH DIVISION OF THE DEPARTMENT OF PUBLIC HEALTH**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

23. BUILDING SERVICES: RESOLUTION THE HIRING OF A FULL-TIME ASSISTANT MAINTENANCE MECHANIC

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

24. BUILDING SERVICES: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE NAME CHANGE OF THE LIVINGSTON COUNTY BUILDING SERVICES DEPARTMENT TO THE LIVINGSTON COUNTY FACILITY SERVICES

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

25. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE COUNTY CHIEF INFORMATION OFFICER TO ATTEND THE 2013 GARTNER SYMPOSIUM INFORMATION TECHNOLOGY EXPO IN ORLANDO, FLORIDA

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

26. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE HIRING OF THE INFORMATION TECHNOLOGY ADMINISTRATIVE SPECIALIST TO REPLACE DONNA WHITE PRIOR TO HER RETIREMENT IN ORDER TO RECEIVE ERP TRAINING

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

27. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE POSITION OF ANOTHER PUBLIC SAFETY TECHNOLOGY SPECIALIST FOR THE COUNTY OWNED PUBLIC SAFETY TECHNOLOGY SOLUTION WITH SUNGARD PUBLIC SAFETY SECTOR OSSI AND FIREHOUSE

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 28. CIRCUIT COURT: RESOLUTION AUTHORIZING THE 53RD DISTRICT COURT TO APPLY FOR FY 2014 FUNDING FOR ITS INTENSIVE TREATMENT MENTAL HEALTH COURT THROUGH THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AND FOR THE 44TH CIRCUIT COURT TO APPLY FOR FY 2014 FUNDING FOR IS SWIFT AND SURE SANCTIONS PROGRAM THROUGH THE SWIFT AND SURE SANCTIONS PROBATION (SSSP) GRANT FROM THE STATE COURT ADMINISTRATIVE OFFICE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: PARKER/ SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

- 29. ADMINISTRATION: RESOLUTION AUTHORIZING AGREEMENT FOR FINANCIAL ADVISORY SERVICES WITH THE PFM GROUP**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 30. MISCELLANEOUS CLAIMS**

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED AUGUST 14, 2013.
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 31. COMPUTER PRINTOUT**

MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: LAWRENCE / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

- 32. DISCUSSION: ROADS**

Chairman Dolan stated that the county does not budget for the roads. Supervisor Pat Hohl, Clerk Jim Neilson and Treasurer Allen Carlson from Hamburg Township, came to ask for guidance from the Board in getting the secondary roads fixed. They stated that they are having issues with the state

and are looking for support from the county to take to the state. Mike Craine, Managing Director of the Road Commission, stated there are no funds for large primary road maintenance. Pat Hohl stated that a focus meeting would be held tonight to discuss millage issues. Commissioner Lawrence stated that we all need to work together, city, villages and township along with our state representatives.

33. ADJOURNMENT:

MOTION TO ADJOURN AT 10:02 AM
MOVED BY: WILLIAMS / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

DEBBIE WARDEN
RECORDING SECRETARY