

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 18, 2015 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE COMM. GREEN

OTHERS: MELISSA SCHARRER, JENNIFER PALMBOS, BELINDA PETERS, TERRY LEE, CINDY CATANACH

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None

4. **APPROVAL OF MEETING MINUTES** of Minutes of January 21, 2015:

MOTION TO APPROVE THE REGULAR MINUTES OF JANUARY 21, 2015
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR – MOTION PASSED

5. **REPORTS:** Belinda Peters mentioned that the Strategic Planning Committee met yesterday and will be bringing to the March 18th Personnel Committee, the goals along with a Gantt chart listing all of the items we hope to accomplish by year-end.

6. **HUMAN RESOURCES:** Resolution To Approve The Job Reclassification Of One Attorney Referee – FOC To Deputy Friend Of The Court

MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: LAWRENCE / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

7. ADJOURNMENT

**MOTIONED BY GREEN / SECONDED BY GRIFFITH
TO ADJOURN AT 8:11 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**