

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 12, 2014 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

X COMM. **DENNIS DOLAN** - FINANCE CHAIR
X COMM. **DAVID DOMAS**
X COMM. **DONALD PARKER**

X COMM. **CAROL GRIFFITH**
X COMM. **KATE LAWRENCE**
X COMM. **GARY CHILDS**

X COMM. **WILLIAM GREEN**
X COMM. **RON VAN HOUTEN**
X COMM. **STEVE WILLIAMS**

DEBRA KUBITSKEY

DOUG BRITZ

KEVIN WILKINSON

JOHN EVANS

JENNIFER NASH

CAROLE CHURCH

RICHARD MALEWICZ

MELISSA SCHARRER

JUDGE CAROL SUE READER

DIANNE MCCORMICK

KATHLEEN KLINE-HUDSON

JENNIFER PALMBOS

OTHERS: MARK JOHNSON

MARGARET M DUNLEAVY

BELINDA M. PETERS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:32 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 29, 2014 AND CLOSED SESSION JANUARY 29, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: GREEN

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:**
 - RESOLUTION APPROVING THE APPOINTMENT OF (3)LAW CLERKS AND (2) REFEREES AS LIMITED DUTY MAGISTRATE FOR THE 53RD DISTRICT COURT
 - RESOLUTION APPROVING THE APPOINTMENT OF CHRISTOPHER M. THOMPSON FOR LIMITED MAGISTRATE DUTIES FOR THE 53RD DISTRICT COURT
 - RESOLUTION APPROVING THE APPOINTMENT OF KATHLEEN M. OEMKE FOR LIMITED MAGISTRATE DUTIES FOR THE 53RDDISTRICT COURT

MOTION TO ADD TABLED RESOLUTIONS TO REGULAR AGENDA
MOVED BY: VANHOUTEN / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED

5. APPROVAL OF AGENDA:

➤ CONSENT AGENDA:

MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR – MOTION PASSED

➤ REGULAR AGENDA:

MOTION TO APPROVE THE REGULAR AGENDA, AS MODIFIED
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR – MOTION PASSED

6. REPORTS:

- Smartzone - Belinda Peters addressed the Board regarding the Smartzone Network which is a technology business to build entrepreneurial talent and infrastructure. Washtenaw County wants to extend their smartzone into Livingston County. Commissioner Griffith suggested it would be worth looking into.
- Hartland Township - DDA - Board stated they are not interested.

7. CALL TO THE PUBLIC: None.

8. CLOSED SESSION: LABOR RELATIONS

MOTION TO RECESS TO CLOSED SESSION AT: 7:52 AM
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

RETURN TO OPEN SESSION AT: 8:20 AM

MOVED BY DOMAS AND SECONDED BY GREEN TO ACCEPT AGREEMENT BETWEEN MICHIGAN ASSOCIATION OF PUBLIC EMPLOYEES AND LIVINGSTON COUNTY COURTS REPRESENTING EMPLOYEES
MOTION PASSED

9. CONSENT AGENDA

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE, PARKER
NAYS: NONE MOTION CARRIED

10. RESOLUTIONS FOR CONSIDERATION:

RESOLUTION APPROVING THE APPOINTMENT OF (3) LAW CLERKS AND (2) REFEREES AS LIMITED DUTY MAGISTRATE FOR THE 53RD DISTRICT COURT

**RECOMMEND MOTION TO DISCUSS
MOVED BY: DOMAS / SECONDED BY LAWRENCE
MOTION CARRIED.**

AFTER DISCUSSION BETWEEN JUDGE CAROL SUE READER AND BOARD IT WAS DECIDED THAT THE RESOLUTION WOULD BE AMENDED TO REFLECT ONLY THE APPOINTMENT OF THE THREE LAW CLERKS

1. **RESOLUTION APPROVING THE APPOINTMENT OF (3) PART TIME LAW CLERK POSITIONS AS MAGISTRATES FOR THE 53RD DISTRICT COURT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY LAWRENCE / SECONDED BY GREEN
MOTION PASSED**

2. **RESOLUTION APPROVING THE APPOINTMENT OF CHRISTOPHER M THOMPSON FOR LIMITED MAGISTRATE DUTIES FOR THE 53RD DISTRICT COURT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY LAWRENCE / SECONDED BY GREEN
MOTION PASSED**

3. **RESOLUTION APPROVING THE APPOINTMENT OF KATHLEEN M. OEMKE FOR LIMITED MAGISTRATE DUTIES FOR THE 53RD DISTRICT COURT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY LAWRENCE / SECONDED BY GREEN
MOTION PASSED**

11. **MI WORKS!: RESOLUTION APPROVING THE SUBMISSION OF THE CALENDAR YEAR 2014 MICHIGAN WORKS! SYSTEM PLAN FOR THE PERIOD JANUARY 1, 2014, TO DECEMBER 31, 2014**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

