

# MEETING MINUTES

LIVINGSTON COUNTY

**NOVEMBER 13, 2013 - 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

X COMM. **DENNIS DOLAN** - FINANCE CHAIR  
X COMM. **DAVID DOMAS**  
X COMM. **DONALD PARKER**

COMM. **CAROL GRIFFITH**  
X COMM. **KATE LAWRENCE**  
X COMM. **GARY CHILDS**

X COMM. **WILLIAM GREEN**  
X COMM. **RON VAN HOUTEN**  
X COMM. **STEVE WILLIAMS**

OTHERS:

TOM CREMONTE

KEVIN WILKINSON

JOHN EVANS

DEBRA KUBITSKEY

JAMIE PALMER

CHRIS FOLTS

TED WESTMEIER

JENNIFER NASH

KATHLEEN KLINE-HUDSON

LISA BETH HARVEY

JUDGE CAROL SUE READER

JENNIFER PALMBOS

SALLY REYNOLDS

CINDY CATANACH

RICHARD MALEXICZ

MARGARET M. DUNLEAVY

BELINDA M. PETERS  
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:35 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED OCTOBER 30, 2013:**

MOTION TO APPROVE THE MINUTES  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.
5. **APPROVAL OF AGENDA:**

➤ **CONSENT AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR – MOTION PASSED

➤ **REGULAR AGENDA:**

**MOTION TO APPROVE THE REGULAR AGENDA, AS MODIFIED: ADD RESOLUTION TO INCREASE DOG LICENSE FEE**

**MOVED BY: WILLIAMS / SECONDED BY: GREEN**

**ALL IN FAVOR – MOTION PASSED**

**6. REPORTS:**

➤ Judge Carol Sue Reader reported on the courts reallocating docket and implementation date is January 1, 2014.

➤ Belinda Peters and Lisa Beth Harvey discussed the 9-1-1 CEIL system. The board asked Ms. Peters to negotiate a fee that would be in the best interest of the county and report back to the board

**7. CALL TO THE PUBLIC. NONE**

**8. CONSENT AGENDA**

**ROLL CALL VOTE ON CONSENT AGENDA**

**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**

**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**

**NAYS: NONE ABSENT: GRIFFITH**

**MOTION PASSED**

**9. RESOLUTIONS FOR CONSIDERATION:**

**10. REGISTER OF DEEDS: RESOLUTION AUTHORIZING AGREEMENT FOR SOFTWARE SCHEDULE G FOR MONARCH PRODUCT, AS AN EXTENSION OF THE SOFTWARE MAINTENANCE AGREEMENT CONTRACT, SIGNED BY LIVINGSTON COUNTY, REGISTER OF DEEDS, AND FIDLAR TECHNOLOGIES ON DECEMBER 2, 2010**

**RECOMMEND MOTION TO THE BOARD**

**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**

**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**

**NAYS: NONE ABSENT: GRIFFITH**

**MOTION PASSED**

11. **EMERGENCY MEDICAL SERVICES:**                   **RESOLUTION AUTHORIZING A CONTRACT RENEWAL WITH HEALTH EMS/DBA SANSIO FOR WEB ENABLED EMERGENCY MEDICAL SERVICE ELECTRONIC PATIENT CARE REPORTING SOFTWARE**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

12. **PUBLIC HEALTH:**                                   **RESOLUTION TO AUTHORIZE INTERGOVERNMENTAL TRANSFER TO THE STATE OF MICHIGAN BY AMENDING RESOLUTION 2013-09-267**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

13. **PUBLIC HEALTH:**                                   **RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE INGHAM HEALTH PLAN CORPORATION D/B/A LIVINGSTON HEALTH PLAN**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

14. **PUBLIC HEALTH:**                                   **RESOLUTION AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF A GRANT AWARD UNDER THE ACCREDITATION SUPPORT INITIATIVE (ASI) FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO)**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

15. **MI WORKS!:**                                   **RESOLUTION AUTHORIZING THE WORKFORCE INVESTMENT ACT (WIA) COMPREHENSIVE 5-YEAR LOCAL PLAN MODIFICATION #2 FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2017**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

**16. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING OUT OF STATE CONFERENCE  
REGISTRATION FOR THE TECHNICAL SUPERVISOR**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: CHILDS / SECONDED BY: WILLIAMS**  
**YEAS: CHILDS DOLAN DOMAS GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN**  
**NAYS: NONE ABSENT: GRIFFITH**  
**MOTION PASSED**

**17. PUBLIC HEALTH: RESOLUTION AUTHORIZING A SUCCESSION PLAN AT THE DEPARTMENT OF PUBLIC  
HEALTH WITH THE APPOINTMENT OF THE HEALTH OFFICER AND DEPUTY HEALTH  
OFFICER/DIRECTOR OF PERSONAL AND PREVENTATIVE HEALTH SERVICES UPON  
THE RETIREMENT OF THE CURRENT HEALTH OFFICER**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: VANHOUTEN / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

**18. PLANNING: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO  
LANDSCAPE ARCHITECTS & PLANNERS FOR FILLMORE COUNTY PARK DESIGN  
SERVICES**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: VANHOUTEN / SECONDED BY: DOMAS**  
**ALL IN FAVOR - MOTION PASSED**

**19. CIRCUIT COURT: RESOLUTION APPROVING THE FILLING OF A VACANT RESEARCH ATTORNEY  
POSITION IN THE CIRCUIT COURT**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

**20. JAIL: RESOLUTION AMENDING THE AUTHORIZATION OF THE RENOVATION OF THE INTAKE CONTROL POD IN THE LIVINGSTON COUNTY JAIL**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**21. FACILITY SERVICES: RESOLUTION AUTHORIZING ADDITIONAL FUNDS TO COVER THE COST OF RENOVATIONS TO THE ANIMAL CONTROL BUILDING**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

**22. FACILITY SERVICES: RESOLUTION AUTHORIZING OLSHA THE USE OF THE LIVINGSTON COUNTY OWNED BILLBOARD FOR THE PURPOSE OF ADVERTISING THE 2014 WALK FOR WARMTH EVENT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**23. TREASURER: RESOLUTION TO INCREASE DOG LICENSING FEES IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**24. MISCELLANEOUS CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED NOVEMBER 13, 2013.  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**25. COMPUTER PRINTOUT**

**MOTION TO APPROVE THE COMPUTER PRINTOUT  
MOVED BY: GREEN / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**26. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:11 AM  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**DEBBIE WARDEN**  
RECORDING SECRETARY