

MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 16, 2013 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

X COMM. **DENNIS DOLAN** - FINANCE CHAIR
X COMM. **DAVID DOMAS**(ARR. 7:34)
X COMM. **DONALD PARKER**

X COMM. **CAROL GRIFFITH**
X COMM. **KATE LAWRENCE**
X COMM. **GARY CHILDS**

X COMM. **WILLIAM GREEN**
X COMM. **RON VAN HOUTEN**
X COMM. **STEVE WILLIAMS**

TED WESTMEIER

MARK JOHNSON

WILLIAM SLEIGHT

KEVIN WILKINSON

DARREN SPEER

JENNIFER PALMBOS

JENNIFER NASH

JAMIE PALMER

BELINDA PETERS

CAROL CHURCH

RICHARD MALEWITZ

DEBBIE WARDEN

OTHERS:

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED SEPTEMBER 25, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.
5. **APPROVAL OF AGENDA:**

➤ **CONSENT AND REGULAR AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA, AS MODIFIED: REMOVE RESOLUTION #11 AND ADD TO REGULAR AGENDA AND RESOLUTION TO AMEND FISCAL YEAR BUDGET TO REGULAR AGENDA

MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

➤ **CONSENT AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA
MOVED BY: WILLIAMS / SECONDED BY :VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

6. REPORTS:

- Wm. Sleight, Michigan Works, reported on Week of Property
- Belinda Peters discussed reports associated with miscellaneous claims
- Commissioner VanHouten discussed roles of new committee for road patrol

7. CALL TO THE PUBLIC: None.

8. RESOLUTIONS FOR CONSIDERATION:

9. MICHIGAN WORKS!: RESOLUTION APPROVING THE FISCAL YEAR 2014 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE&T) PLANS FOR SERVICES TO ELIGIBLE PARTICIPANTS FROM LIVINGSTON COUNTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

10. MICHIGAN WORKS!: RESOLUTION APPROVING APPLICATIONS FOR THE SKILLED TRADE TRAINING FUND (STTF)

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
MOTION PASSED

11. PUBLIC HEALTH: RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE DEPARTMENT OF PUBLIC HEALTH AND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

12. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO DECLINE TO EXERCISE THE RIGHT OF FIRST REFUSAL FOR THE HANGER OWNED BY THE COMPANY PLANE LLC

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

13. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH LYDERS LLC FOR AIRPORT PROPERTY AT 3800 WEST GRAND RIVER AVENUE

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

14. **AIRPORT:** RESOLUTION AUTHORIZING THE PURCHASE OF AIR MONITORING DEVICES FOR LIVINGSTON COUNTY FIRE DEPARTMENTS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

15. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 601-082 WHICH AUTHORIZED A LEASE AGREEMENT WITH THE COMPANY PLANE LLC TO CHANGE THE TERM OF THE LEASE AGREEMENT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

16. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2011-06-150 TO APPROVE CHANGE ORDER #3 TO AGREEMENT WITH ZITO CONSTRUCTION OF GRAND BLANC, MICHIGAN FOR THE TERMINAL RAMP PROJECT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

17. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH EPIC AVIATION LLC AS THE FUEL SUPPLIER FOR THE LIVINGSTON COUNTY SPENCER J. HARDY AIRPORT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

18. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AUTHORIZE A SPECIAL DAMAGE RELEASE AGREEMENT WITH ENBRIDGE PIPELINE COMPANY FOR DAMAGES RELATED TO CONSTRUCTION ACTIVITY ACROSS AIRPORT PROPERTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

- AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 601-183 AND THE AGREEMENT WITH LIVINGSTON AVIATION LLC TO CORRECT THE LEGAL DESCRIPTION OF LEASED PROPERTY

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

19. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD AND ENTER INTO AN AGREEMENT TO AUTHORIZE THE USE OF THE JET – A FUEL TRUCK BY UNIVERSITY OF MICHIGAN SURVIVAL FLIGHT DURING THE HOURS THE AIRPORT IS NOT ATTENDED

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE MOTION PASSED

20. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) FULL TIME PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
MOTION PASSED

21. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING THE FILLING OF ONE (1) PART TIME BREASTFEEDING PEER COUNSELOR WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) PART TIME BREASTFEEDING PEER COUNSELOR

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

22. **PUBLIC HEALTH:** RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME PUBLIC HEALTH NURSING SUPERVISOR WITHIN THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RETIREMENT OF ONE (1) FULL TIME PUBLIC HEALTH NURSING SUPERVISOR

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

23. **TREASURER:** RESOLUTION AUTHORIZING INCREASE IN IMPREST CASH ACCOUNT AMOUNT – PUBLIC HEALTH

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

24. **TREASURER:** RESOLUTION TO REQUEST THAT THE LIVINGSTON COUNTY TREASURER IS AUTHORIZED TO INCREASE THE IMPREST CASH ACCOUNT FOR THE ANIMAL CONTROL OFFICE

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 25. AIRPORT: RESOLUTION TO AMEND RESOLUTION 2012-05-153 AND THE AGREEMENT WITH THE GARRISON COMPANY OF FARMINGTON HILLS, MICHIGAN TO INCLUDE CHANGE REQUEST #23**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- 26. AIRPORT: RESOLUTION TO AMEND RESOLUTION 2012-05-153 AND THE AGREEMENT WITH THE GARRISON COMPANY OF FARMINGTON HILLS, MICHIGAN TO INCLUDE CHANGE REQUEST #24**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

- 27. CIRCUIT COURT: RESOLUTION AUTHORIZING THE CIRCUIT COURT TO INCREASE THE CURRENT 20 HOURS PER WEEK SWIFT AND SURE SANCTIONS COORDINATOR POSITION, WHICH IS FULLY FUNDED BY GRANT FUNDS, TO A FULL-TIME, 40 HOUR PER WEEK POSITION WITH FULL-TIME BENEFITS, TO BE FULLY FUNDED BY THE FY 2014 SWIFT AND SURE SANCTIONS PROGRAM GRANT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- 28. CIRCUIT COURT: RESOLUTION AMENDING RESOLUTION 2009-11-360 TO MAKE THE PART-TIME INTENSIVE TREATMENT COURT PROBATION OFFICER FOR THE 53RD DISTRICT COURT INTENSIVE TREATMENT MENTAL HEALTH COURT A REGULAR POSITION AS LONG AS GRANT FUNDING IS AVAILABLE AND TO ALLOW FOR 25 HOURS PER WEEK AND ACCOMPANYING FRINGE BENEFITS FOR FY 2014**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

29. BOARD OF COMMISSIONERS: RESOLUTION ADOPTING STRATEGIC PLANNING MISSION STATEMENT, VALUES AND TOP PRIORITIES AUTHORIZING

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
DOMAS- NAY - MOTION PASSED**

30. RESOLUTION TO AMEND THE FISCAL YEAR 2013 BUDGET

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GREEN
DOMAS- NAY - MOTION PASSED**

31. MISCELLANEOUS CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED OCTOBER 16, 2013.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

33. COMPUTER PRINTOUT

**MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: GRIFFITH / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED**

34. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:34 AM
MOVED BY: GRIFFITH / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED**