

MEETING MINUTES

LIVINGSTON COUNTY

MARCH 11, 2015 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

| | | |
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| <input checked="" type="checkbox"/> COMM. GARY CHILDS | <input checked="" type="checkbox"/> COMM. BILL GREEN | <input checked="" type="checkbox"/> COMM. DON PARKER - FINANCE CHAIR |
| <input checked="" type="checkbox"/> COMM. DENNIS DOLAN | <input checked="" type="checkbox"/> COMM. CAROL GRIFFITH | <input checked="" type="checkbox"/> COMM. RON VAN HOUTEN |
| <input checked="" type="checkbox"/> COMM. DAVID DOMAS | <input checked="" type="checkbox"/> COMM. KATE LAWRENCE | <input type="checkbox"/> COMM. STEVE WILLIAMS |
| OTHERS: JENNIFER PALMBOS BRIAN JONCKHEERE KEVIN WILKINSON JON WAGGONER JON WESTENDORF JENNIFER NASH JOAN RUNYAN MATT BOLANG | MARGARET DUNLEAVY GREGG KELLOGG DIANE McCORMICK CINDY CATANACH DEBBIE OBERLE DOUG BRITZ JEFF BOYD ROB STANFORD | NATALIE HUNT BELINDA PETERS ROBERTA BENNETT JENNIFER PALMBOS RICH MALEWICZ ELAINE BROWN MARK JOHNSON JANINE DUNNING |

1. **CALL TO ORDER:** Meeting called to order by **COMM. DONALD PARKER** at **7:32 AM.**
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:**

A. MINUTES OF MEETING DATED: February 25, 2015

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. **REPORTS:**

A. Animal Control – Annual Report:

- Jon Westendorf presented the annual report of Animal Control detailing the accomplishments and statistics of 2014. Completed with answering questions from the Committee.

B. Drain Commissioner – Annual Report:

- Brian Jonckheere presented the annual report of the Drain Commissioner detailing the role in Livingston County. Answered questions from the Committee.

C. Commissioner Domas reported that the presentation of the Strategic Plan at the MTA meeting went well.

7. **CALL TO THE PUBLIC: None.**

8. **RESOLUTIONS FOR CONSIDERATION:**

9. **MI WORKS RESOLUTION AUTHORIZING SUBLEASES BETWEEN THE STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! LIVINGSTON SERVICE CENTER**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

10. **VETERANS RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR VETERANS TRUST FUND AND VETERANS STATE GRANT**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

11. **PURCHASING RESOLUTION AUTHORIZING THE PARTICIPATION OF AN EXTENDABLE CONTRACT WITH OFFICE DEPOT FOR OFFICE SUPPLIES**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

12. **INFORMATION TECHNOLOGY RESOLUTION AUTHORIZING RENEWAL OF A TWO YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC.**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 13. COUNTY CLERK RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER FOR 2015 ELECTION SUPPLIES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 14. COUNTY CLERK RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR COUNTY CLERK ELECTIONS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- 15. AIRPORT RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH C&S COMPANIES OF LIVONIA, MICHIGAN FOR THE DESIGN OF PAVEMENT CRACK AND JOINT REPAIR**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

- 16. AIRPORT RESOLUTION TO AUTHORIZE AN INCREASE IN HOURS FOR THE OFFICE ASSISTANT POSITION TO FULL TIME**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

- 17. PUBLIC HEALTH RESOLUTION IN SUPPORT OF RESTORING REQUIRED ESSENTIAL LOCAL PUBLIC HEALTH SERVICES FUNDING**

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

18. PUBLIC HEALTH RESOLUTION TO INCREASE AND AMEND SELECTED FEES CHARGED FOR SERVICES PROVIDED BY THE DEPARTMENT OF PUBLIC HEALTH

RECOMMEND MOTION TO THE BOARD
MOVED BY: GREEN / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

19. ADMINISTRATION RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR TREASURER, FINANCE, AND HUMAN RESOURCE STAFF TO ATTEND THE TYLER CONNECT ANNUAL TRAINING CONFERENCE IN ATLANTA, GEORGIA

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

20. ADMINISTRATION RESOLUTION AUTHORIZING A CONTRACT FOR BROKER SERVICES WITH SCOTT BOHLEN, PREVIEW PROPERTIES

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

21. EMS RESOLUTION AUTHORIZING REPLACEMENT OF AMBULANCE

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

22. EMS RESOLUTION AUTHORIZING THE WRITE OFF OF AGED RECEIVABLES FOR THE YEAR 2011

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: VAN HOUTEN
YEAS: VAN HOUTEN, LAWRENCE, GREEN, DOLAN, CHILDS, GRIFFITH, PARKER
NAYS: DOMAS / ABSENT: WILLIAMS

Commissioner Van Houten exited at 9:54 A.M. and returned at 9:56 A.M.

Commissioner Childs exited at 9:56 A.M. and returned at 9:57 A.M.

23. LETS RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDER FOR TWO (2) SMALL BUSES

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

24. LETS RESOLUTION AUTHORIZING CONTRACTS FOR L.E.T.S. BUS AND MINI-VAN TIRES

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

25. LETS RESOLUTION AUTHORIZING A CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND WILTSE ELECTRIC FOR THE PURCHASE AND INSTALLATION OF A BACK-UP GENERATOR FOR THE COUNTY INTERMODAL BUILDING

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

26. LETS RESOLUTION AUTHORIZING CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND CONCRETE CONSTRUCTION, INC. FOR CONCRETE WORK AT THE COUNTY INTERMODAL BUILDING

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

27. LETS RESOLUTION AUTHORIZING CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND NAGLE PAVING COMPANY FOR ASPHALT WORK AT THE COUNTY INTERMODAL BUILDING

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

28. CLAIMS

MOTION TO APPROVE THE CLAIMS DATED MARCH 11, 2015.
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

29. PAYABLES:

**MOTION TO APPROVE THE PAYABLES DATED 02-26-15 THROUGH 03-11-15.
MOVED BY: GREEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

30. CALL TO THE PUBLIC: None.

31. ADJOURNMENT:

**MOTION TO ADJOURN AT 10:01 AM
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY