

# MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 11, 2013 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

X COMM. DENNIS DOLAN - FINANCE CHAIR

X COMM. DAVID DOMAS

X COMM. DONALD PARKER

X COMM. CAROL GRIFFITH

X COMM. KATE LAWRENCE

X COMM. GARY CHILDS

X COMM. WILLIAM GREEN

X COMM. RON VAN HOUTEN

X COMM. STEVE WILLIAMS

TOM CREMONTE

KEVIN WILKINSON

ROBERTA BENNETT

GREG JOLLIFF

OTHERS: DIANE BOCKHAUSEN

LISA BETH HARVEY

JEFF BOYD

CAROLE CHURCH

DEBRA KUBITSKEY

CINDY CATANACH

SALLY REYNOLDS

JENNIFER PALMBOS

DON ARBIC

BRIAN JONCKHEERE

DIANNE MCCORMICK

ROB SPAULDING

MARK JOHNSON

MARGARET M DUNLEAVY

BELINDA M. PETERS

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by COMM. DENNIS DOLAN at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED NOVEMBER 27, 2013:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS

MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

➤ **CONSENT and REGULAR AGENDA:**

**MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA, AS PRESENTED.**

**MOVED BY: GREEN / SECONDED BY: WILLIAMS**

**MOTION PASSED**

6. **REPORTS:**

➤ Commissioner Griffith spoke to the committee regarding the county's 2014 goals and the changes that have already been made. January 8<sup>th</sup>, 2014 there will be a finance meeting to discuss the jail expansion, road patrol and policy issues. Timeline was presented regarding the jail expansion from 2008 to now.

➤ Commissioner Domas commended Commissioner Griffith for moving forward with these issues.

7. **CALL TO THE PUBLIC:** None.

8. **CONSENT AGENDA**

**MOTION TO APPROVE THE CONSENT AGENDA, AS AMENDED**

**REMOVE RESOLUTION # 17, 18, 19 and 20 to Regular agenda**

**MOVED BY: GREEN / SECONDED BY: LAWRENCE**

**Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith**

**Nays: None Absent: None**

**MOTION PASSED**

9. **RESOLUTIONS FOR CONSIDERATION:**

10. **ADMINISTRATION:** **RESOLUTION AUTHORIZING CONTRACTS FOR LIVINGSTON COUNTY NON-PROFIT PROGRAMS FOR 2014**

**RECOMMEND MOTION TO THE BOARD**

**MOVED BY: GREEN / SECONDED BY: LAWRENCE**

**Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith**

**Nays: None Absent: None**

**MOTION PASSED**

11. **PUBLIC HEALTH:** **RESOLUTION AUTHORIZING AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO CONDUCT ENVIRONMENTAL HEALTH SERVICES**

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: GREEN / SECONDED BY: LAWRENCE**  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
**MOTION PASSED**

12. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2013-07-190 AND THE AGREEMENT WITH C&S COMPANIES OF LIVONIA, MI FOR DESIGN SERVICES FOR THE RELOCATION OF THE AIRPORT FUEL FARM

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: GREEN / SECONDED BY: LAWRENCE**  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
**MOTION PASSED**

13. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE OPERATION AND MAINTENANCE OF A WEATHER OBSERVATION AND DATA DISSEMINATION SYSTEM

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: GREEN / SECONDED BY: LAWRENCE**  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
**MOTION PASSED**

14. **INFORMATION TECH:** RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE SUPPORT FOR DISTRICT COURT, JUVENILE/PROBATE COURTS, CIRCUIT COURT AND COUNTY CLERK – WEST COMPLEX FOR 2014 WITH THE STATE OF MICHIGAN, JUDICIAL INFORMATION SYSTEMS

**RECOMMEND MOTION TO THE BOARD**  
**MOVED BY: GREEN / SECONDED BY: LAWRENCE**  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
**MOTION PASSED**

15. **INFORMATION TECH:** RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER TO CDWG INC., CONTRACT SERVICES AND HARDWARE PURCHASE FOR 2014

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GREEN / SECONDED BY: LAWRENCE  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
MOTION PASSED

16. INFORMATION TECH: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS THAT HAVE BEEN BUDGETED FOR THROUGH THE INFORMATION TECHNOLOGY DEPARTMENT FOR PURCHASES OF COMPUTER EQUIPMENT FOR ALL COUNTY DEPARTMENTS FOR 2014

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GREEN / SECONDED BY: LAWRENCE  
Yeas: Lawrence, Childs, Green, VanHouten, Williams, Dolan, Domas, Parker, Griffith  
Nays: None Absent: None  
MOTION PASSED

17. REGISTER OF DEEDS: RESOLUTION APPOINTING COUNTY REPRESENTATIVE OF THE SURVEY REMONUMENTATION PLAN - 2014

RECOMMEND MOTION TO THE BOARD  
MOVED BY: CHILDS / SECONDED BY: WILLIAMS  
MOTION PASSED

Jack Smith, Surveyor, explained what the function of the Remonumentation program is.

