

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 11, 2015 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. **GARY CHILDS**

COMM. **BILL GREEN**

COMM. **DON PARKER**- FINANCE CHAIR

COMM. **DENNIS DOLAN**

COMM. **CAROL GRIFFITH**

COMM. **RON VAN HOUTEN**

COMM. **DAVID DOMAS**

COMM. **KATE LAWRENCE**

COMM. **STEVE WILLIAMS**

OTHERS:

JENNIFER PALMBOS
DIANE MCCORMICK
JON WAGGONER
LAURA BISMACK
DOUG BRITZ

RICH MALEWICZ
JENNIFER NASH
GREG KELLOGG
CINDY CATANACH
DEBBIE WARDEN

NATALIE HUNT
BELINDA PETERS
MARK JOHNSON
ERIC SANBORN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DONALD PARKER** at **7:34 AM.**
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:**

A. MINUTES OF MEETING DATED: January 28, 2015

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

6. **REPORTS:** None.
7. **CALL TO THE PUBLIC:** None.
8. **RESOLUTIONS FOR CONSIDERATION:**

9. DISTRICT COURT RESOLUTION APPROVING THE FILLING OF A PART TIME
53RD DISTRICT COURT DEPUTY COURT CLERK POSITION

RESOLUTION #2015-02-003F: FILLING OF A PART TIME 53RD DISTRICT COURT
DEPUTY COURT CLERK POSITION #13600230:

MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR – MOTION PASSED

10. CIRCUIT COURT RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR
THE ADULT DRUG COURT TEAM TO ATTEND THE 21ST
NATIONAL ASSOCIATION OF DRUG COURT
PROFESSIONALS (NADCP) ANNUAL TRAINING
CONFERENCE/MANDATORY SAMHSA DRUG COURT
GRANTEE CONFERENCE

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

11. CIRCUIT COURT RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR
THE SAFE HAVENS CORE TEAM FOR THE SUPERVISED
VISITATION NETWORK 2015 ANNUAL CONFERENCE

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

12. TREASURER BORROWING RESOLUTION - 2014 DELINQUENT TAXES

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

13. AIRPORT RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY
AERONAUTICAL FACILITIES BOARD TO AMEND RESOLUTION 2014-
06-196 AND TO APPROVE CHANGE ORDER #1 TO AGREEMENT
WITH MEAD BROS. EXCAVATING FOR THE INSTALLATION OF
TAXIWAY ALPHA UNDERDRAIN AND CLEANOUT OF EXISTING
UNDERDRAIN

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

14. **CAR POOL** **RESOLUTION AUTHORIZING THE CAR POOL DEPARTMENT TO RECEIVE AND PLACE INTO SERVICE ONE DONATED VEHICLE FOR VETERANS SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

15. **PUBLIC HEALTH** **RESOLUTION AUTHORIZING AN AGREEMENT WITH NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO SUPPORT THE LIVINGSTON COUNTY DEPARTMENT OF PUBILC HEALTH'S MEDICAL RESERVE CORPS (MRC)**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

16. **PUBLIC HEALTH** **RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS FOR FY 2015 PURCHASE OF VACCINES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR – MOTION PASSED

17. **INFORMATION TECHNOLOGY** **RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE 2015 AND 2016**

RECOMMEND MOTION TO THE BOARD:
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

18. **INFORMATION TECHNOLOGY** **RESOLUTION AUTHORIZING THE 2015 RENEWAL OF SOFTWARE MAINTENANCE WITH SUNGARD PUBLIC SECTOR, INC. FOR THE COUNTY OWNED PUBLIC SAFETY SOLUTION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

19. L.E.T.S. RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON - L.E.T.S. FOR FY 2016

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

20. L.E.T.S. RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR L.E.T.S. OPERATIONS MANAGER AND DEPUTY DIRECTOR TO ATTEND THE F.T.A. DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN ATLANTA, GA

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED

21. L.E.T.S RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR L.E.T.S.

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR – MOTION PASSED

22. CLAIMS

MOTION TO APPROVE THE CLAIMS DATED FEBRUARY 11, 2015.
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR – MOTION PASSED

- Discussion was held regarding the Claims report and questioned purchases from the Airport and Sheriff's Departments.

COMMISSIONER DOMAS MOVED TO: AMEND AGENDA FOR THE PURPOSE OF ADDING A MOTION TO EXCLUDE AIRPORT PERSONNEL FROM SUPPLYING ALCOHOL TO THEIR CLIENTS.
SECONDED BY: COMM. GREEN.
BY SHOW OF HANDS:
AYES – DOMAS, WILLIAMS, GREEN
NAYS – PARKER, DOLAN, LAWRENCE, GRIFFITH, CHILDS, VAN HOUTEN
MOTION FAILED

- Discussion was held between members of The Board and Eric Sanborn, representing the Sheriff's Dept.
- Comm. Domas suggested a meeting with the Sheriff, it was decided amongst members that it is preferred to have the Sheriff attend a Board of Commissioners Meeting.

- Comm. Parker explained that a memo should be drafted to outline the use and purchase of alcohol and reviewed by civil counsel, after review forward to the Aeronautical Facilities Board. Also, a policy should be drafted with review by civil counsel, liability coverage will be necessary, and a liquor license obtained, cease orders until processes and policies are in place.

23. PAYABLES:

MOTION TO APPROVE THE PAYABLES DATED 01-29-15 THROUGH 02-11-15.

Moved BY: CHILDS / SECONDED BY: GREEN

ALL IN FAVOR - MOTION PASSED

24. CALL TO THE PUBLIC: None.

25. ADJOURNMENT:

MOTION TO ADJOURN AT 8:34 AM

Moved BY: WILLIAMS / SECONDED BY: DOMAS

ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY