

MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 9 , 2013 - 7:30 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN **COMM. WILLIAMS**

OTHERS:
MATTHEW SHANE
DIANNE McCORMICK
ELAINE BROWN
TED WESTMEIER

MARK JOHNSON
RICH MALEWICZ
DAVE DOMAS
SALLY REYNOLDS

BELINDA PETERS
CINDY CATANACH
CAROL GRIFFITH
CAROL SUE JONCKHEERE

1. **CALL TO ORDER:** Meeting called to order by: **COMM. STEVE WILLIAMS AT 7:30 PM.**

2. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED NOVEMBER 12, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

- **PUBLIC HEALTH - CUSTOMER SURVEY REPORTS:** Dianne McCormick & Elaine Brown presented the results of the recent Customer Surveys recently completed by the Health Department.

5. **CALL TO THE PUBLIC: None.**

6. **RESOLUTIONS FOR CONSIDERATION.**

7. **MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2014 MSUE BUDGET**

RECOMMEND MOTION WITH CORRECTION ABOVE TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

- 8. ADMINISTRATION: RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2014**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- 9. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME PUBLIC HEALTH GROUNDWATER SPECIALIST WITHIN THE ENVIRONMENTAL HEALTH DIVISION OF THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) FULL TIME GROUNDWATER SPECIALIST**

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

- 10. PUBLIC HEALTH: RESOLUTION AUTHORIZING AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO CONDUCT ENVIRONMENTAL HEALTH SERVICES**

RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

- 11. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2013-07-190 AND THE AGREEMENT WITH C&S COMPANIES OF LIVONIA, MICHIGAN FOR DESIGN SERVICES FOR THE RELOCATION OF THE AIRPORT FUEL FARM**

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

- 12. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE OPERATION AND MAINTENANCE OF A WEATHER OBSERVATION AND DATA DISSEMINATION SYSTEM**

RECOMMEND MOTION WITH CORRECTION ABOVE TO: FINANCE
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

13. I.T.: RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE/PROBATE COURTS, CIRCUIT COURT AND COUNTY CLERK-WEST COMPLEX FOR 2014 WITH THE STATE OF MICHIGAN, JUDICIAL INFORMATION SYSTEMS

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

14. I.T.: RESOLUTION AUTHORIZING ISSUANCE OF A BLANKET PURCHASE ORDER TO CDWG INC., CONTRACT SERVICES AND HARDWARE PURCHASE FOR THE INFORMATION TECHNOLOGY DEPARTMENTS FOR 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

15. I.T.: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS THAT HAVE BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS FOR 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED

16. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN – 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

17. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN – 2014

RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY DOLAN
ALL IN FAVOR - MOTION PASSED

- 18. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2014 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: DOLAN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

- 19. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2014 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

- 20. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:20 PM.
MOVED BY: GREEN / SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

CAROL SUE JONCKHEERE
RECORDING SECRETARY