18. REGISTER OF DEEDS: RESOLUTION APPOINTING THE GRANT ADMINISTRATOR OF THE SURVEY REMONUMENTATION PLAN - 2014

RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
MOTION PASSED

19. REGISTER OF DEEDS: RESOLUTION AUTHORIZING PER DIEM MEETING PAYMENT FOR SURVEY & REMONUMENTATION PEER GROUP MEMBERS FOR 2014 FOR THE LIVINGSTON COUNTY SURVEY & REMONUMENTATION PROGRAM

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: WILLIAMS  
MOTION PASSED

20. REGISTER OF DEEDS: RESOLUTION AUTHORIZING CONTRACTS FOR 2014 FOR THE REMONUMENTATION AND STATE PLANE COORDINATE DETERMINATION OF THE PUBLIC LAND SURVEY CORNERS IN LIVINGSTON COUNTY

RECOMMEND MOTION TO THE BOARD  
MOVED BY: PARKER / SECONDED BY: WILLIAMS  
MOTION PASSED

21. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME PUBLIC HEALTH GROUNDWATER SPECIALIST WITHIN THE ENVIRONMENTAL HEALTH DIVISION OF THE DEPARTMENT OF PUBLIC HEALTH DUE TO THE VACANCY CREATED BY THE RESIGNATION OF ONE (1) FULL TIME GROUNDWATER SPECIALIST

RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
MOTION PASSED

22. MSU EXTENSION: RESOLUTION TO APPROVE THE MEMORANDUM OF AGREEMENT (MOA) WITH MSU EXTENSION AND THE PROPOSED 2014 MSUE BUDGET

RECOMMEND MOTION TO THE BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
MOTION PASSED

23. SHERIFF: RESOLUTION AUTHORIZING A CONTRACT WITH RDK COLLECTIONS FOR INMATE BILLING AND COLLECTIONS

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: CHILDS  
MOTION PASSED

24. COUNTY CLERK: RESOLUTION TO APPROVE THE PAYMENT OF A PER DIEM TO NON-EMPLOYEE ELECTION NIGHT WORKERS

RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
MOTION PASSED

25. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE CHAIR TO SIGN SIMULCAST SYSTEM CONTRACT CHANGE ORDERS TO MEET FEDERAL COMMUNICATIONS COMMISSION LICENSURE STIPULATIONS

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: LAWRENCE  
MOTION PASSED

26. BOARD OF COMM: RESOLUTION TO AMEND RESOLUTION 2008-06-159 THE SPECIAL BOARD COMMITTEE TO COORDINATE THE CONSTRUCTION OF COUNTY FACILITIES

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: VANHOUTEN  
MOTION PASSED

27. COMM CORRECTIONS: RESOLUTION AUTHORIZING A CONTRACT WITH CATHOLIC CHARITIES TO PROVIDE COMMUNITY BASED OUTPATIENT TREATMENT FOR 2013-2014

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: WILLIAMS  
MOTION PASSED

28. DISTRICT COURT: RESOLUTION AUTHORIZING AN AGREEMENT WITH THE LAW FIRM OF SHERWOOD MITCHELL TO PROVIDE ATTORNEY SERVICES FOR INDIGENT MISDEMEANOR DEFENDANTS FOR THE 53<sup>RD</sup> DISTRICT COURT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: GREEN  
MOTION PASSED

29. JUVENILE COURT: RESOLUTION AUTHORIZING THE FAMILY DIVISION OF THE 44<sup>TH</sup> CIRCUIT COURT TO ENTER INTO CONTRACTS WITH R. CHRISTOPHER M NALLEY AND MS STACY M COMBS TO PROVIDE ATTORNEY SERVICES FOR FAMILY DEPENDENCY TREATMENT COURT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: WILLIAMS  
MOTION PASSED

30. JUVENILE COURT: RESOLUTION APPROVING THE REASSIGNMENT OF TWO CURRENT JUVENILE COURT CLERKS IN THE FAMILY DIVISION OF THE CIRCUIT COURT AT NO ADDITIONAL COST TO THE COUNTY.

RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: GREEN  
MOTION PASSED

31. CIRCUIT COURT: RESOLUTION AUTHORIZING 44<sup>TH</sup> CIRCUIT COURT TO ENTER INTO A CONTRACT WITH MR. LEROY C. GOUGH TO PROVIDE DEFENSE ATTORNEY SERVICES FOR ADULT DRUG TREATMENT COURT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
MOTION PASSED

32. CIRCUIT COURT: RESOLUTION TO ADD A PART-TIME 20 HOUR PER WEEK DISTRICT COURT PROBATION OFFICER, FULLY FUNDED BY GRANT FUNDS, FOR THE PURPOSE OF SUPPORTING THE EXPANSION OF ADULT DRUG COURT

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GREEN / SECONDED BY: LAWRENCE  
MOTION PASSED

33. ADMINISTRATION: RESOLUTION TO AMEND THE FISCAL-YEAR 2013 BUDGET

RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: CHILDS  
MOTION PASSED

**34. MISCELLANEOUS CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED DECEMBER 11, 2013.**

**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**

**MOTION PASSED**

**35. COMPUTER PRINTOUT**

**MOTION TO APPROVE THE COMPUTER PRINTOUT**

**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**

**MOTION PASSED**

**36. CLOSED SESSION: LABOR NEGOTIATIONS-911**

**MOTION TO GO INTO CLOSED SESSION**

**MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE**

**MOTION PASSED**

**37. ADJOURNMENT**

**MOTION TO ADJOURN AT 8:59 a.m.**

**Moved by Lawrence/ Secoded by Williams**

**MOTION PASSED**

**DEBBIE WARDEN  
RECORDING SECRETARY**