12. **PUBLIC HEALTH: RESOLUTION AUTHORIZING THE ISSUANCE OF A BLANKET PURCHASE ORDERS FOR FY 2014 PURCHASE OF VACCINES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED

13. **ANIMAL CONTROL:** RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT REGARDING THE COMPANION ANIMAL WELFARE FUND

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED

14. **COUNTY CLERK:** RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER FOR 2014 ELECTION SUPPLIES

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED

15. **FACILITY SERVICES:** RESOLUTION AUTHORIZING A CONTRACT FOR SNOW REMOVAL SERVICES WITH EVERGREEN OUTDOOR, INC.

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED

16. **AIRPORT:** RESOLUTION TO CHOOSE THE FIXED THREE (3) YEAR PREMIUM OPTION FOR AIRPORT LIABILITY INSURANCE

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED

17. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF PANASONIC MOBILE DATA COMPUTERS FOR EMS

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

18. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PURCHASE OF A ONE YEAR MAINTENANCE AGREEMENT FOR LIVINGSTON COUNTY INFORMATION TECHNOLOGY'S EMC SANS INCLUDING SOFTWARE, HARDWARE AND SERVICES WITH CDWG

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

19. LETS: RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR STATE FISCAL YEAR 2015 UNDER ACT NO. 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

20. LETS: RESOLUTION AUTHORIZING SPECIALIZED SERVICES CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF LIVINGSTON

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

21. LETS: RESOLUTION AUTHORIZING BLANKET PURCHASE ORDER FOR DIESEL FUEL FOR FISCAL YEAR 2014

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY : LAWRENCE
YEAS: WILLIAMS, VANHOUTEN, CHILDS, DOLAN, DOMAS, GRIFFITH, GREEN, LAWRENCE,
PARKER; NAYS: NONE
MOTION CARRIED**

22. INFORMATION TECHNOLOGY: RESOLUTION TO APPROVE THE PURCHASE OF AN ENTERPRISE LICENSING AGREEMENT FOR MICROSOFT SQL SERVER WITH SOFTWARE ASSURANCE IN ACCORDANCE WITH THE IT STRATEGIC PLAN

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
MOTION PASSED**

23. LETS: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR LETS OPERATIONS MANAGER AND DRIVER TRAINER TO ATTEND THE FTA DRUG AND ALCOHOL CERTIFICATION CLASS AND CONFERENCE IN LITTLE ROCK, AK

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
MOTION PASSED**

24. BOARD OF COMMISSIONERS: RESOLUTION AUTHORIZING AN INCREASE IN HOURS FOR THE ADMINISTRATIVE SPECIALIST POSITIONS IN THE OFFICE OF THE BOARD OF COMMISSIONERS AND HUMAN RESOURCES

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
MOTION PASSED**

25. ADMINISTRATION: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR THE COUNTY FINANCIAL OFFICER TO ATTEND THE GFOA ANNUAL CONFERENCE IN MINNEAPOLIS, MINNESOTA

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
MOTION PASSED**

26. ADMINISTRATION: RESOLUTION TO AMEND THE FISCAL-YEAR 2013 BUDGET

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GREEN / SECONDED BY: WILLIAMS
MOTION PASSED**

27. HUMAN RESOURCES: RESOLUTION AUTHORIZING THE FILLING OF THE VACANT FULL-TIME BENEFITS SPECIALIST POSITION

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: GREEN
MOTION PASSED**

28. TREASURER: RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2013 REAL PROPERTY TAXES

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOMAS
MOTION PASSED**

29. JAIL: RESOLUTION AUTHORIZING CAPITAL PURCHASE OF FULL BODY SCANNERS

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
MOTION PASSED**

30. DISTRICT COURT: RESOLUTION APPROVING THE FILLING OF A FULL TIME DEPUTY COURT CLERK POSITION IN THE 53RD DISTRICT COURT, AND THE SUBSEQUENT FILLING OF A PART-TIME DEPUTY COURT CLERK POSITION

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
MOTION PASSED

31. CIRCUIT COURT: RESOLUTION AUTHORIZING SPECIALTY COURT SUB-CONTRACTS TO BE FULLY PAID FROM FY 2014 STATE COURT ADMINISTRATIVE OFFICE GRANT FUNDS

RECOMMEND MOTION TO THE BOARD
MOVED BY: GREEN / SECONDED BY: WILLIAMS
MOTION PASSED

32. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED FEBRUARY 12, 2014.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
MOTION PASSED

33. COMPUTER PRINTOUT

MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
MOTION PASSED

34. CALL TO THE PUBLIC: None.

35. ADJOURNMENT:

MOTION TO ADJOURN AT 9:14 AM
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
MOTION PASSED