

MEETING MINUTES

LIVINGSTON COUNTY

FEBRUARY 28, 2011 – 7:30 P.M.

ADMINISTRATION BUILDING – BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

PUBLIC SAFETY

DAVID DOMAS CAROL GRIFFITH JIM MANTEY RON VAN HOUTEN

OTHERS:

<u>COMM. STEVE WILLIAMS</u>	<u>SHERIFF BEZOTTE</u>	<u>DIANE GREGOR</u>
<u>CYNTHIA MENDOZA</u>	<u>MARY ELLEN NYGREN</u>	<u>CURT GRIFFIN</u>
<u>DARREN SPEER</u>	<u>DAVID MORSE</u>	
<u>KATHLEEN KLINE-HUDSON</u>	<u>DIANE MCCORMICK</u>	

1. **CALL TO ORDER:** Meeting called to order by: **COMM. MAGGIE JONES** at 7:33 p.m.
2. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 24, 2011:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** Kathleen Kline-Hudson, Director of Planning Department: Last month Chris Foltz updated the Committee on the Energy Efficiency and Conservation Block Grant and projects that would be taken on. Kathleen explained that a resolution was recently directed to Finance to ensure that the replacements meet the deadline of March 14th.
5. **CALL TO THE PUBLIC:** None.

6. SHERIFF: RESOLUTION AUTHORIZING EXCEPTION TO HIRING FREEZE TO REPLACE ONE (1) PART TIME OFFICE ASSISTANT

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

Sheriff Bezotte requested a discussion regarding filling the six part-time positions. He stated that sometimes in these part time positions (20 hours) there is a high turn over and requested that they be able to fill these vacancies without having to come to committee since they are not requesting any new positions. Comm. Jones stated that she would bring this up in the next Personnel Meeting.

7. SHERIFF: RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT AND THE COUNTY OF LIVINGSTON TO RENEW THE CONTRACT WITH THE TOWNSHIP OF PUTNAM FOR LAW ENFORCEMENT SERVICES FROM AUGUST 1, 2010 THROUGH JUNE 30, 2013

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: GRIFFITH / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

8. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING THE PROSECUTOR'S OFFICE AND EAST COMPLEX DEPARTMENTS TO UPGRADE TO LASERFICHE AVANTE

RECOMMEND MOTION TO THE: FINANCE
MOVED BY: MANTEY / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

David Morse, Prosecutor, gave a detailed report of the advantages and cost savings that will occur by upgrading the Laserfiche Avante system. He also touched on ways the other departments will benefit from this upgrade. Mary Ellen Nygren and Diane McCormick discussed the advantages their departments will improve with the new Laserfische Avante system and ways in which the public will benefit and reduce staff duplication of the same tasks. Comm. Griffith agreed that it would help the public image for the Environmental Health, Building and Drain for realtors who have weekend sales but are unable to access documents from those departments. The system also shows benefits for FOIA requests and redacting in legal documents that is currently done by hand. David Morse feels that they will see a payback on their investment within two years. Other systems were reviewed and assessed by the departments along with Diane Gregor, Darren Speer and Cindy Mendoza and found that this would be the best for uniformity use in meeting department needs.

9. ADJOURNMENT:

MOTION TO ADJOURN AT 8:09 P.M.

MOVED BY: MANTEY

SECONDED BY: VAN HOUTEN

ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

KELLI HAWORTH
RECORDING SECRETARY